

COMMISSIONERS MEETING – MONDAY, DECEMBER 22, 2003

Stephen D. Hambley called the meeting to order at 9:30 a.m. with Sharon A. Ray and Patricia G. Geissman present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the December 15 minutes was dispensed with. Each Commissioner has read them personally. Mrs. Geissman moved to approve the minutes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Dave Miller, County Engineer, presented resolutions approving the final plat and approving the annual assessment on improvements & creating a public watercourse for Turnberry Subdivision Phase V in Montville Township. Mrs. Geissman moved to approve the 2 resolutions; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Chris Jakab, Finance Director, presented and reviewed resolutions amending the annual appropriations by transferring and increasing appropriations, various fund transfers, purchasing fuel for the Engineering Center from Ports Petroleum, declaring interested vendors for gasoline and diesel fuel phone bids, execution of an agreement with Chris Ruf for independent contractor services for the Family First Council, contractual engagement with the Auditor of State, Local Government Services Division, for assistance in the preparation of the comprehensive annual financial report, internship agreement between Planning Services and the University of Akron, agreement for the lease of farmland at the County Home, agreement with Maximus Inc. for professional consulting services, agreement for tax billing services for the Treasurer's Office, and the weekly bills in the amount of \$5,510,963.67. There are 2 new vendors, Bauman and Town & Country, for fuel phone bids. The agreement with Chris Ruff is a renewal and reflects a 3% increase over last year. The agreement with the Auditor of State is for assistance to the County Auditor for the 2003 comprehensive annual financial report. The cost has increased by \$160 and the total is now \$28,000. The internship agreement between the Planning Department and University of Akron runs from January thru May 2004 and will be paid through the RPTT fund. The agreement for farmland rental is with Morlock Farms. The acreage has decreased due to other uses of the farmland to 28.8 acres. The agreement is for \$55.55 and acre for 2 years. The Maximus agreement is for the indirect cost allocation plan for FY03, which will be billed in 2005. The cost of the agreement is \$12,500 and this year the county billed for \$431,000 in indirect costs. The tax billing agreement is with Miami Systems. They handled the second half billing and the Treasurer was satisfied with the results. The new agreement is for both halves of the upcoming year at a cost of \$19,630. This amount will be included in the Treasurer's budget for 2004. The amount of the weekly bills is high due to the semi-annual OSDA payments. Mrs. Geissman moved to approve the 13 resolutions and payment of the bills; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Holly Muren, Human Resources Department, presented and reviewed the personnel resolution. Mrs. Geissman moved to approve the personnel changes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, presented and reviewed a resolution amending the Medina County Housing Network members. United Way was not listed on the resolution creating this Network last week and the intent was to have them listed. Mrs. Geissman moved to approve the amendment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John noted that the Board of Elections moved to their new location on Friday. They are now at 4210 North Jefferson in space rented from the Health Department.

Ken Hotz, Sanitary Engineer, had no resolutions today.

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Mead Wilkins, Job & Family Services Director, noted that Doris Kopp had retired after 20 years and the commendation was appreciated. He reported that they collected for Coats For Kids and were able to purchase 123 coats. The Maintenance Department moved their excess computers to various county agencies and schools.

Mead presented resolutions to authorize an agreement for professional services for protective services for adults, to authorize an agreement for professional services for foster, adoptive and kinship family recruitment, to authorize a professional services agreement with Cornerstone Psychological, amending an agreement for professional services for protective services for adults, and to authorize an agreement with Medina County Transit. The adult protective services agreement is a renewal with Sterling Oaks with a slight increase. The foster parent recruitment is a renewal with the Kindleman's. The agreement with Cornerstone is for family treatment. The amendment with Sterling Oaks adult protective service is continuation of the services for the remainder of 2003. Emergency money has been set aside for these services in the amount of \$2,000. The agreement with Transit is a renewal for \$200,000 for the coordination of employment and medical transportation of their clients. Mrs. Geissman moved to approve the 5 agreements; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Karl Cetina, MCDAC Director, presented a resolution establishing a Medina County Tobacco Information and Prevention Coalition. A grant was received to start this coalition and they have met 4 times this year. This resolution formalizes the coalition and states that their mission is to reduce tobacco use through advocacy, education and community outreach. There are various county agencies and organizations as well as all schools involved. Mrs. Geissman moved to approve establishing the coalition; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Karl reported that he will be continuing to look at alternatives to street crimes and will be meeting with the Sheriff and the Sheriff of another county regarding this. Alternative Paths will be involved as well. He noted that next month he will be bringing in revisions to MCDAC bylaws. MCDAC will be voting on this in January.

Mr. Hambley noted that one item to be changed involves the decline from the Medical Society to be on the Board. The change will create a new position for a citizen member. Someone from the medical field can still be considered. They are also looking at the senior population or the religious community. Commissioners will receive a recommendation from MCDAC.

Karl noted that is the major change in the bylaws and most other revisions are being made to clear up some language.

Mr. Hambley presented a resolution appointing Jim Bigam as the Commissioners' representative to MCDAC with his term expiring December 31, 2006. Mrs. Geissman moved to approve the appointment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley presented a resolution reappointing Judy Hardesty to the Community Action Wayne/Medina Counties for 2004. Mrs. Geissman moved to approve the reappointment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley presented a resolution appointing Sid Welch as representative and John Elcorn as the alternate representative for the City of Brunswick on the Planning Commission. Mrs. Geissman moved to approve the appointments; Seconded by Ms. Ray.

Mr. Hambley noted that there have been talks with the City regarding the proposal involving representation on the Planning Commission. He talked with Sid Welch and their

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Planning Commission is sending a letter of interest to have reviews on a regular basis on zoning by the County Planning Commission.

There was no further discussion.

Roll Call on the motion and second to approve the appointments to the Planning Commission showed all members voting AYE.

Mr. Hambley presented a resolution approving the petition for boundary adjustments for Boardman Township. He noted that issues had been raised this summer regarding detachments when annexations have occurred in the past. Detachments did not occur and there are tax consequences to residents in those areas if the detachments are not completed. The City of Medina passed their ordinance for the required changes and have presented the petition. Mrs. Geissman moved to approve the petition for boundary adjustments for Boardman Township; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley presented a resolution approving the petition for boundary adjustments for Pardee Township. This involves the detachment issues involving annexations to the City of Wadsworth. Mrs. Geissman moved to approve the petition for boundary adjustments for Pardee Township; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley read the resolution to allow expenses of county officials. Mrs. Geissman moved to allow the expenses; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

The meeting was opened for public comment and there was no one present wishing to comment.

Bill Thorne, Assistant Prosecutor, noted that Brunswick will have their boundary adjustment petition in for next week's meeting.

Mrs. Geissman moved to recess into Executive Session for the purpose of personnel/interviews for appointment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reconvened the meeting at 1:30 p.m. for the discussion session.

Ms. Ray stated that there was a meeting last Thursday with Chris Hartman and Bill Jordon of the Soil & Water Conservation District with various developers, etc. to discuss concerns about one of their inspectors. She will provide a list to the others of those in attendance as well as Chris' comments.

Dave Miller noted that a letter, dated December 5, was received from a group of people in Rustic Hills. He met with them on December 9 and discussed most of the items in the letter. The major problem is that the ODNR is requiring reconstruction of spillways to meet the 26" storm on their 10 acre lake. The residents are concerned about retention upstream and a map was provided to them. He noted that Hubbard Valley had this work done a couple of years ago. The 10 acre lake is a private pond and this is a requirement of the ODNR. The larger the lake's surface area the more stringent the ODNR requirements are. The residents want the county to take care of this, but if that is done, others with private ponds/lakes will want the county to take care of theirs. It is up to the property owners to bring them up to compliance. He believes there are 11 homes involved the estimated is that it will cost each homeowner \$10,000 to repair and rebuild the lake. The letter also stated that there was more flooding than normal, but there was more rain than normal at that time, it was not in the flood plain and it had nothing to do with the lake. All lakes over 5 acres had to have a plan filed in the late 1960's and he believes the ODNR is just going through that list of lakes and checking them. The county nor the township have any

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legal responsibility. Through discussion he agreed to have Dan Willhoite prepare a letter for the Commissioners' signatures. He also noted that they are in a 100 year flood plain and possibly they can get some help through Emergency Management Agency. The lake's ratio indicates that it is acting as a sediment base. In looking at old aerials he doesn't feel they are getting any more flooding and possibly are getting less. He will have the letter to the Commissioners for next week's meeting.

Ken Hotz presented a draft resolution amending charges and fees levied by the Sanitary Engineering Department for Commissioners to review. The highest increase is the charge for copying the rules and regulations, which increased from \$15 to \$45. This reflects the actual cost for copying. Other changes reflect rounding off the cost or the increased costs to their department, such as with meters. A rescheduling inspection fee was also added if there is not at least 1 day's notice.

Mr. Hambley stated that there was a meeting between Soil & Water, Health Department and the various jurisdictions with NPDES 2's. The EPA requires that there be a regular inspection and process for eliminating any illicit discharge. This requires an agreement with the Health Department. There are 3 ways to get an inspection: 1) regular requirement of inspection and dry water testing, 2) if there is a problem, finding the source, and 3) a call by a local jurisdiction to the Health Department for an inspection. These require charges above the Health Department's ordinary requirements. According to Don Stewart they don't inspect septic on a regular basis. The agreement needs to be in place by April.

Bill Thorne stated that another hearing will be required for some technical changes being required to the flood plain management plan.

There was no further business before the Board for discussion.

RESOLUTIONS PASSED:

- 03-1059 RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS

- 03-1060 RESOLUTION APPROVING THE FINAL PLAT FOR THE TURNBERRY SUBDIVISION PHASE V LOCATED IN LOTS 62, 64, 69 AND 70 OF MONTVILLE TOWNSHIP, MEDINA COUNTY, OHIO

- 03-1061 RESOLUTION APPROVING ANNUAL ASSESSMENTS ON IMPROVEMENTS...APPROXIMATELY 21.2680 ACRES OF LAND IN LOTS 62, 64, 69 & 70 OF MONTVILLE TOWNSHIP...TURNBERRY SUBDIVISION PHASE V...ESTABLISHING SAID IMPROVEMENTS AS A PUBLIC WATERCOURSE

- 03-1062 RESOLUTION AMENDING THE 2003 ANNUAL APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS

- 03-1063 RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION

- 03-1064 TRANSFER OF COUNTY GENERAL FUNDS TO THE MEDINA COUNTY ALCOHOL, DRUG ADDICTION & MENTAL HEALTH BOARD

- 03-1065 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILDREN SERVICES IV-E (0050) TO THE PUBLIC ASSISTANCE FUND (0120) FOR CHILDREN SERVICES (IVE) ADMINISTRATIVE EXPENDITURES

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- 03-1066 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE COUNTY GENERAL FUND (0010) TO THE CHILDREN SERVICES FUND (0050) FOR THE BOARD AND CARE OF COUNTY WARDS

- 03-1067 RESOLUTION AUTHORIZING THE PURCHASE OF 2,800 GALLONS OF PREMIUM UNLEADED AND 3,800 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE ENGINEERING CENTER

- 03-1068 RESOLUTION DECLARING INTERESTED VENDORS FOR GASOLINE AND DIESEL FUEL PHONE BIDS

- 03-1069 AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH CHRIS RUF FOR INDEPENDENT CONTRACTOR SERVICES FOR THE FAMILY FIRST COUNCIL

- 03-1070 APPROVING A CONTRACTUAL ENGAGEMENT WITH THE AUDITOR OF STATE, LOCAL GOVERNMENT SERVICES DIVISION, FOR ASSISTANCE IN THE PREPARATION OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR MEDINA COUNTY

- 03-1071 APPROVAL OF AN INTERNSHIP AGREEMENT BETWEEN MEDINA COUNTY PLANNING SERVICES DEPARTMENT AND THE UNIVERSITY OF AKRON

- 03-1072 RESOLUTION AUTHORIZING AN AGREEMENT FOR THE LEASE OF FARMLAND AT THE MEDINA COUNTY HOME

- 03-1073 RESOLUTION APPROVING AN AGREEMENT WITH MAXIMUS, INC. TO PROVIDE PROFESSIONAL CONSULTING SERVICES FOR MEDINA COUNTY

- 03-1074 APPROVAL OF AN AGREEMENT FOR TAX BILLING SERVICES FOR THE MEDINA COUNTY TREASURER'S OFFICE

- 03-1075 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS

- 03-1076 AMENDING THE MEDINA COUNTY HOUSING NETWORK MEMBERS

- 03-1077 RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES RELATING TO PROTECTIVE SERVICES FOR ADULTS FOR MEDINA COUNTY JOB AND FAMILY SERVICES

- 03-1078 RESOLUTION AUTHORIZING AGREEMENTS FOR PROFESSIONAL SERVICES RELATING TO FOSTER, ADOPTIVE AND KINSHIP FAMILY RECRUITMENT FOR MEDINA COUNTY JOB AND FAMILY SERVICES

- 03-1079 RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE DEPARTMENT OF JOB AND FAMILY SERVICES AND CORNERSTONE PSYCHOLOGICAL

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- 03-1080 RESOLUTION AMENDING AN AGREEMENT FOR PROFESSIONAL SERVICES RELATING TO PROTECTIVE SERVICES FOR ADULTS FOR MEDINA COUNTY JOB AND FAMILY SERVICES

- 03-1081 RESOLUTION AUTHORIZING AGREEMENT WITH MEDINA COUNTY TRANSIT FOR THE DEPARTMENT OF JOB AND FAMILY SERVICES

- 03-1082 RESOLUTION ESTABLISHING A MEDINA COUNTY TOBACCO INFORMATION AND PREVENTION COALITION

- 03-1083 RESOLUTION APPOINTING REPRESENTATIVE FOR THE MEDINA COUNTY COMMISSIONERS TO THE MEDINA COUNTY DRUG ABUSE COMMISSION (MCDAC)

- 03-1084 RESOLUTION REAPPOINTING MEMBER TO THE COMMUNITY ACTION WAYNE/MEDINA COUNTIES

- 03-1085 RESOLUTION APPOINTING REPRESENTATIVES FOR THE CITY OF BRUNSWICK TO THE MEDINA COUNTY PLANNING COMMISSION

- 03-1086 RESOLUTION APPROVING THE PETITION FOR BOUNDARY LINE ADJUSTMENT FOR BOARDMAN TOWNSHIP (CITY OF MEDINA)

- 03-1087 RESOLUTION APPROVING THE PETITION FOR BOUNDARY LINE ADJUSTMENT FOR PARDEE TOWNSHIP (CITY OF WADSWORTH)

- 03-1088 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

MEDINA COUNTY COMMISSIONERS:

Stephen D. Hambley

Respectfully submitted,

Sharon A. Ray

Pamela J. Terrill, Clerk

Patricia G. Geissman