

## COMMISSIONERS MEETING – TUESDAY, JANUARY 3, 2006

Patricia G. Geissman called the meeting to order at 9:30 a.m. with Stephen D. Hambley and Sharon A. Ray present.

The meeting opened with the Pledge of Allegiance and a Prayer.

There were no minutes for review and approval today.

The County Engineer had no resolutions today.

Chris Jakab, Assistant County Administrator/Finance Director, presented and reviewed resolutions authorizing health insurance rates for employees, approving a contract for medical services at the Jail with Dr. Sam Ghoubril, approval of submission of an application for group life insurance coverage to Metlife, approval of a revolving loan fund administration agreement with the Ohio Department of Development, approval of an agreement with the Law Library Association, and the weekly bills in the amount of \$262,150.64. The resolution for health insurance rates sets the rates for 2006 for Medical Mutual and Kaiser, which reflects the same rates as 2005 for Medical Mutual and a slight increase with Kaiser. The contract with Dr. Ghoubril is a renewal at \$3,250/month for 2006 and 2007. The quote from Metlife for the life insurance coverage came in substantially less than the current policy, reflecting a savings of \$9,000 annually. The rates will be effective for 3 years. The revolving loan fund agreement is done every 3 years staying that the County will stay in compliance with ODOD. The agreement with the Law Library Association is for the current space at the Court House at no charge and for reimbursement to the County of personnel costs for their 1 ½ employees. This agreement will be for 10 years and does carry a clause for renegotiation if the State changes their statutes on Law Libraries. Mr. Hambley moved to approve the 5 resolutions and payment of the weekly bills; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mr. Hambley moved to approve the personnel changes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary presented a resolution approving rate increases for Maintenance Departments as established by the collective bargaining agreement with the SEIU Local 3. Mr. Hambley moved to approve the increases; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary presented a resolution approving rate increases for Sanitary Engineer employees as established by their collective bargaining agreement with the SEIU Local 3. Mr. Hambley moved to approve the increases; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, had no resolutions today.

Jim Troike, Assistant Sanitary Engineer, presented a resolution authorizing change order for Francis, Melrose, Dorothy, Hudak Drives sanitary sewer replacement project. This project was done in conjunction with the City of Brunswick and the change order is for a reduction about \$5,000. The second resolution presented accepts easements for the sewer improvement project for Blue Herring Subdivision. Mr. Hambley moved to approve both resolutions; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Lynn Remington, County Home Superintendent, stated that they currently have 51 residents. They had 2 inquiries, 2 admissions and 2 releases in December. They have completed Medicare D filings for all of the residents and received confirmation on all except one at this time. They had a wonderful holiday season with over 800 individuals, through groups or alone, visiting the Home and providing for additional activities. They had 26 residents go home for Christmas with their families and they had a Christmas dinner with visitors on Christmas Day.

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Dr. Ross Santamaria, Diversion & Forensic Services Director, stated that John Stricker and Chris Jakab have been helping with their new office location and that the Maintenance staff has done a fabulous job. There was some concern about confidentiality and the acoustics of the office. They will be moving the waiting room around and setting up files to give a buffer zone along a wall to help with the confidentiality issue. Dianne Ranftl is working on getting computers for their office that will handle internet access and they will become part of the county's backbone at that time. They are also looking at connecting with the municipal courts for easier access to reports and files. The fees for the year were slightly down. He presented statistics for 2005 that show his activities with the different courts, the employee assistance program, and testing they do for the Sheriff and other police departments. He will go over these closer during the budget hearings.

The Clerk read the resolution to allow expenses of county officials. Mr. Hambley moved to allow the expenses; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

The meeting was opened for public comment and there was no one wishing to comment.

Mr. Hambley moved to recess into Executive Session following the discussion session for the purpose of discussing personnel/appointment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners recessed the meeting to move to the conference room for the discussion session at 9:46 a.m.

Ms. Ray presented a copy of a letter of retirement from Art Verdoorn, Building Official. His last day will be June 30. There was a brief discussion about Art's good job and professionalism.

Ms. Ray presented information on the Animal Shelter's spay & neuter program expenses and balance. Chris has recommended a \$10 increase in payments to veterinarians to help them keep up with their cost increases. There is money available in the fund to cover this type of an increase. All Commissioners agreed to the increase for payments in this program.

Chris noted that he will send out contracts with the new information to veterinarians. Once those are received back a resolution will be prepared reflecting the cost increase and listing the participating veterinarians.

Mrs. Geissman noted that a memorandum was received from Joe Dickinson, Assistant Prosecutor, regarding previous discussions about allowing groups to serve liquor when renting the Community Center. John stated that he will have a sample contract for review tomorrow that will also incorporate language regarding music royalties being the responsibility of the lessee.

There was a discussion with John and Bill Thorne, Assistant Prosecutor, regarding a group that contacted the county about royalties being due to musicians when their music is used by groups at various functions; this includes playing music in elevators and for on-hold telephone calls. This will be reviewed further next week as part of the new contract discussion.

Bill Thorne stated that he has received several lawsuits and that he is still reviewing those.

There was a discussion relative to office space for the Treasurer based on a recommendation by Charles Schuetz, Mirifex. The recommendation is for the Treasurer to get the old State Auditor's room (Room 101) and that the Auditor maintains the current space on the first floor until the reappraisal is done. After that the reappraisal, the Auditor's data room would be moved to the third floor (Mediation Department) and the Treasurer would get the contiguous space to his existing office. Treasurer John Burke stated that he would like to have Room 113

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instead of Room 101, which would make his office completely contiguous. There was also discussion about the use of the lunchroom, and it was noted that it doesn't work well for cell phone reception. Ms. Ray would like Nancy Abbott, Recorder, present because she has not agreed to give up Room 113. Part of the proposal is that the State Auditor's would be moved to a small room within Room 113, which may not be enough space for all of their employees. The State Auditor's space could be split with the main portion being in the Professional Building and the small space being for those working on records from the Administration Building. The recommended proposal calls for the data room next to the Treasurer to be renovated in 2007 with move-in being in 2008. Treasurer Burke would prefer to have the data room completed quickly and then to take Room 113. It was agreed that the proposal could be reviewed as 2 phases. Mrs. Geissman stated that this is a priority and that it should be take care of soon. Ms. Heller asked that Annette Ehrlich review the Mediation Department for space requirements that they have for the data room. The estimated cost is \$100,000 for the renovations. The Auditor's Office doesn't feel they should be required for any of the expenses for these renovations. Treasurer Burke stated that he has committed to a majority of his Dretac money for the software update and that he would like a \$50,000 commitment from the general fund, which is the amount used from that fund for the Recorder's renovations. Chris Jakab agreed to make arrangements for the Auditor's Office to view Mediation's office space. It was agreed that this will be discussed at next week's meeting for a final review and decision.

Commissioners recessed the meeting at 10:20 a.m. for the Executive Session that was voted on earlier today.

At 10:47 a.m. Mr. Hambley moved to adjourn the meeting; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

**RESOLUTIONS PASSED:**

- 06-0001            RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
  
- 06-0002            AUTHORIZING HEALTH INSURANCE RATES FOR EMPLOYEES OF MEDINA COUNTY
  
- 06-0003            APPROVING A CONTRACT FOR THE PROVISION OF MEDICAL SERVICES FOR THE MEDINA COUNTY JAIL
  
- 06-0004            APPROVAL OF SUBMISSION OF AN APPLICATION FOR GROUP LIFE INSURANCE COVERAGE TO METLIFE
  
- 06-0005            APPROVAL OF A REVOLVING LOAN FUND ADMINISTRATION AGREEMENT WITH THE OHIO DEPARTMENT OF DEVELOPMENT
  
- 06-0006            APPROVAL OF AN AGREEMENT WITH THE MEDINA COUNTY LAW LIBRARY ASSOCIATION
  
- 06-0007            RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS

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- 06-0008            RESOLUTION APPROVING PERSONNEL CHANGES (RATE INCREASES) FOR THE EMPLOYEES OF THE MEDINA COUNTY MAINTENANCE DEPARTMENT
- 06-0009            RESOLUTION APPROVING PERSONNEL CHANGES (RATE INCREASES) FOR THE EMPLOYEES OF THE SANITARY ENGINEERS DEPARTMENT
- 06-0010            RESOLUTION AUTHORIZING FINAL ADJUSTING CHANGE ORDER NO. 1 FOR THE FRANCIS, MELROSE, DOROTHY, HUDAK DRIVES SANITARY SEWER REPLACEMENT MCSE #SR-500/16-1
- 06-0011            AUTHORIZING THE SANITARY ENGINEER TO OBTAIN EASEMENTS FOR VARIOUS SANITARY SEWER IMPROVEMENT PROJECTS
- 06-0012            RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

**MEDINA COUNTY COMMISSIONERS:**

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Patricia G. Geissman

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Stephen D. Hambley

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Sharon A. Ray

Respectfully submitted,

Pamela J. Terrill, Clerk