

## COMMISSIONERS MEETING – MONDAY, JULY 25, 2005

Patricia G. Geissman called the meeting to order at 9:30 a.m. with Stephen D. Hambley and Sharon A. Ray present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the July 18 minutes was dispensed with. Each Commissioner has read them personally. Mr. Hambley moved to approve the minutes; Seconded by Ms. Ray

Ms. Ray noted a correction for the current charge at the Animal Shelter, which is \$15/day instead of \$10/day. Mrs. Geissman noted that relative to the Fair opening ceremony the minutes state “next Monday”; however, the date is August 1. There were no further corrections.

Roll Call showed all Commissioners voting AYE to approve the corrected minutes.

Doug King, Administrative Assistant in the County Engineer’s Office, presented resolutions to close a section of Congress Road for 2 culvert repairs, authorizing the advertisement of bids for rock salt, and approving the final plat for Lake Medina Preserve Subdivision Phase II. Mr. Hambley moved to approve the 4 resolutions; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Doug wished his mother, Mary Alice King, a Happy 82<sup>nd</sup> Birthday.

Chris Jakab, Finance Director, presented and reviewed resolutions involving amending the annual appropriations by transferring and increasing appropriations, various fund transfers, revenue adjustment for the General Bond Retirement Fund and General Fund, purchasing fuel for the Engineering Center from Petroleum Traders, and the weekly bills in the amount of \$1,511,559.78. Mr. Hambley moved to approve the 9 resolutions and payment of the bills; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mr. Hambley moved to approve the personnel changes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, had no resolutions or comments today.

Ken Hotz, Sanitary Engineer, presented a resolution rescinding Resolution 05-237 and awarding the contract to Norit Americas Inc. for powdered activated carbon. The carbon was awarded to the lowest bidder and they have been experiencing problems with the carbon absorbing organic material and not breaking down properly. This rescinds the award and awards the bid to Norit Americas. Mr. Hambley moved to approve the resolution and new award; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mead Wilkins, Job & Family Services Director, noted that 2 resolutions had been sent over to the meeting. These were not received and in the packets at this time and Mead was asked to check on the resolutions and return with them to the discussion session.

Mead reported that the Child Advocacy Kickoff was held and went very well. They are looking at a visitation center as part of the program. Part of the Protect Ohio mandate is to do therapeutic visitations and having a center will allow someone to be brought in for parent training, etc. A contract was entered with the County Board of Education for tutors for foster, adopted and kinship children and the program is doing very well. On Friday they sponsored a regional workshop for 17 counties on the Access to Better Care (ABC) initiative that helps with the mental health system. They had around 100 people attending and it was a very positive

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workshop. He presented a graph showing the huge increase on the number of child placements. Counties the same size have many more placements, noting that Licking and Green Counties have over 70 children in permanent custody waiting for adoption. We have one in permanent custody. We have less in custody than they have waiting for adoption. However, he wanted the Commissioners to be aware of the increase. Through questioning, he stated that last year they were at 45-50, and the increase has taken us to 63 for this year. Fortunately they had foster care recruiting and had an increase in placement homes for the children.

Sandy Downs, Transportation Service Director, noted that on their monthly report they had been estimating their on-time performance and trip denials and they are now being tracked for more accurate figures. This resulted in significant improvements on their figures, but he's not sure if that is long term thing or a statistical anomaly that will happen from time to time. The Vehicle Maintenance Administrator has been on duty for 2 weeks now and is doing a very good job. They have also hired a full-time scheduler and statistics person so they now have dispatch coverage for drivers from the time they pull out until they return on weekdays. He feels having a full-time scheduler has resulted in fewer turndowns and better operating efficiency.

Buck Adams, Emergency Management Agency Director, presented a resolution adopting the National Incident Management System (NIMS) as the way we will do business when managing disasters and emergencies. We used to follow the old NIMS, which was known as National Interagency Management, but as Homeland Security came around NIMS was changed. The adoption of NIMS is required as part of Homeland Security in order to remain eligible for federal grants. He has worked with the political entities of the county and they have all adopted NIMS. Mr. Hambley moved to approve the adoption of NIMS; Seconded by Ms. Ray.

Through questioning, Buck stated that he will be setting up the NIMS training that is required for everyone to take. He also noted that tomorrow is a bio-terrorism exercise for the Health Department at 8:30 a.m.

There was no further discussion.

Roll Call on the motion and second to approve adoption of NIMS showed all Commissioners voting AYE.

Mrs. Geissman presented and reviewed commendations for the 4-H Outstanding Court. Those receiving the commendations are: Kimberly Eaken, Dustin Eakin, Abigail Fabich, Katie Frank, Emily Lloyd, Jamie Louk, Samantha Nekvinda, Elizabeth Neumeyer, Nina Pettry, Zachary Skubon, Brittney Smith, Erin Smith, Alison Ungar, Tricia Witschey, Corey Wolff and Hallie Wolff. Mr. Hambley moved to approve the commendations; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

The Clerk read the resolution to allow expenses of county officials. Mr. Hambley moved to allow the expenses; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mrs. Geissman read a poem, *Before*, which was written by Joan R. Ritty, Poet Laureate for Medina County.

The meeting was opened for public comment and there was no one present wishing to comment.

Mrs. Geissman noted that an Executive Session for personnel/employment is scheduled after the discussion session.

Mr. Hambley moved to recess into Executive Session for the purpose of discussing personnel/employment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

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The Commissioners recessed the meeting at 9:52 a.m. and reconvened at 10:00 for the discussion session.

There was a discussion with Karl Cetina, MCDAC Director, and Chris Jakab regarding the MCDAC Board's recommendation for a renewal/ replacement levy on the November ballot. This is a partial replacement with a reduction. The last levy was at .4 mills and the replacement will be at .35 mills. The renewal would keep the funding at the same level and the partial replacement will bring in 92 cents more per year for a \$100,000 home. They do not want to go for more millage to ask voters for more than they actually need. This action will generate the money for MCDAC to continue the programs in place as well as some new programs. The collection is recommended to start in 2007. There was a review of MCDAC's last funding report. These funds are becoming more crucial for the schools than before because of partial or full cuts to schools in other drug prevention program funding. These funds also help law enforcement and drug treatment programs in the county. The Board members are volunteers and they will be campaigning for this levy. At this time it is unknown exactly how many school districts will be on the ballot in November; however, regardless of when this would go on the ballot there will probably be school issues on the ballot. There appears to be a much more collaborative effort for the MCDAC levy.

Mr. Hambley moved to authorize the Finance Director to prepare a resolution for next week to place the MCDAC levy on the November ballot; Seconded by Ms. Ray.

Mrs. Geissman stated that they need to promote this as a replacement levy.

There was no further discussion.

Roll Call on the motion and second to have a resolution prepared for next week for the MCDAC levy showed all Commissioners voting AYE.

There was a discussion about the proposed out-of-state travel policy. Treasurer John Burke is concerned that elected officials are responsible for the training of their staff, adding that it is an ORC obligation that he receives certification. He feels it should be up to the elected officials who can attend conferences/seminars. If funds are sufficiently appropriated he assumes that means once it is appropriated for the year it is then up to the elected officials what conferences are needed and who needs to attend. He also questioned the written documentation that is needed when attending out-of-state meetings. This does not define what the clarification is to be. There was also discussion regarding elected officials being able to set their own policies and those that don't would use the Commissioners' policy. A question was raised as to whether or not elected officials have to apply to the Commissioners for approval of travel. The Board's policy would affect departments under the Board's jurisdiction plus any elected official that does not have their own policy in place. Bill Thorne, Assistant Prosecutor, stated that he would work with Chris to review whether elected officials must submit applications for travel to the Board. Ms. Ray agreed to get a final draft of the proposed policy ready for review.

Mrs. Geissman stated that relative to the Council of Governments (COG) on Drug Enforcement, which oversees the Drug Task Force, the Cities of Wadsworth and Brunswick would like to discuss county-wide enforcement. Representatives from the cities, villages, police chiefs and townships would be requested to attend the discussion. Commissioners agreed to a meeting being held on Tuesday, August 16<sup>th</sup> at 10:30 a.m.

Mead Wilkins presented a resolution regarding tuition reimbursement for employees. This program started for employees under TOPS, but was moved into their own program for those employees to finish up getting their degrees. Due to low funding levels the program was cancelled, leaving 8 people unable to obtain their degrees. There is now funding available through TANF and Medicaid and the program would allow those 8 individuals to have 2 years to complete their degrees. They will have to take the courses and pass with a "C" in order to obtain reimbursement. Mr. Hambley moved to approve the tuition reimbursement; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

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Mead presented a resolution approving the renewal of a maintenance contract for their universal data base. This is a data base that was created in which all of their forms are available and can be revised as clients enter the system and to keep those records up to date. Mr. Hambley moved to approve the renewal; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken Hotz presented a draft resolution to amend tipping fees to allow a ¾% credit to haulers that pay their bills within 30 days and imposes a ½% penalty after the closing date of the bills. This actually gives companies about 50 days that they can pay their bills without being penalized. He would like this to be effective on September 1. Commissioners agreed to have the resolution presented next week for adoption.

John Stricker presented a drawing and explained that a consultant that is working for the City of Medina's signalization project is requesting a "donation" of property for road improvements on the northwest and southwest corners of the Public Square Park. The county owns the property and there is a 99-year lease of the property to the City of Medina. The donation would involve a transfer of the 2 corners of the park to the City. It was agreed that John will have a resolution for transfer prepared for next week.

Bill Thorne noted that he has heard a decision was made by the court regarding the Wadsworth annexation petition involving the Clay Products property that was rejected and appealed to the court. The judge had remanded it back to the Commissioners and would like more detail on why Commissioners made certain determinations. The statute requires that a finding of fact be done, which the Board did. He understands that there were allegations at the court hearing that Commissioners may have considered some wrong facts. Once received, he will get a copy to Commissioners and review the file with the Board to determine what needs to be clarified. As far as he could see, the Board didn't take into consideration the facts that are believed to be wrong; however, the judge has remanded it for more details.

John Burke asked if there were any updates on the office expansion project he has proposed. John Stricker stated that he would review this with Mr. Burke later this week.

There was no further business before that Board for discussion.

At 10:20 a.m. the Board recessed into Executive Session, which was voted on earlier in the meeting.

At 10:57 a.m. Mr. Hambley moved to adjourn the meeting; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

### RESOLUTIONS PASSED:

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| 05-0697 | RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS |
| 05-0698 | RESOLUTION COMMENDING KIMBERLY EAKEN ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT                 |
| 05-0699 | RESOLUTION COMMENDING DUSTIN EAKIN ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT                   |
| 05-0700 | RESOLUTION COMMENDING ABIGAIL FABICH ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT                 |

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- 05-0701 RESOLUTION COMMENDING KATIE FRANK ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0702 RESOLUTION COMMENDING EMILY LLOYD ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0703 RESOLUTION COMMENDING JAMIE LOUK ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0704 RESOLUTION COMMENDING SAMANTHA NEKVINDA ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0705 RESOLUTION COMMENDING ELIZABETH NEUMEYER ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0706 RESOLUTION COMMENDING NINA PETTRY ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0707 RESOLUTION COMMENDING ZACHARY SKUBON ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0708 RESOLUTION COMMENDING BRITTNEY SMITH ON BENIG SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0709 RESOLUTION COMMENDING ERIN SMITH ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0710 RESOLUTION COMMENDING ALISON UNGAR ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0711 RESOLUTION COMMENDING TRICIA WITSCHHEY ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0712 RESOLUTION COMMENDING COREY WOLFF ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0713 RESOLUTION COMMENDING HALLIE WOLFF ON BEING SELECTED FOR THE 2005 4-H OUTSTANDING COURT
  
- 05-0714 RESOLUTION DETERMINING THE NECESSITY TO CLOSE CONGRESS ROAD (C.H. 29) BETWEEN SANFORD ROAD (T.H. 102) AND MOSS ROAD (T.H. 176)

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- 05-0715 RESOLUTION DETERMINING THE NECESSITY TO CLOSE CONGRESS ROAD (C.H. 29) BETWEEN SANFORD ROAD (T.H. 102) AND MOSS ROAD (T.H. 176)
  
- 05-0716 RESOLUTION AUTHORIZING THE MEDINA COUNTY ENGINEER TO ADVERTISE FOR BIDS FOR "CC" TREATED ROCK SALT FOR USE BY THE MEDINA COUNTY HIGHWAY DEPARTMENT
  
- 05-0717 RESOLUTION APPROVING THE FINAL PLAT FOR THE LAKE MEDINA RESERVE SUBDIVISION PHASE II LOCATED IN LOT 69 OF MEDINA TOWNSHIP
  
- 05-0718 RESOLUTION AMENDING THE 2005 APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS
  
- 05-0719 RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION
  
- 05-0720 CASH TRANSFER OF COUNTY GENERAL FUNDS TO THE DIVERSION PROGRAM
  
- 05-0721 CASH TRANSFER OF INTEREST INCOME FOR VARIOUS FUNDS
  
- 05-0722 CASH TRANSFER OF INTEREST INCOME FOR VARIOUS SANITARY ENGINEER FUNDS
  
- 05-0723 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE GENERAL FUND AND THE CHILD SUPPORT ENFORCEMENT AGENCY FUND TO THE TITLE IV-D JUVENILE FUND FOR JUVENILE COURT SERVICES
  
- 05-0724 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE GENERAL FUND AND THE CHILD SUPPORT ENFORCEMENT AGENCY FUND TO THE TITLE IV-D PROSECUTOR FUND FOR PROSECUTOR SERVICES
  
- 05-0725 REVENUE ADJUSTMENT FOR THE GENERAL BOND RETIREMENT FUND AND THE GENERAL FUND
  
- 05-0726 RESOLUTION AUTHORIZING THE PURCHASE OF 3,700 GALLONS OF PREMIUM UNLEADED AND 3,500 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE ENGINEERING CENTER
  
- 05-0727 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
  
- 05-0728 ADOPTION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

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- 05-0729            RESOLUTION RESCINDING RESOLUTION NO. 05-237 AND AWARING CONTRACT TO NORIT AMERICAS INC. FOR POWDERED ACTIVATED CARBON
- 05-0730            RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS
- 05-0731            RESOLUTION AUTHORIZING THE REESTABLISHMENT AND COMPLETION OF THE TUITION REIMBURSEMENT PROGRAM
- 05-0732            RESOLUTION AUTHORIZING AN AGREEMENT FOR DATA PROGRAMMING SERVICES BETWEEN SMART SOLUTIONS INC. AND MEDINA COUNTY JOB & FAMILY SERVICES

**MEDINA COUNTY COMMISSIONERS:**

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Patricia G. Geissman

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Stephen D. Hambley

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Sharon A. Ray

Respectfully submitted,

Pamela J. Terrill, Clerk