

## COMMISSIONERS MEETING – THURSDAY, FEBRUARY 19, 2004

Sharon A. Ray called the meeting to order at 9:30 a.m. with Patricia G. Geissman and Stephen D. Hambley present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the February 9 minutes was dispensed with. Each Commissioner has read them personally. Mrs. Geissman moved to approve the minutes as amended; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented 2 resolutions approving the use of Subdivision Drainage Maintenance Fund for repair work in Fox Meadow Subdivision Phase 2, resolutions approving the final plat and the annual assessment on improvements & establishing a public watercourse for Lafayette Meadows Subdivision Phase IV, a resolution requesting ODOT to determine a safe speed limit on a section of Windfall Road, a resolution authorizing the advertisement for bids for bituminous patch mix, and 2 resolutions closing sections of Columbia Road and New London Eastern Road. The use of Subdivision Drainage Maintenance Funds is for storm sewer improvements and relocation of utilities. The 2 road closings are for railroad crossing repairs. Mrs. Geissman moved to approve the 8 resolutions; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mrs. Geissman moved to approve the personnel changes; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Chris Jakab, Finance Director, presented and reviewed resolutions amending the temporary appropriations by increasing appropriations, various fund transfers, purchasing fuel for the Engineering Center from Petroleum Traders and for the Highway Garage from Weaver Oil, approving the sale of Home Arrest Program equipment to Wayne County; bills in the amount of \$692,307.91. The Sheriff is discontinuing the Home Arrest Program at the end of this month and Wayne County is purchasing the equipment for \$15,000 for their Home Arrest Program. Mrs. Geissman moved to approve the 11 resolutions and payment of the bills; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, presented resolutions amending the Table of Organizations for Job & Family Services (JFS), Child Support (CSEA) and Sanitary Engineer. JFS is adding an Eligibility Specialist 2, noting that this should help with the back log of new clients that Mead Wilkins, Director, has been reporting. The CSEA is moving their Financial Unit to a Payment Analysis Unit that better meets the priorities of the federal and state regulations. The Sanitary Engineer is changing a Water Distribution Worker position to a Water System Computer Operator. Mrs. Geissman moved to approve the 3 amendment resolutions; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Jim Troike, Assistant Sanitary Engineer, presented a resolution extending the restricted sanitary sewer and waterline deadline established by Resolution No. 95-229 for B&H Limited Partnership. B&H paid for the sewer and water installed on Ridgewood Road, and this will give them a 10 year extension to collect from anyone that connects into these lines. Mrs. Geissman moved to approve the extension; Seconded by Mr. Hambley.

Ms. Ray reviewed a resolution approving the petition for annexation of 14.0224 acres of land from Brunswick Hills Township to the City of Brunswick. Mrs. Geissman moved to approve the petition; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

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Art Verdoorn, Building Official, presented and reviewed their January report, which shows construction is almost at the same pace as last year. Brunswick Hills Township is the most active and will probably stay in that position due to the various subdivisions in their area. Commercial is staying at the lower level and he anticipates that to pick up because of the economy. Revenue is somewhat the same as last year. There were a lot of new starts in January. The National Homebuilder's Association expects about the same construction levels as last year because the interest rates are staying down. The new residential code for Ohio has gone through all hearings and is at the publishers. His office should have it by March 15. Their tentative schedule is to have internal reviews in March, general public meetings and work sessions in April, with public hearings being held in May. The adoption of this code should be affective June 1. The Ohio code is based on the National Residential Code and the big change will be in wind-load. New construction will have to withstand 90 MPH winds instead of 80 MPH winds. Most other changes are for clarification.

John Jones, Transportation Services Director, presented and reviewed their service report for January. Overall the total of trips taken was down, except for the Homerville route, due to the weather conditions. The total vehicle miles were down to 65,515. He noted that there were up to 400 cancellations on a couple of days due to the cold. They used 7,264 gallons of fuel for a fleet miles-per-gallon of 8.24. Their billing accuracy was at 99.985%. The operating ratio, formerly referred to as fare box recovery, was at 4.56%. Their cost per mile was \$1.32 and the cost per passenger was \$9.69. They had no accidents and 5 breakdowns. They had 16 service complaints that were due to weather delays of buses. A comparison of passenger totals for January 2003 versus January 2004 showed a 14% drop for all Transit services, with the "L" dropping 60%. He noted that preliminary runs were done regarding changes on the "L" and another meeting will be taking place to review the changes with the City of Medina. A new summary of accidents has been developed that will show how an accident occurred. This will help track accidents and is an industry standard form.

Ms. Ray presented a notice of a new liquor permit for the Hinckley Beverage Center. This is for informational purposes only.

Ms. Ray presented and reviewed a notice of a regular annexation petition being filed. This is for 182.8268 acres from Guilford Township to Seville. The hearing has been set for April 19 at 10 am.

The meeting was opened for public comment and there was no one present wishing to comment.

The Clerk read the resolution to allow expenses of county officials. Mrs. Geissman moved to allow the expenses; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mrs. Geissman moved to recess into Executive Session immediately following the discussion session for the purpose of discussing personnel/compensation/employment/labor contract; Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners recessed the meeting at 9:51 a.m. and reconvened at 10:11 a.m. for the discussion session.

Mrs. Geissman asked if everyone had a chance to read the minutes of the CCAO regarding contributing towards a new OSU Extension Service Building for 4-H. It was noted that there are a couple of counties that are unable to pay their CCAO dues this year and the CCAO money should not be used for this type of venture. Our local Extension Service is supported above average. OSU agents have said the proposed new facility won't get a lot of use because of the distance. Commissioners agreed that this should not be done. Mrs. Geissman stated that she will vote against this at the CCAO meeting.

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Mr. Hambley noted that the NOACA Board authorized a letter opposing HB 208. This is also being taken before their TAC committee. He provided copies to Dave Miller, County Engineer, and Jim Troike, Assistant Sanitary Engineer. They are against HB 208 as well as all other public works entities.

Mr. Hambley stated that the Reverse 911 and operation of the Emergency Operation Center (EOC) was discussed at the Emergency Management Agency (EMA) meeting. He has talked with Brunswick, who is going on their own with Reverse 911, and they are not getting additional phone lines. They will be using their system as mentioned in a previous meeting, but also for contacting residents of road closings. The additional phone lines requested for our Reverse 911 should be reviewed and discussed further. A grant was received for the 911 equipment, but he's not sure there is a need for 24 additional phone lines.

John Stricker noted that Tom Miller, Sheriff's Office, and Buck Adams, EMA, are planning to be at Monday's discussion session to review this.

Ms. Ray stated that she went on a tour of fire hydrants with Chief Hill of the Erhart Fire Department and feels the Fire Chiefs have a point about the installation locations. If these are not accessible by the fire departments they are not doing any good.

Mr. Hambley noted that some fire chiefs meet with the Sanitary Engineer when the waterline plans are in the process to work on locations, adding that there are times when some construction goes in after the hydrants are in place. Jim Troike has agreed to address this issue when the county is extending lines.

Ms. Ray presented an updated customer services survey for the Building Department. There was a discussion about adding a section for written guidelines for what is needed for the issuance of permits. During inspections, the inspectors follow the Building Code. There are times when something may be missed at one inspection and upon re-inspection it is found and has to be addressed. There have been many complaints in the past from contractors that they are not given all of the information up front and have to make additional trips into the office to get permits. It was noted that a procedural instruction form was created recently, which has reduced this type of complaint. Ms. Ray agreed to get a copy of this instruction sheet for the others and it was agreed not to add the section on written guidelines, as this would be covered by questions H and I on the survey.

There was a brief discussion about making sure the contractors know this is being returned to the Commissioners' Office and that it can be left confidential. Ms. Ray noted that the return address on the form is to our office and the contractors are not required to fill in their name, etc. unless they want to be contacted. The form will be finalized and made available to contractors.

Mr. Hambley noted that Jim Doutt needs reappointed as a member to the Transportation Advisory Committee (TAC) of NOACA, with Tom Arnold as his alternate. This resolution will be prepared for next week.

There was no further business before the Board for discussion.

Commissioners recessed at 10:30 a.m. for the Executive Session for the purpose of discussing personnel/compensation/employment/labor contract per the vote taken earlier.

Commissioners adjourned the meeting immediately following the Executive Session.

### RESOLUTIONS PASSED:

04-0102                      RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER  
IN SETTLEMENT OF SUCH LIST OF CLAIMS

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- 04-0103 RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR REPAIR WORK IN FOX MEADOWS SUBDIVISION PHASE 2 IN MONTVILLE TOWNSHIP, MEDINA COUNTY, OHIO
- 04-0104 RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR REPAIR WORK IN FOX MEADOW SUBDIVISION PHASE 2 IN MONTVILLE TOWNSHIP, MEDINA COUNTY, OHIO
- 04-0105 RESOLUTION APPROVING THE FINAL PLAT FOR THE LAFAYETTE MEADOWS SUBDIVISION PHASE IV LOCATED IN LAFAYETTE TOWNSHIP, TRACT NO. 2, LOTS 13 AND 16
- 04-0106 RESOLUTION APPROVING ANNUAL ASSESSMENT ON IMPROVEMENTS...14.2955 ACRES IN TRACT NO. 2, LOTS 13 & 16, OF LAFAYETTE TOWNSHIP KNOWN AS LAFAYETTE MEADOWS SUBDIVISION PHASE IV...ESTABLISHING SAID IMPROVEMENTS AS A PUBLIC WATERCOURSE
- 04-0107 RESOLUTION REQUESTING THE OHIO DEPARTMENT OF TRANSPORTATION TO DETERMINE...SPEED LIMIT ON C.H. #101, WINDFALL ROAD, BETWEEN T.H. #60, RIDGEWOOD ROAD, AND S.R. 18, MEDINA ROAD, IN MEDINA COUNTY, OHIO
- 04-0108 RESOLUTION AUTHORIZING THE MEDINA COUNTY ENGINEER TO ADVERTISE FOR BIDS FOR BITUMINOUS PATCH MIX FOR USE BY THE MEDINA COUNTY HIGHWAY DEPARTMENT
- 04-0109 RESOLUTION DETERMINING THE NECESSITY TO CLOSE COLUMBIA ROAD (C.H. 24) BETWEEN LAFAYETTE ROAD (U.S. 42) AND SMITH ROAD (C.H. 4)
- 04-0110 RESOLUTION DETERMINING THE NECESSITY TO CLOSE NEW LONDON EASTERN ROAD (C.H. 84) BETWEEN RIVER CORNERS ROAD (T.H. 27) AND PAWNEE ROAD (C.H. 28)
- 04-0111 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 04-0112 RESOLUTION AMENDING THE TEMPORARY APPROPRIATION RESOLUTION
- 04-0113 TRANSFER OF COUNTY GENERAL FUNDS TO THE COUNTY DIVERSION PROGRAM
- 04-0114 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS SANITARY ENGINEERING FUNDS TO THE COUNTY GENERAL FUND
- 04-0115 RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT FUND TO THE JUVENILE COURT IV-D FUND
- 04-0116 RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT FUND TO THE JUVENILE COURT IV-D FUND

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- 04-0117            RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT FUND TO THE PROSECUTOR TITLE IV-D FUND
- 04-0118            RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT FUND TO THE COUNTY GENERAL FUND FOR DOMESTIC RELATIONS COURT SERVICES
- 04-0119            CASH TRANSFER TO THE CRIPPLED CHILDREN'S HEALTH FUND
- 04-0120            RESOLUTION AUTHORIZING THE PURCHASE OF 3,300 GALLONS OF PREMIUM UNLEADED AND 4,200 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE ENGINEERING CENTER
- 04-0121            RESOLUTION AUTHORIZING THE PURCHASE OF 6,000 GALLONS OF DIESEL AND 1,200 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE MEDINA COUNTY HIGHWAY GARAGE
- 04-0122            APPROVING THE SALE OF HOME ARREST PROGRAM EQUIPMENT TO WAYNE COUNTY
- 04-0123            RESOLUTION AMENDING THE TABLE OF ORGANIZATION FOR THE DEPARTMENT OF JOB & FAMILY SERVICES
- 04-0124            RESOLUTION AMENDING THE TABLE OF ORGANIZATION FOR THE CHILD SUPPORT ENFORCEMENT AGENCY
- 04-0125            RESOLUTION AMENDING THE TABLE OF ORGANIZATION FOR MEDINA COUNTY SANITARY ENGINEERS - WATER DIVISION
- 04-0126            RESOLUTION EXTENDING THE RESTRICTED SANITARY SEWER AND WATER LINE DEADLINE ESTABLISHED BY RESOLUTION 95-229 FOR THE SANITARY SEWER AND WATERLINE INSTALLED BY B&H LIMITED PARTNERSHIP ON RIDGEWOOD ROAD
- 04-0127            RESOLUTION APPROVING THE PETITION FOR ANNEXATION OF 14.0224 ACRES OF LAND KNOWN AS BEING PART OF BRUNSWICK HILLS TOWNSHIP TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO
- 04-0128            RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

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MEDINA COUNTY COMMISSIONERS:

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Sharon A. Ray

Respectfully submitted,

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Patricia G. Geissman

Pamela J. Terrill, Clerk

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Stephen D. Hambley