

COMMISSIONERS MEETING – MONDAY, MARCH 10, 2003

Stephen D. Hambley called the meeting to order at 9:00 a.m. with Sharon A. Ray and Patricia G. Geissman present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the February 18, 24, 25 and March 3 minutes was dispensed with. Each Commissioner has read them personally. Mrs. Geissman moved to approve the minutes. Seconded by Mr. Hambley. Roll Call showed Mr. Hambley and Ms. Ray voting AYE on all sets of minutes with Mrs. Geissman voting AYE on the February minutes and abstaining on the March 3 minutes.

Doug King, Administrative Assistant in the County Engineer's Office, presented a resolution approving the Woodford Commons Subdivision Phase 1 Replat 2 in Montville Township. Mrs. Geissman moved to approve the replat. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Chris Jakab, Finance Director, presented and reviewed 6 resolutions involving various fund transfers, revenue adjustment for the Workforce Development Fund, adoption of the 2003 Annual Appropriation Measure and repealing all 2003 Temporary Appropriations, and the weekly bills in the amount of \$726,561.23. The estimated receipts for the general fund are \$33,169,409. The total appropriation amount for the general fund is \$33,594,568, and the total appropriation amount for all funds is \$141,738,299. The budget calls for 3% cost of living increases for staff employees, and money is appropriated in the general fund for road improvements, Board of Elections capital needs, and general capital improvement projects. The salary and fringe benefit costs in the general fund accounts for 62.3% of the budget. The largest category, 33%, in the general fund is for public safety, which includes the Sheriff and Juvenile Detention. He thanked everyone for their cooperation.

Mrs. Geissman stated that this was one of the easiest budgets that have been done in a long time and attributed that to a lot of the work that Chris did on this.

Mr. Hambley stated that he's satisfied in contrast with what he's seeing in some of the local city budgets. There are no layoffs and the budget is financially sound, especially when you look around the state. The county has weathered the financial storm for the first half of the year, but there is still uncertainty about the second half with the State's biannual budget and what they will do with the Local Government Fund. Hopefully we'll be able to weather that just as well.

Mrs. Geissman moved to approve the 5 resolutions and payment of the bills. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mrs. Geissman moved to approve the personnel changes. Seconded by Ms. Ray.

Mr. Hambley noted that the County Home's LPN position was newly created on the advice of the County Home Advisory Committee. The organizational chart will be amended next week.

There was no further discussion.

Roll Call on the motion and second to approve the personnel changes showed all Commissioners voting AYE.

John Stricker, County Administrator, presented 3 resolutions amending the Table of Organization for the Sanitary Engineer's Office. The first one creates a position within the Engineering & Safety Division. One employee will be retiring and a position was created temporarily that will be eliminated after the employees retirement. The second one affects the Water Division and adds 2 full-time Assistant Computer Operator 1's and a full-time Water Distribution Worker. The third resolution affects the Chippewa Lake Water Treatment

COMMISSIONERS MEETING – MONDAY, MARCH 10, 2003

Operation, which adds one full-time Operator. Mrs. Geissman moved to approve the 2 resolutions. Seconded by Ms. Ray.

It was noted that there are 3 resolutions involved. Mrs. Geissman amended her motion to approve the 3 resolutions. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken Hotz, Sanitary Engineer, presented a resolution authorizing change order #1 for the Erhart, Carsten & Coon Club Road waterline project. Difficulties were run into with the ODNR regarding where service can be provided. The change order eliminates the 24” line and increases the 12” line. This will allow some people to tie on until the issue is resolved with the ODNR. The change order is for an increase of \$2,000. Mrs. Geissman moved to approve the change order. Seconded by Ms. Ray.

Mr. Hambley asked if they will still be able to service the area with the anticipated changes to allow the lines.

Ken stated that this is the project that fills the tank in Chatham and this will allow them to move on with some of the streets that they can issue permits for and not doing the streets where the issue needs to still be worked out.

There was no further discussion.

Roll Call on the motion and second to approve the change order showed all Commissioners voting AYE.

Ken presented a resolution authorizing bidding for 5 replacement vehicles. Mrs. Geissman moved to approve the bidding. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken presented a resolution authorizing bidding for the hauling & disposal of cake and liquid sewage sludge. The contract is coming due and it's time to take bids for a new 3-year contract. Mrs. Geissman moved to approve the bidding. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Debra Radecky, Office for Older Adults, stated that they are delivering 242 home-delivered meals daily and there is no waiting list. Programming for the next month will include a St. Patrick's Day Party on March 14, a presentation about portable oxygen units on March 21, a program about protecting against scams on March 28, April 1 will be the Indians Opening Day celebration, and there will be basic discussions with seniors on April 11. There will be no lunch on Good Friday. The movie for the month is "Men in Black II", and there will be a pool tournament held on March 26. The new pool table will be in on March 20 and Maintenance will be taking down the old table. April is "Volunteer Appreciation Month" and their annual luncheon for their 150 volunteers will be held April 9.

Chris Hartman, Soil & Water Conservation District presented the NPDES Phase 2 Storm Water Management Plan. As part of that the Notice of Intent needs to be signed by the President of the Board and a check for \$200 needs to be included when this is filed. He noted that they will be providing copies for the each agency involved. This has been reviewed several times.

Mr. Hambley noted that a public hearing was held on the plan last week, which gave an overall review of what has been put together. Changes were made by the various partnering agencies that were included. The Commissioners have to adopt the plan for the county's portion.

Chris stated that as part of the Notice of Intent, the drainage area had to be filled in that is applicable to the county. The County Engineer determined that the best course for determining how much the county and each township should contribute is to split the numbers 50/50, which is 3.891 square miles of the county. That is the number OEPA will use for the annual assessment of \$100 per square mile. That first payment is due January 2004.

Mr. Hambley asked if that is the permit fee.

COMMISSIONERS MEETING – MONDAY, MARCH 10, 2003

Chris stated that permit fee itself is the \$200 and the \$100 per square miles is the annual assessment for operational charges. At this point it will be \$389/year.

Mr. Hambley stated that in talking with Dan Willhoite, the problem was determining the drainage. The townships are responsible for drainage in a township ditch and the county is responsible for drainage in a county ditch. It would take a lot of time to calculate this out and it was felt it makes more sense to split the overall cost, which is basically \$389/year.

Chris left the original Notice of Intent for Mr. Hambley's signature and stated he would provide 3 copies this afternoon to the office to mail out 2 and keep one.

Mrs. Geissman moved to approve the plan and to file the Notice of Intent for the NPDES Phase 2 Storm Water Management Plan. Seconded by Ms. Ray.

Mr. Hambley thanked Chris and the partnering agencies for their work in putting this together. We are not talking about setting up any fee assessment or setting up a storm water utility like in Lake County. In the future the costs will probably be taken from the RPTT proceeds and ditch maintenance funds with newer subdivisions where applicable. This is a mandate that is not funded by the EPA for the improvement of water quality.

There was no further discussion.

Roll Call on the motion and second to approve the Plan and Notice of Intent showed all Commissioners voting AYE.

The meeting was opened for public comment and there was no one present wishing to comment.

The Clerk read the resolution to allow expenses of county officials. Mrs. Geissman moved to allow the expenses. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mrs. Geissman moved to recess into Executive Session to discuss land acquisition. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley noted that the discussion session will be held at 1:30 p.m.

Commissioners reconvened the meeting at 1:30 p.m. for the discussion session.

Mrs. Geissman noted that she will be bringing in material for the other Commissioners from the NACo Conference. There were some very good handouts at the conference regarding homeland security, jails, etc. She noted that First Lady Laura Bush is a very good speaker.

Ms. Ray noted that a letter was received regarding Homeland Security Level Red and wanted to make sure she understands it properly. If we go to a Condition Red, all 3 Commissioners are to report to the Emergency Management Agency.

Mrs. Geissman noted that about a year ago it was determined that we are a secondary target area. Cuyahoga or Franklin County would be main targets. At that time priorities were identified as far as what our problems might be. She suggested that Ms. Ray ask Buck Adams for a copy of that. She believes the first meeting to prioritize our targets was actually held just before 9/11.

Mr. Hambley agreed that we were dealing with weapons of mass destruction before 9/11. He added that there is a tabletop exercise at the end of March.

Mr. Hambley suggested that the Board check with Bill Thorne, Assistant Prosecutor, about appointing John Stricker as an acting Commissioner in case there is a Condition Red and 2 Commissioners cannot get to the EMA Center.

COMMISSIONERS MEETING – MONDAY, MARCH 10, 2003

Mrs. Geissman stated that there is one county that has recently lost a commissioner to another job and another is out ill, and the coroner is sitting in as a Commissioner.

John added that the Commissioners do have the ability to designate the County Administrator for any of their duties by resolution.

Mr. Hambley stated that he would be interested in a resolution appointing John in the event that we get a Condition Red that at least 2 could get to the Center.

Mrs. Geissman and Ms. Ray agreed that it is a good thing to do

Mr. Hambley noted that John is the designated Public Information Officer for the county in the plan. He would have to be there anyway and if 2 Commissioners could not make it he would be there anyway.

John agreed to look into a resolution for this.

Ms. Ray noted that on the 28th there will be a regional legislative meeting. Originally it was set as a morning meeting and it was suggested that it be a lunch instead, but she said the county doesn't have the funds to provide a luncheon. This will be held at 10:00 a.m. at the Brunswick Rec Center and coffee and pastries will be provided. Through questioning she stated that she wanted to confirm this with Commissioners before confirming the state legislators would be available on that date and time.

There was a discussion about the cost of \$125 to rent the Rec Center. There will be around 100 people in attendance and the county office buildings don't have rooms large enough for this type of meeting. It was suggested that the Community Center could be set up in the manner desired. Ms. Ray agreed to look into using the Community Center, as it would be convenient to get to from the Cleveland area as well as those coming from Columbus.

There was a brief discussion that the reauthorization of the TEA-21 was signed this morning. Mr. Hambley noted that a letter of support for the project was received from Highland Local Schools. This will be forwarded to Dave Miller, County Engineer, and U.S. Representative Ralph Regula. Hinckley is also putting together a letter of support and Brunswick Hills Township may also provide one.

Ms. Ray asked if any of the applications for appointment to the Workforce Policy Board have been received.

The Clerk responded that none of them have been received.

Ms. Ray stated that she has contacted Ron Rowe and will call Gary Searle to see if they can get those applications in.

Mrs. Geissman noted that preparing an annual report was discussed recently. The cost was around \$3,000 for the report that tells about various county departments, phone numbers, and included a questionnaire. If this is going to be done, a decision should be made soon. There was a lot of positive feedback about the report, and there are new people in some of the offices.

Ms. Ray expressed concern about spending this type of money and suggested waiting 6 months and preparing one for next year. She has no strong feelings either way on this.

Mr. Hambley stated that he's okay with doing one in terms of public information. He asked if a free-lance writer was found to prepare the report.

Mrs. Geissman stated that someone still needs to be found. There is someone interested in doing the printing. The \$3,000 cost covered the free-lance writer, printing and distribution in the Gazette.

After further discussion, Mrs. Geissman agreed to see if a writer can be found and report back before a final decision is made.

COMMISSIONERS MEETING – MONDAY, MARCH 10, 2003

Ms. Ray noted that there is a “Scrabble Tournament” scheduled to benefit Project: Learn and asked if anyone is interested in taking part in this.

Mrs. Geissman will be participating, and Mr. Hambley will be attending Brunswick’s Strategic Planning Session that day.

Ms. Ray noted that she will be attending the judges’ meeting tomorrow and also visiting the Building Department.

John reported that a quote of \$4,930 was received to renovate the conference room by taking out the wall to the small hall that leads to the hearing room. The quote also had a \$300 option for replacing the ceiling grid. The work has been ordered and he had hoped it would start tonight, however, delivery of the door was not possible. The demolition of the wall is scheduled for next Monday at night. Plastic will be hung to contain the dust and the remainder of the work will be done during the day.

Ken Hotz reported that bids were received for the sanitary sewer for the Medina Rec Center swimming pool. There is a pre-construction meeting this afternoon. The School Board is paying for the project and they authorized it last week.

Chris Jakab stated that he is going to have Terry George post the budget on the website. The directory of public officials has also been put on the website and distributed. He noted that he, Gary Berkowitz and Gail will be meeting today to go over a schedule for the HIPPA meeting on Wednesday at 9 a.m.

Bill Thorne noted that the county is being sued and there doesn’t appear to be any monetary exposure for the county. This is a title action that involves a road that goes across property. He also noted that Trina Devanney attended a HIPPA seminar last week and they are sending a PowerPoint presentation that can probably be shared with the Human Resources Department and/or Chris.

Ms. Ray noted that there has not been any settlement on the situation involving the old New Horizons Shelter, and asked if Bill has had an opportunity to review the lease. The owner asked if the county is sending in an independent appraiser to look at the property to value the damages.

Bill stated that he understands most of the evaluation on what is being billed was good but that the owner is asking for more than the county was responsible for, such as ordinary wear and tear.

Ms. Ray stated that some is extraordinary, and asked if Bill can look at the building to see the damage.

John noted that digital photographs have been taken, but they haven’t been printed. He is hesitant to go into the building without permission from the owner. He agreed that having Bill go through would be a good idea, noting that there are some instances that were above and beyond normal wear and tear and it’s legitimate to ask for that to be paid by the county.

John reported that he brought up material about the electronic balloting system that was displayed by the last company for the Board of Elections. At this time the State has not made a recommendation on which of the systems they will endorse under State Purchasing.

There was a brief discussion about having 2 units per precinct and that each precinct must have 1 unit that is handicap accessible. The possibility of combining precincts into one polling place in some communities to save costs was discussed. One thing that was not taken into consideration under this mandate was that there will be a need for larger office space for the Board of Elections. It is anticipated that there will be a lot of people confused with the electronic balloting.

There was no further business before the Board of discussion.

COMMISSIONERS MEETING – MONDAY, MARCH 10, 2003

Mrs. Geissman moved to adjourn the meeting at 2:05 p.m. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

RESOLUTIONS PASSED:

03-0140A RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS

03-0141A RESOLUTION APPROVING THE WOODFORD COMMONS SUBDIVISION PHASE 1-REPLAT 2 LOCATED IN LOTS 87 AND 106 OF MONTVILLE TOWNSHIP

03-0142A RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND

03-0143A RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE MEDINA COUNTY PRINT SHOP REVENUE LINE ITEM

03-0144A RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT FUND TO THE COUNTY GENERAL FUND FOR DOMESTIC RELATIONS COURT SERVICES

03-0145A REVENUE ADJUSTMENT FOR WORKFORCE DEVELOPMENT FUND

03-0146A RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS

03-0147 RESOLUTION AMENDING THE TABLE OF ORGANIZATION FOR MEDINA COUNTY SANITARY ENGINEER-ENGINEERING & SAFETY DIVISIONS

03-0148 RESOLUTION AMENDING THE TABLE OF ORGANIZATION FOR MEDINA COUNTY SANITARY ENGINEERS-CHIPPEWA WASTEWATER TREATMENT OPERATIONS

03-0149 RESOLUTION AMENDING THE TABLE OF ORGANIZATION FOR MEDINA COUNTY SANITARY ENGINEERS-WATER DIVISION

03-0150 RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR THE ERHART, CARSTEN & COON CLUB ROAD WATER LINE PROJECT MCSE#W500/00-5.1.55.1

03-0151 RESOLUTION AUTHORIZING THE SANITARY ENGINEERING DEPARTMENT TO ADVERTISE FOR BID FOR FIVE (5) REPLACEMENT VEHICLES

03-0152 RESOLUTION AUTHORIZING THE SANITARY ENGINEERING DEPARTMENT TO BID FOR THE HAULING AND DISPOSAL OF CAKE AND LIQUID SEWAGE SLUDGE FROM THE MEDINA COUNTY LIVERPOOL, HINCKLEY & CHIPPEWA LAKE WASTEWATER TREATMENT FACILITIES

03-0153 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

03-0154 ADOPTION OF THE 2003 ANNUAL APPROPRIATION MEASURE AND THE REPEAL OF ALL 2003 TEMPORARY APPROPRIATION MEASURES

03-0155 RESOLUTION APPROVING THE NPDES PHASE 2 STORMWATER MANAGEMENT PLAN AND AUTHORIZING THE FILING OF THE NOTICE OF INTENT

COMMISSIONERS MEETING – MONDAY, MARCH 10, 2003

MEDINA COUNTY COMMISSIONERS:

Stephen D. Hambley

Respectfully submitted,

Sharon A. Ray

Pamela J. Terrill, Clerk

Patricia G. Geissman