

## COMMISSIONERS MEETING – MONDAY, MARCH 22, 2004

Sharon A. Ray called the meeting to order at 9:30 a.m. with Patricia G. Geissman and Stephen D. Hambley present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the March 10 and March 15 minutes was dispensed with. Mrs. Geissman asked that the March 10 minutes be tabled and it was agreed to table approval at this time. Mrs. Geissman moved to approve the March 15 minutes; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented resolutions to close a section of Westfield Road for culvert repairs, and approving final plats and annual assessments on improvements with establishment of a public watercourse for Southbury Place Subdivision Phase 2 and Eastbury Place Subdivision Phase 2 in Brunswick Hills Township. Mrs. Geissman moved to approve the 5 resolutions; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Bev Valentine, Finance Department, presented and reviewed resolutions making a cash transfer, approving an agreement for supplemental County Courthouse Security Services, and the weekly bills in the amount of \$645,160.75. The security agreement includes a 3% increase as per the budget approval. Mrs. Geissman moved to approve the 2 resolutions and payment of the bills; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mrs. Geissman moved to approve the personnel changes; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, presented a resolution accepting and awarding the bid for the Human Service Building parking lot. There were 6 bidders that submitted bids for the use of asphalt or concrete. The low bid was for asphalt from Newcomers in the amount of \$69,549. This project will be paid through CDBG funds. Mrs. Geissman moved to accept and award the bid; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

John presented a resolution amending the Table of Organization for the Department of Planning Services. An additional full time position was added into their budget and this amendment adds the position to their Table. Mrs. Geissman moved to approve the amendment; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

John presented an achievement award that was received from the Bureau of Worker's Compensation's Division of Safety and Hygiene for a 25% reduction in the annual incident rate. He noted that a new Safety Division was established with Keith Blair and Debra Pawlik overseeing the operation. Hopefully this will result in lower costs for Worker's Compensation.

Ken Hotz, Sanitary Engineer, presented a resolution authorizing the advertisement for RFP's for the collection and final disposal of waste tires. The current company grinds the tires, and their contract expires near the end of April. Mrs. Geissman moved to approve the advertisement for proposals; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mead Wilkins, Job & Family Services (JFS) Director, presented 6 resolutions involving authorizing a contract with Smart Solutions Inc., amending the Prevention, Retention & Contingency (PRC) Plan, approving a contract for the Wadsworth Salvation Army's Learning

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Center, authorizing an agreement with Community Action Wayne/Medina, authorizing an agreement with Family First Council to provide a federal fund match, and authorizing the advertisement for proposals for teen pregnancy prevention services. The contract with Smart Solutions is a renewal for their forms integration program. The amendment to the PRC adds the Wadsworth Salvation Army to the list of agencies providing services and adds a reference to the federal guidelines to allow for their changes to the Plan without having to adopt them separately when they occur. The contract with the Wadsworth Salvation Army is for their tutoring program for low income families. The agreement with Community Action is for their car seat education program in which the families receive the car seat after receiving proper instructions on usage. The agreement with Family First is for JFS to provide the local match for the Shared Beginnings program. This program provided \$13,000 for over 7,000 books for child intervention last year. The RFP for teen pregnancy prevention is to expand the wellness program and to make sure that each subgroup has bid on services. Mrs. Geissman moved to approve the 6 resolutions; Seconded by Mr. Hambley.

Ms. Ray thanked Mead for his work with Captain Grace at the Wadsworth Salvation Army, noting they are very thankful for the assistance.

There was no further discussion.

Roll Call on the motion and second to approve the 6 JFS resolutions showed all Commissioners voting AYE.

Karl Cetina, MCDAC Director, stated that the '04-'05 grant information along with guidelines and timelines went public and are available online. A training session was held and a total of 22 prospective grantees were present. He noted that there are 18 grantees involved in ongoing programs. The grants are due into his office by April 23. The grant season amount has slightly increased from last year's \$1.2 million. He is working on the final numbers with Chris Jakab. The Tobacco Coalition had a deadline of the 1<sup>st</sup> and the results and recommendations for the assessment of use and prevention are for 3 out of 7 areas to be targeted. They will be concentrating on youth cessation and prevention and awareness for pregnant women. The second year information is due March 31 and is being prepared.

Chris Hartman, Soil & Water Conservation District, stated that as part of the response to flooding last summer they have met with the Montville Trustees and Zoning Officials to look into preventing future damages in the flood plain areas. The district has completed the requirements for NPDES Phase 2 and the report of the first year activities and proposals for next year is being completed. Their educational and awareness program will be including the scouting patch program for Boy Scouts and Girl Scouts and they have 90% of the scout leaders learning the programs to teach the scouts. They are also working on updating the construction site control plan. He noted that the Ohio EPA is using part of their storm water management program in their examples of a plan and the National EPA has also started using it as an example. Through a federal program, the Environmental Quality Investment Program, Medina County received \$140,000 for agricultural practices to improvement water quality for cost-sharing 2 projects. In 2004 they will be providing \$75,000 for smaller projects. The District has also been reviewing Wadsworth's urban program agreement. Through the "Sign Our Streams" program they have 43 road signs up where streams cross under roads. Sharon Trustees purchased 4 signs on behalf of their citizens under this program. A river day is being planned for September 25 relative to the Rocky River 319 grant and volunteers from Medina County will be meeting to work on the plans. Chris thanked Lowell Filak, Engineer's Office, for his help in getting their office connected to the county computer system, which offers a lot of advantages to their office. Through questioning, he stated that Montville Township is holding discussions on setbacks for streams to keep structures out of those areas. He also noted that there is an illicit streams discharge discussion this Friday.

The meeting was opened for public comment and there was no one present wishing to comment.

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Ms. Ray read a resolution commending Edy Campbell for her years of service with the Auditor's Office. Mrs. Geissman moved to approve the commendation; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

The commendation was presented to Edy with comments from Commissioners about her expertise and that she will be missed.

Ms. Ray presented a resolution appointing Craig Enoch to the County Home Advisory Council. Mrs. Geissman moved to approve the appointment; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ms. Ray presented a resolution reappointing members to the Commercial Board of Building Appeals and establishing staggered terms. At this time Stanley Haw, Phillip Giordano, Felix Theys and Royden Schenz are being reappointed with staggered years. The fifth position, which is for an attorney, is being advertised for applications, and as the terms of those appointed today expire the positions will be advertised. Mrs. Geissman moved to approve the reappointments; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ms. Ray read a resolution proclaiming March 21-27 as "Elder Abuse Prevention Month". Mrs. Geissman moved to approve the proclamation; Seconded by Mr. Hambley.

Mrs. Geissman noted that the State is trying to make elder abuse as recognized as child abuse in Ohio.

There was no further discussion.

Roll Call on the motion and second to approve the proclamation showed all Commissioners voting AYE.

The Clerk read the resolution to allow expenses of county officials. Mrs. Geissman moved to allow the expenses; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

There was no further business before the Board for public discussion.

At 10:00 a.m. Mrs. Geissman moved to recess into Executive Session to discussion property acquisition; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

At 10:43 p.m. Commissioners cancelled the discussion and public hearing set for this afternoon. It was noted that the Clerk had been advised that the date listed in the advertisement for the public hearing was erroneous and Bill Thorne, Assistant Prosecutor, stated that it had to be rescheduled and re-advertised.

Mr. Hambley moved to adjourn the meeting; Seconded by Mrs. Geissman. There was no discussion. Roll Call showed all Commissioners voting AYE.

### RESOLUTIONS PASSED:

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| 04-0223 | RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS |
| 04-0224 | RESOLUTION PROCLAIMING MARCH 21-27, 2004 AS "ELDER ABUSE PREVENTION WEEK"                                 |

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- 04-0225 RESOLUTION COMMENDING EDY CAMPBELL FOR HER YEARS OF SERVICE WITH THE MEDINA COUNTY AUDITOR'S OFFICE
- 04-0226 RESOLUTION DETERMINING THE NECESSITY TO CLOSE WESTFIELD ROAD (C.H. 15) BETWEEN GARMAN ROAD (T.H. 91) AND SEVILLE ROAD (C.H. 16)
- 04-0227 RESOLUTION APPROVING THE FINAL PLAT FOR SOUTHBURY PLACE SUBDIVISION PHASE 2 LOCATED IN TRACT 1, LOT 11 OF BRUNSWICK HILLS TOWNSHIP
- 04-0228 RESOLUTION APPROVING THE FINAL PLAT FOR EASTBURY PLACE SUBDIVISION PHASE 2 LOCATED IN TRACT 1, LOTS 11 AND 12 OF BRUNSWICK HILLS TOWNSHIP
- 04-0229 RESOLUTION APPROVING ANNUAL ASSESSMENT ON IMPROVEMENTS...8.5476 ACRES OF LAND IN TRACT 1, LOT 11 OF BRUNSWICK HILLS TOWNSHIP...SOUTHBURY PLACE SUBDIVISION PHASE II & ESTABLISHING THEREBY SAID IMPROVEMENTS AS A PUBLIC WATERCOURSE
- 04-0230 RESOLUTION APPROVING ANNUAL ASSESSMENT ON IMPROVEMENTS...2.4669 ACRES OF LAND IN TRACT 1, LOTS 11 & 12 OF BRUNSWICK HILLS TOWNSHIP...EASTBURY SUBDIVISION PHASE II & ESTABLISHING THEREBY SAID IMPROVEMENTS AS A PUBLIC WATERCOURSE
- 04-0231 TRANSFER OF COUNTY GENERAL FUNDS TO THE COUNTY DIVERSION PROGRAM
- 04-0232 APPROVAL OF AN AGREEMENT FOR SUPPLEMENTAL MEDINA COUNTY COURTHOUSE SECURITY SERVICES
- 04-0233 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 04-0234 RESOLUTION ACCEPTING AND AWARDED BIDS FOR MEDINA HUMAN SERVICE BUILDING PARKING LOT
- 04-0235 RESOLUTION AMENDING THE TABLE OF ORGANIZATION FOR MEDINA COUNTY DEPARTMENT OF PLANNING SERVICES
- 04-0236 RESOLUTION AUTHORIZING THE SANITARY ENGINEERING DEPARTMENT TO ADVERTISE FOR THE REQUEST FOR PROPOSALS (RFP'S) FOR THE COLLECTION AND FINAL DISPOSAL OF WHOLE WASTE TIRES GENERATED WITHIN MEDINA COUNTY
- 04-0237 RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE MEDINA COUNTY JOB AND FAMILY SERVICES AND SMART SOLUTIONS INC.
- 04-0238 RESOLUTION AMENDING THE PREVENTION, RETENTION & CONTINGENCY PLAN (PRC) FOR MEDINA COUNTY JOB AND FAMILY SERVICES

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- 04-0239            RESOLUTION APPROVING A CONTRACT FOR THE WADSWORTH SALVATION ARMY'S  
LEARNING CENTER
- 04-0240            RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH  
COMMUNITY ACTION WAYNE/MEDINA FOR MEDINA COUNTY JOB AND FAMILY  
SERVICES
- 04-0241            RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE MEDINA COUNTY  
FAMILY FIRST COUNCIL AND MEDINA COUNTY JOB AND FAMILY SERVICES TO  
PROVIDE A FEDERAL FUND MATCH
- 04-0242            RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PROPOSALS FOR TEEN  
PREGNANCY PREVENTION SERVICES FOR MEDINA COUNTY JOB & FAMILY SERVICES
- 04-0243            RESOLUTION APPOINTING A MEMBER TO THE MEDINA COUNTY HOME ADVISORY  
COUNCIL
- 04-0244            RESOLUTION REAPPOINTING MEMBERS TO THE MEDINA COUNTY BOARD OF  
BUILDING APPEALS AND ESTABLISHING STAGGERED TERMS
- 04-0245            RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

**MEDINA COUNTY COMMISSIONERS:**

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Sharon A. Ray

Respectfully submitted,

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Patricia G. Geissman

Pamela J. Terrill, Clerk

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Stephen D. Hambley