

COMMISSIONERS MEETING, TUESDAY, JANUARY 16, 2007

Sharon A. Ray called the meeting to order at 9:37 a.m. with Patricia G. Geissman and Stephen D. Hambley present.

The meeting opened with the Pledge of Allegiance and a prayer.

The oral reading of the minutes of December 26, 2006 and January 2, 2007 was dispensed with as each Commissioner had read them personally. Mrs. Geissman moved to approve the January 2 minutes; the motion was seconded Mr. Hambley. Commissioners tabled the December 26 minutes again. There was no discussion. Roll call showed all commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented and reviewed the following resolutions: (1) approving a maintenance agreement with the Village of Seville for boundary roads; (2) authorizing the participation in the Ohio Department of Transportation (ODOT) Cooperative Purchasing Program; and, (3) requesting ODOT to determine a reasonable and safe speed limit on Medina Line Road (C.H. 2) between Eastern Road and Greenwich Road. The county would like it reduced from 55 miles per hour to 45. Mrs. Geissman moved to approve the three resolutions; seconded by Mr. Hambley. There was no discussion. Roll call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits lists for January 4 through January 10, 2007.

Scott Miller, Finance Director, presented and reviewed the following resolutions: (1) authorizing the transfer of funds from the Child Support Enforcement Agency Fund to the General Fund for Domestic Relations Court services; (2) authorizing the purchase of 7,400 gallons of regular unleaded gasoline for the Engineering Center; (3) declaring Medina County property as excess property; and, (4) approving the public official bond for Medina County Recorder Colleen Swedyk. Mr. Miller requested payment of the weekly bills in the amount of \$1,070,045.41. Mrs. Geissman moved to approve the four finance resolutions and payment of the weekly bills; the motion was seconded by Mr. Hambley. There was no discussion. Roll call showed all commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed a resolution approving personnel changes for the employees under the jurisdiction of the Medina County Commissioners. Mrs. Geissman moved to approve the resolution; the motion was seconded by Mr. Hambley. There was no discussion. Roll call showed all commissioners voting AYE.

Chris Jakab, County Administrator, presented and reviewed the following resolutions: (1) approving the request for an advance of taxes collected for the Medina County Drug Abuse Commission (MCDAC); (2) accepting and awarding the bid for the Child Support Enforcement Agency leased office space at 142 Highland Court Drive; and, (3) approving the transfer of a property located at 495/496 Playland Parkway to the Village of Gloria Glens. Mrs. Geissman moved to approve the resolutions; the motion was seconded by Mr. Hambley. There was no discussion. Roll call showed all commissioners voting AYE.

Jim Troike, Sanitary Engineer, presented a resolution authorizing a cooperative agreement for the purchase of the Village of Westfield Center Water Treatment and Distribution Center between Medina County and the Ohio Water Development Authority.

Mr. Troike also presented a resolution authorizing the payment schedule for Norton Environmental, Inc. for the repair of the trommel screen at the Medina County Central Processing Facility. Mrs. Geissman moved to approve both resolutions. Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Patrice Theken, Department of Planning Services Director, reported that they reviewed fewer applications for major subdivisions in 2006 than in the two prior years. There were 90 applications reviewed in 2004, 70 in 2005, and 46 in 2006. There were less minor subdivisions reviewed and less income. Ms. Theken presented the schedule of the 2007 Zoning Workshop Series.

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Ms. Theken presented a resolution approving an update and revisions to the Medina County Comprehensive Plan Grant Assistance Guidelines and Application established by the Commissioners. The program began in 2004 and over the past 3 years they have had over 12 applications for which they awarded grants. The County Planning Commission reviewed the revisions on January 3 and approved them. The major update to the plan is to allow communities that have completed their Comprehensive Plans to now use some of the funds to implement the recommendations or policies that were part of the plans. It would also include the requirement that Comprehensive Plans must include a future land use plan, a statement of goals and objectives, a community facilities plan, a natural resource inventory, implementation strategies, and references to the Medina County All Hazard and Mitigation Plan and community health, safety and security. Mrs. Geissman moved to approve the resolution; seconded by Mr. Hambley. Mrs. Geissman said she was quite impressed with the changes because it is one thing to do the comprehensive study and realize what they need to do, but many times communities are not able to move forward with implementation. The grant's ability for the implementation is very important. Ms. Theken said it encourages communities to not allow their plan to "sit on a shelf". There was no further discussion. Roll call showed all Commissioners voting AYE.

Charles Huber, Chief Building Official, presented resolutions authorizing an agreement with the Village of Gloria Glens Park and another one for the Village of Seville, for the provision of Building Department Services for 1-, 2-, and 3-family residential construction. The county has been providing services and this updates the intergovernmental agreements as required by changes in the state law. Mrs. Geissman moved to approve the resolutions. Mr. Hambley seconded the motion. Ms. Ray asked if this completed all the villages' agreements, and Mr. Huber said there would be one more. There was no further discussion. Roll call showed all Commissioners voting AYE.

Mr. Huber presented the December 2006 Monthly Building Department Report showing the estimated construction costs for permitted construction. December 2006 residential construction was down 21.57% and commercial construction was down 95.24% from 2005. There were 47 new housing starts in December 2006 compared to 68 in 2005. For the year 2006, there were 749 permits issued, and 915 in 2005. Permit revenues for December 2006 were down 35.35% from December 2005. Revenues for 2006 were down 12.93% from 2005. Montville Township had the most residential permits in December 2006, with 47. For the year 2006, Montville Township had the most residential permits, with 895, and Brunswick Hills Township was second, with 620. Wadsworth City had the most commercial permits issued in 2006, with 164.

Mike Harris, Medina County District Library Director, requested that the Commissioners place a replacement levy on the May 2007 ballot. He said the library operated strictly on Local Library and Government Support (LLGS) funds until 1987. In 1987, voters passed the first local levy, which was a .75 mill levy for five years. In 1992, they passed the first 1.25 mill levy. Within 12 months they reached a milestone of circulating one million items in the public libraries within the Medina County District Library service area. They renewed that levy in 1997 and have been operating with 1992 dollars for 15 years. During that time, a bond issue was passed to expand and build new libraries in Medina County. They are anxiously waiting for grand opening ceremonies in 2007 (for those that are already not open). In 2006, they celebrated 2.5 million items circulated and have seen a 250% increase in circulated materials since the initial 1.25 mill levy passed in 1992. This is a testament to the far-reaching vision of a ten-year plan in 1997 to position them for a sustainable future. Next year will represent the first year of deficit spending and they are in some "red" this year. As they open libraries, they have been cautious in their temporary facility to not replace people as they left, in spite of circulation increases. But, as the new libraries open, they will have to return the staffing levels to what they were previously if they plan to maintain the same hours as before. As the population of the service areas continues to grow, they can either stretch the same materials and programs to a dynamically growing population, or they can increase services to maintain that level throughout the county.

Mr. Harris said they felt it was important to place the levy on the May ballot because it would enable them to have the increased funds for 2008 to maintain the hours and services the public is used to. They are also going to be opening the new libraries between October and

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December 2007 and there is no way they are going to get the amount of help from volunteers that will be needed for their openings.

Mrs. Geissman said the special election costs are “mind boggling”. She sees that the Library District is aware of that fact according to the last paragraph of the correspondence. Mr. Harris said they are hoping there will be other issues on the ballot to share that expense.

Ms. Ray presented a resolution appointing representatives and alternates to the Northeast Ohio Areawide Coordinating Agency (NOACA) for 2007. Mr. Hambley will be the Commissioners’ representative and Ms. Ray will be the alternate. Lynda Bowers (Lafayette Township Trustee) will be the townships’ representative and Kathleen Scheutzow will be the alternate. Chris Easton (City of Wadsworth) will be the municipalities’ representative and Bob Zienkowski (City of Brunswick) will be the alternate. Mrs. Geissman moved to approve the resolution and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Ms. Ray presented a resolution appointing Juliana Batey as the Medina County Metropolitan Housing Authority representative on the County Home Advisory Council with her term effective immediately and expiring on August 19, 2007. Mrs. Geissman moved to approve the resolution and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

Clerk Pam Vereb read the resolution to allow expenses of County officials and another resolution to allow the expenses of the County Engineer. Mrs. Geissman moved to allow the expenses; seconded by Mr. Hambley. There was no discussion. Roll call showed all commissioners voting AYE.

Ms. Ray read the notice from the Ohio Division of Liquor Control regarding a new liquor permit for Woody’s Bistro LLC, DBA Woody’s Bistro, 10024 Stelzer Drive, Harrisville Township, Burbank, 44214. It was for a D5 permit class, “Spirituos liquor for on premises consumption only, beer and wine for on premises, or off premises in original sealed containers, until 2:30 a.m.”. There were no comments.

The meeting was opened for public comment. No one wished to speak at this time.

Mr. Hambley requested an Executive Session after the Discussion Session for the purpose of discussing pending litigation. Mrs. Geissman seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

The meeting recessed at 9:57 a.m. for the commissioners to move to the Conference Room for the Discussion Session at 10:01 a.m.

Discussion Session

Mrs. Geissman reported she discovered an old resolution recently when going over some paperwork. It was an agreement that the City of Medina would give the Office for Older Adults a certain amount of money annually for senior citizen services, but that ceased to happen. She met with Mayor Jane Leaver and asked her to include it in budget hearings, which resulted in a \$2,000 payment to OOA. She was hoping for \$10,000 because Brunswick and Wadsworth both contribute a great deal of money to their senior services, but this is a certainly a start. Mr. Hambley asked if it was an agreement between the Commissioners and the City of Medina. Mrs. Geissman said it was a resolution from several years ago. Chris Jakab, County Administrator, added that it was from about 25 years ago. Mrs. Geissman said perhaps next year, Medina’s Council would look more favorably at it because most of the OOA services go to Medina City residents. Mr. Hambley suggested they have the director produce documentation of who is served to show Council next year. There was a short discussion about a request last year for a senior center to be funded by a sales tax.

Dianne Ranftl, Administrative Assistant, provided a written report on the status of the Comprehensive Housing Improvement Program (CHIP) Grant. The CHIP Grant is designed to help preserve the existing housing stock and preserve neighborhoods by eliminating existing or

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potential eyesores in neighborhoods, assist property owners in eliminating all property code violations, and encourage property owners to take responsibility for the maintenance of their home and to take pride in their homes and neighborhood. The funds are available to lower and moderate income households and those with special needs. She said the county needed to re-apply for the grant this year and the state will hold a meeting to discuss changes to it at the end of January. They need to decide if they want to change any targeted activities and if so, they would have to change their Community Housing Improvement Strategy (CHIS) by February 1. She will prepare a request for proposal (RFP) for a consultant as required by the grant. The CHIP application is due in August. It is very likely that Medina County would get funded again because their results were very good and they are ahead of schedule. The current budget for the consultant and administration of the grant is about \$80,000 to \$90,000. They have been able to save money with her involvement so there will be additional money in administration that they can transfer to the program. They have been able to tie in some of the rehabilitation with the home repair and that has been the stepping stone for the Community Development Block Grant (CDBG). For example, the CHIP funds will pay to put roofs on houses and the CDGB will pay to do downspouts and gutters. They are able to do more with less money. If approved, the \$550,000 grant money would be available next December or January for use by projects in the townships and villages (the cities do their own).

Mr. Hambley asked if new applicants for the CHIP, such as the City of Brunswick, have the same deadline. Ms. Ranftl said they need to get busy and do their CHIS, which would be due in November and they need to submit their Policy and Procedure Manual at the same time. Mr. Hambley said Brunswick is qualified, but they did not go after the dollars. Ms. Ranftl said that as long as they do not have the CHIP dollars, then the county picks that up. Mr. Hambley said a Brunswick Council representative told him the CHIP would be a priority this year.

Ms. Ranftl said they would like to encourage Lodi to participate this year because that would be a good service area and the grant money could make a big difference there. She said that the county has been able to help many people with funds and she gave some examples. Mr. Hambley asked her the status of working with Lodi. Ms. Ranftl said she sent a letter to the village, but has not had a response. Mrs. Geissman said they failed to take action last year. She suggested Ms. Ranftl attend a council meeting to explain the program to Lodi officials. Ms. Ranftl said she would follow up and, if they apply for a separate grant, they would have to do it in conjunction with the CDBG.

Mr. Hambley said they have a work group for the proposed Sales Tax for public school funding on Tuesday, January 16, at 1:30 p.m. They will be reviewing a draft resolution prepared by Squires, Sanders and Dempsey.

Ms. Ray said the joint animal organization meeting was moved to January 25, at 9:30 a.m. in Balcony Room B. She is going to attempt to do the evaluations for Chris Jakab and Pam Vereb next week, so if the other Commissioners have any comments, she would like them this week. Mr. Jakab will be evaluating the remainder of the department heads soon. She said Medina County is hosting the NEOTEC meeting on January 17, 3:00 p.m., in Balcony Room B.

Chris Jakab, County Administrator, reported that he and Gary Berkowitz, Human Resources Director, were formalizing an Employee Assistance Program for Medina County employees. They accepted quotes and proposals from various providers and met with representatives from Medina General Hospital's On-the-Clock Care Program and Impact Employee Assistance Program. The current count is a mix of 1,540 full-time, part-time and intermittent employees. An organization this size should have a formal program in place and they need to supplement what is offered by Dr. Ross Santamaria, Diversion and Forensic Services Director, who has been offering services in an emergency and informal capacity. On-the-Clock Care and Impact gave a quote of \$2.05 per month per employee, but after they met with them, they revised the quote to \$1.56 per month per employee using 1,540 employees as the billable number. That would be about \$29,000 per year, which is a wise investment for this organization. It is a 24-hour per day service provided through multiple methods with one answering center serving as the main contact. There are subsequent providers (shown in their informational packets) that are available for up to three visits for certain types of issues and problems that employees may have in life and on the job. It has been proven that these types of programs enhance overall performance

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of the organizational staff. For the amount of the investment, they will see a return that is more than the investment of \$29,000.

Mr. Hambley asked if the wellness seminar series was included and Mr. Jakab said it was included. Holly Muren, Human Resources Department, said employees would get 4 hours of on-site seminars. The hospital also offers four per year, so employees have the benefit of eight hours of seminars at no additional cost. There are many different types of seminars such as supervisory, general life, and work oriented.

Mr. Jakab said there were two providers that came in at a lower rate, but their provider network was not appropriate for this area. Impact has a more appropriate provider-based network for Medina County. Mrs. Geissman pointed out that On-the-Clock Care has a history of working well with the county for about fifteen years. Mr. Jakab said he thinks they are good organizations and the folks from Impact put on a great presentation at the informational meeting. He provided information for the Commissioners to review. He said the Healthcare Fund is healthy at this point so the \$29,000 can be expended from it. It is an appropriate source because all the departments contribute to the Healthcare Fund.

Mrs. Geissman asked if the mail order prescription service has saved the county money. Mr. Jakab said he asked Dino Sciulli to do an analysis and the figures showed it has saved money. The recommendation would be to continue the mail order component. He thinks it is running smoothly after the initial problems were ironed out.

Commissioners recessed the meeting at 10:21 a.m. for the Executive Session that was voted on earlier.

At 10:45 a.m., Mrs. Geissman motioned to adjourn the meeting and Mr. Hambley seconded the motion. There was no discussion. Roll call showed all Commissioners voting AYE.

RESOLUTIONS PASSED 1/16/07

NUMBER	RESOLUTION TITLE
07-027	RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
07-028	RESOLUTION APPROVING A MAINTENANCE AGREEMENT BETWEEN THE VILLAGE OF SEVILLE AND THE COUNTY OF MEDINA FOR BOUNDARY ROADS
07-029	RESOLUTION AUTHORIZING THE MEDINA COUNTY COMMISSIONERS TO PARTICIPATE IN ODOT COOPERATIVE PURCHASING PROGRAM
07-030	RESOLUTION REQUESTING THE ODOT TO DETERMINE AND DECLARE A REASONABLE AND SAFE PRIMA FACIE SPEED LIMIT ON COUNTY HIGHWAY 2 MEDINA LINE ROAD BETWEEN COUNTY HIGHWAY 150 EASTERN ROAD AND COUNTY HIGHWAY 97 GREENWICH ROAD IN MEDINA COUNTY OHIO
07-031	RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT AGENCY FUND TO THE GENERAL FUND FOR DOMESTIC RELATIONS COURT SERVICES
07-032	AUTHORIZING THE PURCHASE OF 7,400 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE ENGINEERING CENTER
07-033	RESOLUTION DECLARING MEDINA COUNTY PROPERTY AS EXCESS PROPERTY

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- 07-034 APPROVING PUBLIC OFFICIAL BOND FOR MEDINA COUNTY ELECTED OFFICIAL
- 07-035 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 07-036 APPROVING THE REQUEST FOR AN ADVANCE OF TAXES COLLECTED FOR THE MEDINA COUNTY DRUG ABUSE COMMISSION
- 07-037 ACCEPTING AND AWARDBID FOR CHILD SUPPORT ENFORCEMENT AGENCY LEASED OFFICE SPACE
- 07-038 RESOLUTION APPROVING THE TRANSFER OF PROPERTY TO THE VILLAGE OF GLORIA GLENS
- 07-039 RESOLUTION AUTHORIZING COOPERATIVE AGREEMENT FOR THE PURCHASE OF THE VILLAGE OF WESTFIELD CENTER WATER TREATMENT AND DISTRIBUTION SYSTEM BETWEEN THE COUNTY OF MEDINA AND THE OHIO WATER DEVELOPMENT AUTHORITY
- 07-040 RESOLUTION AUTHORIZING A PAYMENT SCHEDULE FOR NORTON ENVIRONMENTAL, INC. FOR THE REPAIR OF THE TROMMEL SCREEN AT THE MEDINA COUNTY CENTRAL PROCESSING FACILITY
- 07-041 RESOLUTION APPROVING AN UPDATE AND REVISION TO THE MEDINA COUNTY COMPREHENSIVE PLAN GRANT ASSISTANCE GUIDELINES AND APPLICATION ESTABLISHED BY THE BOARD OF COUNTY COMMISSIONERS OF MEDINA COUNTY
- 07-042 RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN MEDINA COUNTY AND THE VILLAGE OF GLORIA GLENS PARK FOR THE ENFORCEMENT OF THE RESIDENTIAL CODE OF OHIO
- 07-043 RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN MEDINA COUNTY AND THE VILLAGE OF SEVILLE FOR THE ENFORCEMENT OF THE RESIDENTIAL CODE OF OHIO
- 07-044 RESOLUTION APPOINTING MEDINA COUNTY'S REPRESENTATIVES AND ALTERNATES TO THE NORTHEAST OHIO AREAWIDE COORDINATING AGENCY (NOACA) FOR 2007
- 07-045 RESOLUTION APPOINTING A MEMBER TO THE MEDINA COUNTY HOME ADVISORY COUNCIL
- 07-046 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS
- 07-047 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

All deliberations concerning official business and formal actions by this Board of Commissioners were conducted in an open public meeting this sixteenth day of January, 2007.

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Respectfully submitted,

Pam Vereb, Clerk

COMMISSIONERS _____
Sharon A. Ray

OF _____
Patricia G. Geissman

MEDINA COUNTY _____
Stephen D. Hambley