

## COMMISSIONERS MEETING – MONDAY, DECEMBER 29, 2003

Stephen D. Hambley called the meeting to order at 8:50 a.m. with Sharon A. Ray present.

Ms. Ray moved to recess into Executive Session for the purpose of personnel/interviews for appointment; Seconded by Mr. Hambley. There was no discussion. Roll Call showed both Commissioners voting AYE.

Patricia G. Geissman entered the Executive Session at 8:55 a.m.

At 9:20 a.m. Commissioners recessed and continued the Executive Session until after the regular session.

Commissioners reconvened the meeting at 9:30 a.m. for the regular session of the meeting.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the December 22 minutes was dispensed with. Each Commissioner has read them personally. Mrs. Geissman moved to approve the minutes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented a resolution approving the final plat for the Transportation Court Subdivision in Montville Township and a resolution amending the Foote Road contract with Fechko Excavating. Mrs. Geissman moved to approve the 2 resolutions; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Chris Jakab, Finance Director, presented and reviewed resolutions for the final amendments for this year to the appropriations with the majority of these being for year end payroll and fringe benefit adjustments, various fund transfers, revenue adjustments, expense adjustments, amending a sublease agreement with Manpower for space at Workforce Development on Pearl Road for \$158.40/month, approving an agreement for Safe Communities Grant Project Management Services, approving submission of a proposal for Title III grant program funding for the Office for Older Adults in the amount of \$294,863 with a local match of \$180,936, authorizing the Auditor to issue blanket purchase orders to a maximum amount of \$25,000, approving the temporary appropriations for 2004 in the amount of \$39,969,000, and the weekly bills in the amount of \$1,251,780.96. The proposal for the Office for Older Adults represents a minimal increase, but all allocations from the WRAAA have been cut 6%. The authorization for blanket purchase orders increases the amount allowable from \$15,000 to \$25,000 due to changes in bidding requirements. The temporary appropriations includes funding for some specific items that have been requested. Mrs. Geissman moved to approve the 19 resolutions and the payment of the bills; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Holly Muren, Human Resources Department, presented 4 personnel resolutions involving regular personnel changes, and pay increases for Child Support, Maintenance and the Sanitary Engineer. Mrs. Geissman moved to approve the 4 personnel resolutions; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Jim Troike, Assistant Sanitary Engineer, presented a resolution authorizing renewal of the contract to purchase water meters. This is being renewed at the same cost as the last 5 years. Mrs. Geissman moved to approve the renewal; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Jim presented a resolution authorizing advertisement for bids for a replacement rotating biological contactor for the Hinckley Wastewater Treatment Plant. The current contactor is over

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20 years old. Mrs. Geissman moved to approve advertising for bids; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Jim presented a resolution amending the fees and charges of their department. This is mostly for water meters and cost of services such as lab work. Mrs. Geissman moved to approve the amendments; Seconded by Ms. Ray.

Mr. Hambley noted that this was discussed last week and the amendments are to keep up with additional costs to the department.

There was no further discussion.

Roll Call on the motion and second to approve the amendments to fees and charges showed all Commissioners voting AYE.

Mr. Hambley reviewed a resolution creating the Public Defender's Commission and appointing members. All terms start January 1, 2004. The terms for Dino Sciulli and Gail Carman run through December 31, 2005 with Linda Hoffman's term expiring December 31, 2007. Mrs. Geissman moved to approve the creation and appointments; Seconded by Ms. Ray.

Mrs. Geissman stated that hopefully there will be a meeting next week with these 3 to go over the basic expectations and that the Commission will hold their first meeting later in January in order to be established by the first part of February. She hopes the county will save as it has been anticipated and that they will provide good services.

There was no further discussion.

Roll Call on the motion and second approving the creation and appointments showed all Commissioners voting AYE.

Mr. Hambley presented a resolution commending Gary Vaughn for his years of services with the County Engineer's Highway Garage. Mrs. Geissman moved to approve the commendation; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley presented a resolution approving a petition for boundary line adjustments for Brunswick Township that will match the lines of the municipality, City of Brunswick. Mrs. Geissman moved to approve the petition; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

The meeting was opened for public comment and there was no one present wishing to comment.

Through questioning, Sheriff Neil Hassinger stated that the number of inmates is at the lowest it's been for at least 1 ½ years, and that it will probably increase after the holidays.

There was a brief discussion about getting final cost estimates for the MSMJ pod and that hopefully the last estimate will be received next week. Those 2 pods were down by 18 and the other was down by 20.

Mrs. Geissman stated that the need of the smaller pod for women and using the larger one for others still needs to be looked into.

There was no further discussion.

Mr. Hambley noted that the Executive Session continued from earlier this morning will start at 10:00 a.m. and that the discussion session will be held at 1:30 p.m.

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After the Executive Session, there was a brief discussion relative to items for the discussion session. Commissioners agreed to cancel the discussion session.

At 11:45 a.m. Mrs. Geissman moved to adjourn the meeting; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

**RESOLUTIONS PASSED:**

- 03-1089            RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
  
- 03-1090            RESOLUTION COMMENDING GARY VAUGHN FOR HIS YEARS OF SERVICE WITH THE MEDINA COUNTY ENGINEER'S OFFICE
  
- 03-1091            RESOLUTION APPROVING THE FINAL PLAT FOR THE TRANSPORTATION COURT SUBDIVISION LOCATED IN LOT 86 OF MONTVILLE TOWNSHIP, MEDINA COUNTY, OHIO
  
- 03-1092            RESOLUTION TO AMEND THE CONTRACT OF SEPTEMBER 2002 BY AND BETWEEN FECHKO EXCAVATING INC. AND THE MEDINA COUNTY BOARD OF COMMISSIONERS
  
- 03-1093            RESOLUTION AMENDING THE 2003 ANNUAL APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS
  
- 03-1094            RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION
  
- 03-1095            TRANSFER OF CASH FROM THE UNCLAIMED MONIES FUND TO THE GENERAL FUND
  
- 03-1096            TRANSFER OF COUNTY GENERAL FUNDS TO THE COUNTY DIVERSION PROGRAM
  
- 03-1097            CASH TRANSFERS FOR VARIOUS FUNDS
  
- 03-1098            CASH TRANSFER OF INTEREST INCOME FOR VARIOUS SANITARY ENGINEER FUNDS
  
- 03-1099            CASH TRANSFER OF INTEREST INCOME FOR VARIOUS FUNDS
  
- 03-1100            RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFOCEMENT FUND TO THE COUNTY GENERAL FUND FOR DOMESTIC RELATIONS COURT SERVICES

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- 03-1101 RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT FUND TO THE PROSECUTOR TITLE IV-D FUND
- 03-1102 RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT FUND TO THE JUVENILE COURT IV-D FUND
- 03-1103 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND
- 03-1104 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE MEDINA COUNTY PRINT SHOP REVENUE LINE ITEM
- 03-1105 REVENUE ADJUSTMENTS FOR VARIOUS FUNDS
- 03-1106 EXPENDITURE ADJUSTMENTS FOR VARIOUS FUNDS
- 03-1107 APPROVING AN AMENDMENT TO A SUB-LEASE AGREEMENT FOR OFFICE SPACE AT THE MEDINA COUNTY WORKFORCE DEVELOPMENT OFFICE
- 03-1108 APPROVAL OF AN AGREEMENT FO RSAFE COMMUNITIES GRANT PROJECT MANAGEMENT SERVICES
- 03-1109 APPROVING THE SUBMISSION OF A PROPOSAL FOR TITLE III GRANT PROGRAM FUNDING FOR THE OFFICE FOR OLDER ADULTS FOR FY 2004
- 03-1110 AUTHORIZING THE COUNTY AUDITOR TO ISSUE BLANKET PURCHASE ORDERS TO A MAXIMUM AMOUNT OF \$25,000
- 03-1111 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 03-1112 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES OF THE MEDINA COUNTY CHILD SUPPORT ENFORCEMENT AGENCY (SALARY INCREASES)
- 03-1113 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES OF THE MEDINA COUNTY MAINTENANCE DEPARTMENT (SALARY INCREASES)
- 03-1114 RESOLUTION APPROVING PERSONNEL CHANGES FOR EMPLOYEES OF THE SANITARY ENGINEERS DEPARTMENT (SALARY INCREASES)

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- 03-1115            RESOLUTION AUTHORIZING THE RENEWAL OF THE CONTRACT TO PURCHASE WATER METERS TO BE UTILIZED BY THE SANITARY ENGINEERING DEPARTMENT
- 03-1116            RESOLUTION AUTHORIZING THE SANITARY ENGINEERING DEPARTMENT TO ADVERTISE FOR BIDS FOR 1 REPLACEMENT ROTATING BIOLOGICAL CONTACTOR...HINCKLEY WASTEWATER TREATMENT PLANT MCSE #300/00-1.5
- 03-1117            RESOLUTION ESTABLISHING AND AMENDING CHARGES AND FEES LEVIED BY THE COUNTY SANITARY ENGINEERING DEPARTMENT IN ALL MEDINA COUNTY SEWER DISTRICTS
- 03-1118            CREATION OF A MEDINA COUNTY PUBLIC DEFENDER COMMISSION AND APPOINTING MEMBERS
- 03-1119            RESOLUTION APPROVING THE PETITION FOR BOUNDARY LINE ADJUSTMENT FOR BRUNSWICK TOWNSHIP (CITY OF BRUNSWICK)
- 03-1120            ADOPTION OF THE 2004 TEMPORARY APPROPRIATION MEASURE

**MEDINA COUNTY COMMISSIONERS:**

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Stephen D. Hambley

Respectfully submitted,

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Sharon A. Ray

Pamela J. Terrill, Clerk

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Patricia G. Geissman