

## COMMISSIONERS MEETING – MONDAY, FEBRUARY 6, 2006

Stephen D. Hambley called the meeting to order at 9:30 a.m. with Sharon A. Ray and Patricia G. Geissman present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the January 30 minutes was dispensed with. Each Commissioner has read them personally. Mrs. Geissman moved to approve the minutes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented resolutions authorizing the advertisement for bids for bituminous patch mix and authorizing the regulation of traffic on a section of State Road in Hinckley Township for Buzzard Day. Ms. Ray moved to approve the 2 resolutions; Seconded by Mrs. Geissman. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Chris Jakab, Asst. County Administrator/Finance Director, presented and reviewed resolutions amending the temporary appropriations resolution by increasing appropriations, various fund transfers, expenditure adjustments for various funds, authorizing the release of the escrow account of Fechno Excavating for the University Technology Park project, approving a lease agreement for a Job & Family Services (JFS) Child Advocacy Center, and weekly bills in the amount of \$869,174.51. One increase in appropriation is for the Sheriff for the purchase of 5 cruisers. JFS has been negotiating a lease with Medina Metropolitan Housing Authority (MMHA) for property on Highland Drive. The lease for the Child Advocacy Center is for 5 years starting in 2006 at \$1300/month. Ms. Ray moved to approve the 7 resolutions and payment of the bills; Seconded by Mrs. Geissman. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Ms. Ray moved to approve the personnel changes; Seconded by Mrs. Geissman. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary presented a resolution for the removal of an employee in the Sanitary Engineering Department. Ms. Ray moved to approve the removal; Seconded by Mrs. Geissman. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken Hotz, Sanitary Engineer, presented a resolution accepting a sanitary sewer easement for the Wadsworth Retail Center. Ms. Ray moved to accept the easement; Seconded by Mrs. Geissman. There was no discussion. Roll Call showed all Commissioners voting AYE.

Lynn Remington, County Home Superintendent, stated that they've had 5 inquiries and one admission, and there is an admission set up for this Friday. They have completed their inventory, worked on their employee handbook and Adult Day Services, and electric was installed for their dishwasher. They've been receiving confirmations for residents for the Medicare D program. Their new maintenance worker will be starting tomorrow. They had a fire drill on January 12 and a fire suppression inspection of the hood in the kitchen. There was an employee training on diabetes. They had a Super Bowl party yesterday. They had 50 volunteers put in 88 hours last month. They will be holding a Valentine's Day dance on Monday.

Dr. Ross Santamaria, Diversion & Forensic Services Director, stated that their move to their new location in the Professional Building was a team effort. Tom Maupin and the Maintenance staff did a real good job. They are still working on signage in the building and looking into handicapped parking. They are making up maps showing where handicapped parking is available at and around the building. They are in need of a supply cabinet and are working on controlling their heat. The fees are where they were projected and the caseload is stable at 200. He has notified the courts and other agencies of their new location.

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Del Saffle, Dog Warden, stated that they have had no major problems. A Girl Scout troop and the Achievement center toured the Shelter. The new counter was finished on January 23 and has been working out real good. Victoria Shaw is attending her euthanasia training this weekend. He has a meeting with the SPCA regarding their boarding lease. Dog license sales are very good and the Auditor's Office said they have had a hard time keeping up with them. He has been talking with a professor that wants to send some students for an apprenticeship through the summer, and the university will cover all liability, etc. for the students. They are looking at having the students start in the spring to perform the door-to-door license checks.

Mr. Hambley presented and reviewed a resolution appointing alternates for the Commissioners to the Planning Commission for 2006. Evelyn Czyz will represent Mrs. Geissman, Chris Themes will represent Mr. Hambley and John Lund will represent Ms. Ray. Ms. Ray moved to approve the appointments; Seconded by Mrs. Geissman. There was no discussion. Roll Call showed all Commissioners voting AYE.

The Clerk read the resolution to allow expenses of county officials. Mrs. Geissman moved to allow the expenses; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley reviewed a notice of a regular annexation petition that was filed with the office. The petition is for 11.1295 acres from Wadsworth Township to the City of Wadsworth. The hearing will be held on April 10.

The meeting was opened for public comment and there was no one present wishing to comment.

Mr. Hambley noted that after the discussion session there are 2 Executive Sessions for the purpose of personnel/interviews. Mrs. Geissman moved to recess into Executive Session after the discussion Session; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners recessed the meeting to move to the conference room for the discussion session.

Mrs. Geissman noted that a memorandum was received about the clean up of tires on the McCourt property in 1997. Through discussion it was noted that the property was up for sale and went into litigation. The county and bank have liens and the bank wasn't able to show ownership of a lien, which put the county's lien as the first. The case is now going to the Court of Appeals. Bill Thorne, Assistant Prosecutor, feels there is enough equity in the sale of the property to cover both liens.

Mrs. Geissman noted that a letter was received from the Village of Gloria Glens regarding property they received from the county and back taxes that are due. Through discussion it was noted that the taxes were paid at the time of transfer in June 2004. There was no prorating of taxes at that time and the village should have requested a rollback when the property was transferred. This was part of land purchases made in the area through Emergency Management because of flooding problems. The agreement needs to be checked to see if provisions made for withholding of the first year of taxes. Not all transfers that occur require prorated taxes to be established. John Burke, Treasurer, stated that the title company should also be checked with as they recently had a case that the title company hadn't released the taxes. Chris Jakab stated that once Gloria Glen took title there are taxes due that have to be paid. They can file an exemption but they have to pay the first year. He noted that there is one deed that the county is holding that hasn't yet been transferred to Gloria Glens. After further discussion it was agreed that Chris and Bill will check into who is responsible for the taxes. Mr. Hambley and Ms. Ray agreed to work with Buck Adams, EMA, to get this worked out.

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Ms. Ray stated that she received an email from Mike Pataky, Child Support Enforcement Agency Director, regarding an imaging presentation they will have in a couple of weeks and invited Commissioners to attend. After a brief discussion, she agreed to get a couple of dates from Mike for the Board to choose from.

Ms. Ray noted that information was received relative to a broadband training seminar and asked about Jim Doust, Economic Development Corporation, attending. After a brief discussion she agreed to give the information to Jim.

Mr. Hambley noted that correspondence was received from James Bennett, Assistant Prosecutor, regarding the 81.6673 acre annexation from Wadsworth Township to the City of Wadsworth. Mr. Bennett was representing the Township in this annexation. There was discussion relative to keeping this, as well as the Attorney for the Agent's letter, as part of the public records. In the past anything received after a decision has been made on a petition is not accepted as part of the record. Bill Thorne stated that Commissioners can review the documents and comment at an upcoming meeting whether to consider the documents and reopen the hearing or to state that they have considered everything that is pertinent to the approval of the petition.

Mr. Hambley stated that a meeting was held last week along with Patrice Theken, Planning Services Director, regarding other services that the Planning Department can offer to the township. There were 25 in attendance that filled out forms of interest for various services. There will be a meeting set up in a couple of weeks to review information that is turned in on developing a scope of services.

Mrs. Geissman noted that she had heard from John Metter of Litchfield Township that is adamantly against the Planning Department offering additional services within the townships. She tried to explain to him that it was the townships that had requested additional services.

Mr. Hambley noted that Mr. Metter has had past issues that are actually with the township, but he has directed them to the Planning Department. The proposal is to give the townships an option of having someone to talk with about zoning issues.

Chris Jakab stated that he and Jim Doust have a meeting with bond counsel later this week regarding the aspects of the fiber optics project. Chris noted that the budget hearing for the Public Defender and to follow up on the capital improvement budget is scheduled for next Monday. He also noted that the RFQ was sent out for the Data Center move and are due back in on the 27<sup>th</sup>. He has already received 7.

The Clerk noted that there is upcoming records retention training available through the Human Resources Department and by Carol Shockley, Assistant Prosecutor. The Clerk recommends Pam Vereb, Assistant Clerk, to attend. The responsibility of records retention for our office has always been part of the Clerk's responsibility and in the past year the Clerk has been the recording secretary for the Records Commission. Ms. Vereb will be taking over the Clerk's duties in April. Commissioners agreed to Pam Vereb's attendance at the training.

Ken Hotz stated that there was a meeting held with the City of Cleveland regarding the second phase. There was a discussion about Hinckley and the fire hydrants, which he referred to Jim Troike, Assistant Sanitary Engineer. Ken noted that a lot of petitions for water have been received from the Plum Creek Park area. They hope to bid the extension of lines for this by June.

There was a discussion relative to a water service agreement, but Commissioners need to make the determination of whether the county wants to extend across the interstate from the outlet mall into Burbank. Lodi had wanted to extend their lines, but the ODNR has determined Lodi cannot extend lines because the mall and Burbank are within the Ohio River Basin watershed. Burbank has a treatment plant that was constructed 2 years ago that discharges south. Our agreement does not include this area, but it is felt that the county should maintain water in the area. OWDA wants us to bring the water in as well. If Burbank were to take on the water

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supply they would have to pump it because of the watershed. Water cannot be extended by Lodi or Burbank without the Commissioners' approval.

Bill stated that there is an issue with a piece of property in Quail Hollow in Montville Township. This is a development by Lee Gettling. A parcel was supposed to be transferred to the county for a retention basin, which was never done, and there are now delinquent taxes in the amount of \$5,000. Mr. Gettling said the transfer was done, but Mike Salay, County Engineer, said they have never received it. The parcel is coming up for sale because of the delinquent taxes. Mike has said the parcel is needed as an easement for drainage and noted that the parcel is not usable and it is in a wetland. The tax billing shows this as a taxable buildable lot. It was noted that there have been problems in the past with Mr. Gettling in other developments with not making the public transfers that are required. Options include, going through a brown field proposal, paying off the taxes & getting the deed from Mr. Gettling, or trying for personal judgment. It was agreed that this needs looked into further; particularly relative to going for reutilization and the back taxes.

John Burke stated that he would be interested in interest rate information from the meeting Chris referred to with the bond counsel. Chris stated that interest rates would not be part of the discussion at this time.

There was no further business before the Board for the discussion session.

Commissioners recessed the meeting at 10:28 a.m., noting that they would be holding 2 Executive Sessions that were voted on earlier.

At 2:44 p.m. Mrs. Geissman had to leave for another meeting.

At 2:47 p.m. Mr. Hambley moved to adjourn the meeting; Seconded by Ms. Ray. There was no discussion. Roll Call showed both Commissioners voting AYE.

**RESOLUTIONS PASSED:**

- 06-0076            RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
  
- 06-0077            RESOLUTION APPROVING AND AUTHORIZING THE REMOVAL OF LORIE MAYNARD, WATER DEPARTMENT COMPUTER OPERATOR, SANITARY ENGINEERING
  
- 06-0078            RESOLUTION AUTHORIZING THE MEDINA COUNTY ENGINEER TO ADVERTISE FOR BIDS FOR BITUMINOUS PATCH MIX FOR USE BY THE MEDINA COUNTY HIGHWAY DEPARTMENT
  
- 06-0079            RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO REGULATE TRAFFIC ON A SECTION OF STATE ROAD (C.H. 44) SOUTH OF BELLUS ROAD (C.H. 140) IN HINCKLEY TOWNSHIP ON SUNDAY, MARCH 19, 2006
  
- 06-0080            RESOLUTION AMENDIGN THE TEMPORARY APPROPRIATION RESOLUTION
  
- 06-0081            RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE GENERAL FUND AND THE CHILD SUPPORT ENFORCEMENT AGENCY FUND TO THE TITLE IV-D JUVENILE FUND FOR JUVENILE COURT SERVICES

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- 06-0082            RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND
  
- 06-0083            RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE MEDINA COUNTY PRINT SHOP REVENUE LINE ITEM
  
- 06-0084            EXPENDITURE ADJUSTMENTS FOR VARIOUS FUNDS
  
- 06-0085            AUTHORIZING THE FINANCE DEPARTMENT TO RELEASE THE ESCROW ACCOUNT OF FECHKO EXCAVATING FOR THE UNIVERSITY TECHNOLOGY PARK PROJECTS
  
- 06-0086            APPROVING A LEASE AGREEMENT FOR A JOB & FAMILY SERVICES CHILD ADVOCACY CENTER
  
- 06-0087            RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
  
- 06-0088            AUTHORIZING THE SANITAYR ENGINEER TO OBTAIN EASEMENTS FOR VARIOUS SANITARY SWER IMPROVEMENT PROJECTS
  
- 06-0089            RESOLUTION APPOINTING ALTERNATES FOR THE MEDINA COUNTY COMMISSIONERS ON THE MEDINA COUNTY PLANNING COMMISSION
  
- 06-0090            RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

**MEDINA COUNTY COMMISSIONERS:**

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Stephen D. Hambley

Respectfully submitted,

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Sharon A. Ray

Pamela J. Terrill, Clerk

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Patricia G. Geissman