

## COMMISSIONERS MEETING – MONDAY, NOVEMBER 21, 2005

Patricia G. Geissman called the meeting to order at 9:30 a.m. with Stephen D. Hambley and Sharon A. Ray present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the minutes for October 17, 24 & 31 and November 7 & 14 was dispensed with. Each Commissioner has read them personally. Mr. Hambley moved to approve the minutes as amended; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE, except on the November 7 minutes in which Mrs. Geissman abstained.

Doug King, Administrative Assistant in the County Engineer's Office, presented a resolution approving the use of Subdivision Drainage Maintenance Fund for repair work in Golden Ridge Farms Subdivision in Wadsworth Township. Mr. Hambley moved to approve the use of the funds; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Chris Jakab, Finance Director, presented and reviewed resolutions amending the annual appropriations by transferring and increasing appropriations, various fund transfers, create the Community Housing Improvement Program (CHIP) Grant Fund, approving an agreement for an inmate legal research assistance program for the Jail, approving an agreement for a service coordinator between Family First Council Help Me Grow and the MRDD Board, purchasing fuel for the Highway Garage from Petroleum Traders and the weekly bills in the amount of \$928,440.28. The creation of the CHIP Grant Fund also sets a temporary appropriation to make it to the end of this year with the bulk of the funds being appropriated in 2006. The inmate assistance program is with a new attorney, Joseph Salzberger, at the same rate of \$50/hour. This contract is for 1 year beginning December 1<sup>st</sup>. The agreement between Family First Council and the MRDD Board is a renewal at \$26.52/hour.

Mr. Hambley moved to amend the agreement for an inmate legal research assistance program to not exceed \$6,000/year; Seconded by Ms. Ray.

Mrs. Geissman stated that this is a court-ordered program and that it can't be capped. The cost has never gone over \$5,000 and that Chris would keep Commissioners informed if they were getting close to that amount.

Mr. Hambley stated that capping the contract amount doesn't mean the county won't provide the service, and if they need more the contract could be amended.

Ms. Ray added that this adds an internal control to the funding.

There was no further discussion. Roll Call showed all Commissioners voting AYE on amending the agreement and that it not exceed \$6,000/year.

Mr. Hambley moved to approve the 10 resolutions and payment of the bills; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mr. Hambley moved to approve the personnel changes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken Hotz, Sanitary Engineer, presented a resolution accepting 5 easements for the Whitetail Crossing #3 Subdivision sewer improvement project. Mr. Hambley moved to accept the easements; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

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Patrice Theken, Department of Planning Services Director, reported that their Open House on the 10<sup>th</sup> was very well attended and many agencies and organizations had displays set up. They had recognition of the Planning Commissioner members and alternates, certificates for attendance at workshops were given out to Michael Pope, James Likely, Keiki Vania, Kim Ferencz, and Cheryl Miller, and Planning Awards were given to Robert Arnold, Dorothy Couch, Ohio Department of Transportation, White Deer Crossing Subdivision, Michael Pope and Kenneth Crandall. The open house gives them the opportunity to recognize people that work with their agency on planning. Patrice presented their quarterly report that shows they have had an income of \$60,000 for the first ¾ of the year. Their subdivision approval summary shows the number of preliminary and final plats that have been reviewed as well as reflecting that 875 housing units were approved through the final plat process through the end of November, which is down from 2004.

Art Verdoorn, Building Official, presented and reviewed their October report, which reflected that permits for single family homes in October were at 69 versus 97 last October. The year-to-date single family homes are down to 765 from 875 last year. This reflects that we are on track with 2002 and it is consistent with the nationwide reports. The commercial is staying about the same. The increase in commercial is mainly due to the size of the commercial construction and not the number of permits issued. The interest rate, which is up slightly, also affects construction. Construction costs do not appear to be going down because the builders such as Pulte that build more economical homes are pulling permits just for 1 or 2 a month. Medina County is getting more of the custom built homes than some of the other counties around us that are getting the more affordable construction. Art reported that he attended the State's public hearing on the new residential code. A few minor changes were discussed and he brought forward some of his concerns on some items, such as records retention. The State's current proposal would require his department to keep another 10,000 sets of plans per year and he doesn't feel that is necessary. He gave the State information from his office regarding meetings with the Homebuilders Association and their recommendations. The State's new code should be formalized by February and all local building departments have to have it adopted by May.

Chris Hartman, Soil & Water Conservation District, stated that their Board signed a contract last week with the Ohio Lake Erie Commission for the watershed balance growth plan. The grant will provide \$200,000 to implement the plan over a 3-year period and they will receive \$65,000 of that in 2006. They have appointed John Watkins, currently their Urban Conservationist, as the Watershed Coordinator for that grant. He will be performing both jobs through the employment process for a new Urban Conservationist. As part of the grant they will be making a short presentation about the uniqueness of their project at the Future of Lake Erie Basin conference. A few years ago Commissioners invested around \$17,000 for the county soil survey digitized, which has been completed. The soil digitized layer has been on the county system, but due to State budget cuts they were unable to complete the project. The text has now been converted and the project is complete and is now available to consultants. Before this was done, they had 94 soil map units in Medina County and there are now 131 due to areas that abut with other counties. They will be signing a Memorandum of Understanding with Seville Village for construction sight reviews. Seville is setting up new regulations and the MOU will not be in affect until the spring. They had their annual meeting in October and Debbie Russell, incumbent was re-elected to the Board.

Mrs. Geissman presented and reviewed a resolution reappointing Millie Fedeckyj to Community Action Wayne/Medina Counties with her term ending December 31, 2006. Mr. Hambley moved to approve the reappointment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mrs. Geissman presented and reviewed a resolution reappointing John Gotheridge as the citizen representative to the Emergency Management Agency Executive Committee for 2006. Mr. Hambley moved to approve the reappointment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

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The Clerk read the resolution to allow expenses of county officials. Mr. Hambley moved to allow the expenses; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mrs. Geissman read a poem, *Above and Beyond*, which was written by Joan Ritty, the county's Poet Laureate for the Arts Council.

The meeting was opened for public comment and there was no one present wishing to comment.

Mrs. Geissman stated that the discussion session will be followed by an Executive Session. Mr. Hambley moved to recess into Executive Session for the purpose of discussing personnel/appointment and labor negotiations immediately following the discussion session; Seconded by Ms. Ray. There as no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners recessed the meeting at 10:01 to move to the conference room. The meeting was opened at 10:06 a.m. for the discussion session.

Mr. Hambley stated that the Flood Damage Prevention Committee is proposing some amendments to the regulations. They are sending those amendments to Bill Thorne, Assistant Prosecutor, for his review. The Committee plans to hold public hearings early net year. There are some significant changes regarding structures and this was accomplished by working with the Homebuilders Association.

Mr. Hambley stated that there is a glitch on the EPA approval for the engineered fuel project. He and Ken will be meeting with the regional EPA office on Wednesday to discuss this.

Ken added that he is taking copies of newspaper articles about the project to the meeting. They are hopeful to resolve any issues they have.

Ms. Ray stated that she has been gathering information relative to a possible IT person for the Commissioners. There have been a couple of departments that have purchased inadequate software based on vendor recommendations and she feels there may be a need to have our own advisor that is knowledgeable on training and licensing as well. She has asked the City of Medina for a copy of their technology audit that was recently done. She will be providing information to the others in the next couple of weeks.

Ms. Ray asked Bill about his review of the SPCA kennel rental agreement for the Animal Shelter.

Bill stated that he has a couple of concerns and will talk with Ms. Ray later this week.

The Clerk stated that the County Engineer would like to hold a public hearing on Wednesday, December 7 at 7:30 p.m. regarding improvements to Ryan Road. They have asked Commissioners to check their schedules for that evening.

The Clerk noted that the CCAO conference is being held December 11-14 and asked if the Board wishes to change the Monday meeting to Thursday, the 15<sup>th</sup>. Mrs. Geissman had no problems with keeping the meeting on the 12<sup>th</sup> or moving it to the 15<sup>th</sup>. Ms. Ray said she wasn't sure if she is available on the 15<sup>th</sup> and will check her schedule. Mr. Hambley is available on the 15<sup>th</sup>.

The Clerk reported that there are 4 applicants for the District Library Board of Trustees. She asked about scheduling the interviews and briefly reviewed the times available in the upcoming meetings. Commissioners agreed to hold the interviews after the morning session on November 28.

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Commissioners recessed the meeting for an Executive Session at 10:15 a.m., which was voted on earlier.

At 11:00 a.m. Mr. Hambley moved to adjourn the meeting; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

**RESOLUTIONS PASSED:**

- 05-1077            RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
  
- 05-1078            RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR REPAIR WORK IN GOLDEN RIDGE FARMS SUBDIVISION IN WADSWORTH TOWNSHIP, MEDINA COUNTY, OHIO
  
- 05-1079            RESOLUTION AMENDING THE 2005 APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS
  
- 05-1080            RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION
  
- 05-1081            RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE GENERAL FUND AND THE CHILD SUPPORT ENFORCEMENT AGENCY TO THE TITLE IV-D PROSECUTOR FUND FOR PROSECUTOR SERVICES
  
- 05-1082            RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT AGENCY FUND FOR INDIRECT COST ALLOCATION
  
- 05-1083            CASH TRANSFER TO THE CRIPPLED CHILDREN'S HEALTH FUND
  
- 05-1084            TRANSFER OF COUNTY GENERAL FUNDS TO THE COUNTY DIVERSION PROGRAM
  
- 05-1085            CREATION OF THE COMMUNITY HOUSING IMPROVEMENT PROGRAM GRANT AND AUTHORIZING APPROPRIATIONS
  
- 05-1086            RESOLUTION APPROVING AN AGREEMENT FOR AN INMATE LEGAL RESEARCH ASSISTANCE PROGRAM FOR THE MEDINA COUNTY JAIL
  
- 05-1087            APPROVAL OF AN AGREEMENT FOR A SERVICE COORDINATOR BETWEEN MEDINA COUNTY FAMILY FIRST COUNCIL HELP ME GROW AND MEDINA COUNTY BOARD OF MRDD
  
- 05-1088            RESOLUTION AUTHORIZING THE PURCHASE OF 5,500 GALLONS OF DIESEL AND 1,500 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE MEDINA COUNTY HIGHWAY GARAGE

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- 05-1089            RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 05-1090            AUTHORIZING THE SANITARY ENGINEER TO OBTAIN EASEMENTS FOR VARIOUS SANITARY SEWER IMPROVEMENT PROJECTS
- 05-1091            RESOLUTION REAPPOINTING MEMBER TO THE COMMUNITY ACTION WAYNE/MEDINA COUNTIES
- 05-1092            RESOLUTION REAPPOINTING A REPRESENTATIVE TO THE EMERGENCY MANAGEMENT AGENCY EXECUTIVE COMMITTEE
- 05-1093            RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

**MEDINA COUNTY COMMISSIONERS:**

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Patricia G. Geissman

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Stephen D. Hambley

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Sharon A. Ray

Respectfully submitted,

Pamela J. Terrill, Clerk