

## COMMISSIONERS MEETING – TUESDAY, OCTOBER 14, 2003

Stephen D. Hambley called the meeting to order at 9:30 a.m. with Sharon A. Ray and Patricia G. Geissman present.

The meeting opened with the Pledge of Allegiance and a Prayer.

There were no minutes available for review and approval.

Doug King, Administrative Assistant in the County Engineer's Office, presented 3 resolutions to close a section of Stony Hill Road on Wednesday and Thursday for culvert repairs, entering into an agreement with the Townships and Villages to sell materials pursuant to the Ohio Revised Code, and approving the annual assessments and establishment of a public watercourse for Pebble Creek Preserve North Cluster Homes Phase 3. Mrs. Geissman moved to approve the 3 resolutions; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mrs. Geissman moved to approve the personnel changes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Chris Jakab, Finance Director, presented and reviewed resolutions amending the annual appropriations by transferring and increasing/decreasing appropriations, various transfers, revenue adjustments, accepting a lease agreement with Community Legal Aid Services, declaring motor vehicles as excess property, (8) and the weekly bills in the amount of \$754,551.32. Transfers were made involving local cash matches for grants, a credit from the County Home tax levy, and capital improvements. Revenue adjustments were made the third credit to the General Fund with RPTT revenue for this year and credits and debits for operating revenues for various grants. The lease with Legal Aid is for office space on the second floor of the Professional Building. The lease is for 1 year beginning October 1. The auction for the motor vehicles will be held tomorrow at 10:00 a.m. Along with county vehicles being auctioned, there will be vehicles from a court-ordered transferred vehicle, the Achievement Center and Hinckley Township. Mrs. Geissman moved to approve the 8 resolutions and payment of the bills; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, presented a resolution approving the acquisition of 2 properties in the Village of Gloria Glens. These are a result of grants received by the Emergency Management Agency (EMA) through the federal and state Hazard Mitigation Program and from the Ohio Department of Public Works, Clean Water Funds. These are the first 2 of 4 properties to be acquired that are located in an area that continually floods. Structures on the properties will be bulldozed and the properties will be turned over to the Village. This will save money on flood damages in the future. Mrs. Geissman moved to approve the acquisitions; Seconded by Ms. Ray.

Mr. Hambley stated that receiving these funds shows the tenacity that Buck Adams, EMA Director, has by his pursuit and persistence at going after these funds, noting that there had been an error on the Public Works Department's website involving where the applications were to be sent.

John added that there are 14 other properties that Buck would eventually like to get funding for.

There was no further discussion.

Roll Call on the motion and second to approve the acquisitions of properties showed all Commissioners voting AYE.

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Jim Troike, Assistant Sanitary Engineer, presented a resolution authorizing WPCLF agreement for the Boston Road sanitary sewer replacement project with the Ohio Water Development Authority (OWDA). This is for a 5 year loan. Mrs. Geissman moved to approve the agreement; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Jim presented a resolution accepting and awarding the bid for the Chatham State Route 83 and Coon Club Road waterline project. Mrs. Geissman moved to accept and award the bid; Seconded by Ms. Ray.

Mrs. Geissman noted that there are a lot of people looking forward to this project.

Mr. Hambley added that the estimate for the bid was \$2.5 million and the low bidder is just under \$2 million.

There was no further discussion.

Roll Call on the motion and second to accept and award the bid showed all Commissioners voting AYE.

Jim presented a memo from Bill Strazinsky, Solid Waste Coordinator, showing that there has been a 6.3% increase in collections for the first 9 months of this year over last year.

Debra Radecky, Office for Older Adults Director, reported on upcoming programs that include a review on *RX for Ohio* on October 15 for low income seniors, the Fall Festival at the Community Center on October 17, *Meals for 1 or 2* program with the OSU Extension Service on October 20, and a fall foliage tour around the county will be the day trip on October 21. The moving for this month is *How to Lose a Guy in 10 Days*. On October 24 Cornerstone Wellness will be screening for depression, and Mike Kovack, Auditor, will be sponsoring a program involving a physicians panel for an open forum with seniors. There will be a Halloween party on October 31, a review of new Medicare changes on November 7, a program on shopping safety on November 14, and a presentation on October 29 by the Arthritis Foundation and Orthopedic Surgeons. They have been delivering 227 home-delivered meals weekly.

Patrice Theken, Department of Planning Services Director, presented an information that included an update of income for 2003. They have collected \$45,798 for the first 9 months of this year. There was also a subdivision approval summary showing that in 9 months there have been 21 preliminary approvals involving 1003 sublots and 19 final plat approvals involving 385 sublots. The Planning Day open house will be held on November 7 and awards will be presented to Allis Stroger for the Individual Life Services Award, Jim Owen for the Individual Private Community Service Award, Emergency Management Agency for the Public Agency Award, Brook Hollow for the Project/Developer Award, Homer Township for the Township Planning Award, Village of Seville for the Village Planning Award, and Hattie Ziegler for the Continuing Education Award for her dedicated attendance at the zoning workshops. A tentative list of workshops being planned for 2004 was reviewed. Planning will be working with the OSU Extension Service on the workshops. Through questioning, Patrice stated that notices of the workshops are mailed to the various entities in the county as well as being posted on their website, which is also sent out to various agencies.

Patrice requested authorization to work with the Joint Economic Planning Committee (JEPC) through the Economic Development Corporation. This will be for a study on land capability for the City of Medina and the Townships of Medina, Lafayette, York and Montville to determine areas that are better suited for industrial or commercial development using the GIS system. Mrs. Geissman moved to authorize the Planning Department to proceed with this work; Seconded by Ms. Ray.

Mrs. Geissman stated that this study is an important thing to be done.

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Mr. Hambley added that he is glad to see this going forward and that the communities are working together.

Patrice stated that the natural resource inventory on the GIS system will be relevant to this project.

Mr. Hambley noted that the inventory was another item that Buck Adams was instrumental in getting a grant for.

There was no further discussion.

Roll Call on the motion and second to authorize the Planning Department to work with the JEPC showed all Commissioners voting AYE.

Patrice noted that there is a zoning workshop on Thursday regarding homeowner's association documents.

Mr. Hambley noted receipt of a notice of filing of an Expedited Type 2 annexation petition for 7.5226 acres from Brunswick Hills Township to the City of Brunswick. This has been turned over to the Tax Maps Department for review and the Commissioners' review will be held on November 3 at 10:00 a.m.

The Clerk read the resolution to allow expenses of county officials. Mrs. Geissman moved to allow the expenses; Seconded by Ms. Ray.

Mr. Hambley noted that the travel request for Karl Cetina was for a conference recommended by the MCDAC Board. Karl was instrumental in receiving a grant to fight tobacco use and this will be to seek funding for justice planning. The proposal is for a treatment alternative, similar to an adult diversion program, to help those involved with drug use that have not committed any crimes. They are seeking a grant for \$500,000. This is another example of a department head going after additional funding for purposes that fall within their purpose.

There was no further discussion.

Roll Call on the motion and second to allow expenses showed all Commissioners voting AYE.

The meeting was opened for public comment.

Stan Scheetz, Agent for Petitioners of land from Guilford & Westfield Townships to the Village of Seville, presented Westfield Township's agreement for cooperation. Tim Kratzer, a Trustee, abstained on this agreement as he is involved as a potential property holder of land. Trustee Jeff Plummer moved to approve the agreement, but it died for lack of a second. He noted that there was no formal objection to this agreement.

Commissioners recessed the meeting at 10:00 a.m.

Commissioners reconvened the meeting at 1:30 p.m. for the discussion session.

Dave Miller, County Engineer, stated that Summit County is planning to vacate Paxton Road ties into Medina Line Road south of Route 162. This road does not enter Medina County; however, Dave would like to respond that we see no reason to not allow the vacation. He reviewed a map of the area with the Board. Through questioning, he stated that he will have Fred Boreman contact the trustees. The Commissioners agreed that there is no reason to stop the road vacation.

Dave reported that the State has requested official comments from the Board and the Engineer relative to US Route 42. He presented and reviewed the comment sheet and

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information that he has prepared, noting that Commissioners could use this as a synopsis to create a letter. He recommends using the existing lane configuration from the Medina Square to Harding Street, with a 5-lane roadway with a center left-turn lane being best from Harding to S.R. 303. Throughout the area commercial driveways should be consolidated and shared and there should be an access management policy along the corridor. There should be optimization and coordination of signals in the area from Medina Square to Fenn Road and from Sleepy Hollow to S.R. 303. Along with this, from Medina Square to Harding Street, there should be spot improvements at key intersections, provisions for sidewalks and street lighting and access roads where possible between Harding Street to Fenn Road as well as between Sleepy Hollow to S.R. 303, and provisions for graded areas for future sidewalks between Fenn Road and Sleepy Hollow Road.

Commissioners were comfortable with a proposed letter using Dave's recommendations, and Mr. Hambley stated that a letter will be drafted to Ken Wright.

Dave presented copies of a County Advisory Bulletin (CAB) regarding House Bill 366 authorizing counties and townships to adopt access management regulations, a summary of the steps that need to be taken in order to adopt these regulations, a list of the mandatory membership on an advisory committee, and a draft resolution to proceed with development of the regulations. The resolution requests that the Engineer draft regulations and the Board needs to appoint an advisory committee. Once the advisory committee is appointed, the Engineer must submit the draft regulations and they must hold their first meeting within 30 days and must make their recommendations within 270 days after their initial meeting to the Commissioners. The regulations will cover all county and township roads within the county. If the county does not adopt regulations, the townships can adopt their own; however, if the county adopts regulations at a later time their regulations would supercede the township regulations. Mrs. Geissman moved to approve the resolution to proceed with the development of the regulations; Seconded by Ms. Ray. There was no further discussion. Roll Call showed all Commissioners voting AYE.

Dave stated that the regulations will allow the county to create access onto state roadways and gives the county the ability to regulate sight distance on state roads. There will be 2 permits needed on every new lot created in the county. Access for existing lots will not be affected.

A letter will be sent by the Commissioners' Office to the Township Association for 3 names for appointment to the advisory committee. Contact will also be made to the Planning Commission, NOACA, Homebuilders Association, and Board of Realtors for requests for a representative as well. Mike Salay, Assistant County Engineer, will check into a surveyor and engineer with expertise in traffic engineering. Dave will have the draft regulations ready when the committee is appointed.

Don Simmons, Chairman of the Board of Elections, reported that the process of moving the Board of Elections department is underway with the remodeling at the Health Department having started. The area is supposed to be completed by December 1 and they will be ready to move by the end of November. The certification of the election has to be done from the current location before the move. They have been working with a supplier relative to furniture and equipment needs. The metal file cabinets and small metal tables will be painted to match each other, and new furniture will be needed for the general public area, Board room, lunch room, Director's Office and Assistant Director's Office. The total cost for furniture is \$12,574. Through questioning, Don stated that there is no reimbursement coming to the county for the furniture. The only reimbursement from the Voter Act is for the new registration and voting system. There are 6 Boards of Election required to change their registration systems because Fidler Chambers did not agree to update their systems. The database for the new system will be in the county and will be tied into the state system. Their Board voted last week to go with Diebold for the voter machines and registration. The cost will be close to the \$85,000 that is expected to be reimbursed. There will be 502 units, which gives them 3 per precinct, and those include optical scanning for absentee ballots. The intent is to have the new system operating by the primary in 2004. They will not have space to store the old system and new system. He does not feel there will be a problem with the new system during the elections. Don

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also submitted quotes for the sign on the building at \$665 and for storage units at \$357 each. There are 150 precincts and they will purchase the storage units for 162. The storage units include electrical to keep the voting machines up. Through discussion it was noted that they will use State Purchasing for whatever equipment is available. Mrs. Geissman moved to approve the purchase of the furniture and storage racks with the understanding the items are to be reviewed relative to the bid statutes; Seconded by Ms. Ray. There was no further discussion. Roll Call showed all Commissioners voting AYE.

Don reported that the Secretary of State is inspecting new Board of Elections offices and was scheduled to visit our on October 17. This has been rescheduled for November since the remodeling has just recently started.

Ms. Ray reported that she will be attending the regional seminar on the 17<sup>th</sup>. She attended the Commissioners and Dog Warden's roundtable on Friday and will prepare her comments for the others. Through questioning, she stated that the main speaker withdrew and the assistant that present didn't have information she was hoping to obtain about keeping dogs longer. The assistant agreed to send her information later.

Ms. Ray noted that the Workforce Development Policy Committee is holding a meeting tomorrow.

Mrs. Geissman stated that she will be in Columbus on Thursday for a meeting between the CCAO Board and the Sheriff's Association.

Mr. Hambley stated that the first vote on the I-71 striping issue will be on Friday at NOACA's TAC meeting.

The Clerk noted that discussion relative to taking the Bicentennial Bell to Columbus for a bicentennial ceremony was tabled last week.

Mrs. Geissman stated that Representative Chuck Calvert and the CCAO are not aware of the ceremony and have not scheduled being in Columbus on the dates the bell has been requested.

There was some concern that the Medina County bell would be the only one not in place; however, it was felt that other counties will be able to expend money for transporting either. After a brief discussion, Commissioners agreed there is no inclination to pay the costs associated with transporting the bell.

The Clerk noted that after 2 types of advertising for applicants for appointment to the County Home Advisory Council there was one application received. After a brief discussion, the Clerk was asked to pull the original applications and contact those in the medical field to see if there was any interest.

The Clerk presented a listing of upcoming term expirations for various boards and commissions for the Commissioners review, noting that she will be sending out appropriate notices.

Chris Jakab stated that he has talked with Mike Jenks, ADAMH Board Director, and Lynn Remington, County Home, relative to placements at the Home. The agreement has expired for the placements and is being prepared for adoption. He noted that the rate structure for the Home needs to be reviewed, adding that it has been 2 ½ years since the current rates were adopted. He would like to have amendments to the rates affective by January 1.

After a brief discussion Chris agreed to provide the information to the Advisory Council for their review of the fees.

There was no further business before the Board for discussion.

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Mrs. Geissman moved to adjourn the meeting at 2:25 p.m.; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

**RESOLUTIONS PASSED:**

- 03-0827            RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
  
- 03-0828            RESOLUTION DETERMINING THE NECESSITY TO CLOSE STONY HILL ROAD (C.H. 48) BETWEEN BABCOK ROAD (T.H. 142) AND CENTER ROAD (S.R. 303)
  
- 03-0829            RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIPS AND VILLAGES IN MEDINA COUNTY TO SELL MATERIALS PURSUANT TO THE AUTHORITY GRANTED IN SECTION 307.15 OF THE OHIO REVISED CODE
  
- 03-0830            RESOLUTION APPROVING ANNUAL ASSESSMENT ON IMPROVEMENTS CONSTRUCTED...2.650 ACRES OF LAND IN TRACT 1, LOT 8 OF BRUNSWICK HILLS TOWNSHIP KNOWN AS PEBBLE CREEK PRESERVE NORTH CLUSTER HOMES PHASE 3...ESTABLISHING IMPROVEMENTS AS A PUBLIC WATERCOURSE
  
- 03-0831            RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
  
- 03-0832            RESOLUTION AMENDING THE 2003 ANNUAL APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS
  
- 03-0833            RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION
  
- 03-0834            CASH TRANSFERS FOR VARIOUS FUNDS
  
- 03-0835            AUTHORIZING CASH TRANSFER FOR THE CAPITAL IMPROVEMENT FUND
  
- 03-0836            REVENUE ADJUSTMENT FOR THE GENERAL BOND RETIREMENT FUND AND THE GENERAL FUND
  
- 03-0837            REVENUE ADJUSTMENTS FOR VARIOUS DEPARTMENTS
  
- 03-0838            RESOLUTION ACCEPTING A LEASE AGREEMENT WITH COMMUNITY LEGAL AID SERVICES
  
- 03-0839            RESOLUTION DECLARING MEDINA COUNTY MOTOR VEHICLES AS EXCESS PROPERTY

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- 03-0840            RESOLUTION APPROVING THE ACQUISITION OF TWO (2) PROPERTIES IN THE VILLAGE OF GLORIA GLENS
  
- 03-0841            RESOLUTION AUTHORIZING WPCLF AGREEMENT FOR THE BOSTON ROAD SANITARY SEWER REPLACEMENT PROJECT BETWEEN THE COUNTY OF MEDINA AND THE OHIO WATER DEVELOPMENT AUTHORITY LOAN #CS392525-01
  
- 03-0842            RESOLUTION ACCEPTING AND AWARING BID FOR CHATHAM, STATE ROUTE 83 AND COON CLUB ROAD WATERLINE PROJECT MCSE #W-500/00-5.1.59
  
- 03-0843            RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS
  
- 03-0844            RESOLUTION TO PROCEED WITH THE CONSIDERATION OF COUNTY ACCESS MANAGEMENT REGULATIONS

**MEDINA COUNTY COMMISSIONERS:**

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Stephen D. Hambley

Respectfully submitted,

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Sharon A. Ray

Pamela J. Terrill, Clerk

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Patricia G. Geissman