

## COMMISSIONERS MEETING – MONDAY, DECEMBER 15, 2003

Stephen D. Hambley called the meeting to order at 9:34 a.m. with Sharon A. Ray and Patricia G. Geissman present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the December 8 minutes was dispensed with. Each Commissioner has read them personally. Mrs. Geissman moved to approve the minutes; Seconded by Ms. Ray. There was no discussion. Roll Call showed Mr. Hambley and Ms. Ray voting AYE, with Mrs. Geissman abstaining.

Doug King, Administrative Assistant in the County Engineer's Office, presented a resolution to reduce weight limits on improved county and township highways. Mrs. Geissman moved to approve the reduction; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Chris Jakab, Finance Director, presented and reviewed resolutions amending the annual appropriations by transferring appropriations, expenditure adjustments, revenue adjustment for Workforce Development Fund, various fund transfers, amending an agreement between the Office for Older Adults and Job & Family Services, approval of an independent contractor agreement for Workforce Career Counselor Services, and the weekly bills in the amount of \$705,066.39. Appropriation transfers for the Building Department are to purchase a replacement vehicle through State Purchasing this year at a very good price. If this transfer is approved, the amount for the replacement vehicle will be deducted from their budget request for 2004. The appropriations allowed for the transfer of \$400,000 to the Transportation Improvement District (TID). A transfer is being made today that is less the amount paid for the parcel previously purchased for the technology park purchase. The agreement between the Office for Older Adults and Job & Family Services is being amended to increase the "not to exceed" amount from \$23,000 to \$28,000. The Workforce agreement for a Career Counselor is at \$15.00 per hour and is not to exceed \$15,000. This agreement ends at the end of June 2004 and is being paid through a grant received for services to dislocated workers. Mrs. Geissman moved to approve the 8 resolutions and payment of the bills; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mrs. Geissman moved to approve the personnel changes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Dianne Ranftl, on behalf of the County Administrator, presented a resolution creating the Medina County Housing Network providing for the organization thereof and appointment members to the Network. The Network is being set up to assist public, private and non-profit organization in the planning, coordination and development of attainable housing options. Charter members will include representatives from the ADAMH Board, Battered Women's Shelter, Fair Housing Consortium, the Cities of Brunswick Medina & Wadsworth, Creative Housing, Homebuilders Association, Board of MRDD, Commissioners, Economic Development, Metropolitan Housing, Office for Older Adults, Operation HOMES, and the Society for Handicapped Citizens. The charter members can then elect additional members from the architectural profession, real estate profession or a local bank/commercial lender. Mrs. Geissman moved to approve the creation of the Housing Network; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Dianne presented a resolution approving the acquisition of property in the Village of Gloria Glens on Tanglewood Trail. The acquisition is being made through a grant received by the Emergency Management Agency for hazardous mitigation. Mrs. Geissman moved to approve the acquisition; Seconded by Ms. Ray.

Ms. Ray noted that the property is Twilight Trail.

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There was no further discussion.

Roll Call on the motion and second to approve the acquisition of property showed all Commissioners voting AYE.

Ken Hotz, Sanitary Engineer, presented a resolution accepting and awarding bid for the State Route 18 tank rehabilitation 2003. The low bidder was determined to be not responsive because the bid bone was only for 10% instead of the required 100%. The award is to the second lowest bidder. Mrs. Geissman moved to accept and award the bid; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken presented a resolution authorizing obtaining an easement in the Fox Village Subdivision. Mrs. Geissman moved to approve obtaining the easement; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken presented a resolution authorizing an agreement with Greenhaven Development Inc. for sharing costs for the improvement of the Brookdale sanitary lift station. There is an existing pump station, but it was not designed for that area. They are willing to pay their share of the costs for improving this, which is \$61,000. Mrs. Geissman moved to approve the agreement; Seconded by Ms. Ray.

Through questioning, Ken stated that they are being limited to 400 units and this has already been approved by Lafayette Township.

There was no further discussion.

Roll Call on the motion and second to approve the agreement showed all Commissioners voting AYE.

Ken presented a resolution authorizing the renewal of the contract for the collection, transportation, recycling and/or disposal of paint products and other household hazardous waste. A consortium of various Solid Waste Districts accepts bids for this, and this local company matches that for Medina County's hazardous waste. The renewal would be for one year. Mrs. Geissman moved to approve the renewal; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mike Pataky, Child Support Enforcement Agency Director, stated that they were notified a little over a week ago that they would be receiving an additional allocation. This is due to the incentive structure being changed for the State to get federal funds, which also changed incentives at the local level. The State is going to make those agencies whole that need it and then the distribution will be made to counties on a percentage basis. Medina County's Agency is to receive an additional \$128,000.

Art Verdoorn, Building Official, reviewed the monthly report for November. Single family homes were at 62 this year and at 60 in November of 2002. The commercial permits were a little higher but they are still down for the year. For the year single family homes are at 955 versus 832 last year. Construction hit a peak and the contractors are trying to finish what they have been working on with the holidays coming up. Total revenue for the year is down \$12,000 due to the decline in commercial.

Mr. Hambley thanked Art for providing a breakdown on the average costs of new homes for each jurisdiction.

Art reviewed a handout on the proposed 2004 fee schedule increases. Public hearings have been scheduled for January 5 and 12. He will be forwarding a copy to the Homebuilder's Association as well as other building associations for their review. The main factor behind the increase in fees is that they are seeing a decrease in revenue. Construction is up for homes but

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revenues are down due to the sizes of the homes being constructed. Although the homes are smaller, the number of inspections doesn't change. Commercial construction is only 25% of the inspections. They will use some temporary help when needed instead of adding personnel.

Ms. Ray noted that this has been worked on for some time. Medina County permit fees are significantly lower than other areas for this self-funding department.

Art stated that they are hoping to be close to the break-even level without creating any additional funding. He added that the Homebuilder's website projects that the volume of construction will go back to the 1992 levels. Through questioning, he stated that the last increase for the standard fees was before he started, which was 3 years ago. Two years ago the commercial plan review and processing fees were increased.

John Jones, Transportation Services Director, reviewed their November totals. Ridership on the "L" is down 16% for the year and a meeting will be set with the City of Medina to see how to get those figures back up. Total ridership is down 1.02% for November, but it is up 1.5% for the year. In November they used 6,292 gallons of fuel and for the year they have used 77,238 gallons. For November the billing accuracy was at 99.97%, there was one accident, the trip denial rate was 1.87% and fare box recovery rate was 42.68%. The operating expenses for the month were \$84,158.93. This will be the first year that the expenses will be over a million. The cost per mile was at \$1.44 for the year.

John presented a resolution accepting proposals and awarding bids for supplemental transportation services. The coordination of these services was started in 2002. In October Medina County Cab went out of business and per the Prosecutor's recommendation the services have been re-bid. Foxx Transportation is the low bidder for ambulatory services and Shields Mobility is the low bidder for mobility aided services. Mrs. Geissman moved to accept and award the bids; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley presented a resolution commending Doris Kopp for her years of service with Job & Family Services. She has worked with JFS for 19 ½ years. Mrs. Geissman moved to approve the commendation; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley reviewed a resolution approving agreements for computer training with the Career Center. These are for Beginning Word, Beginning Excel and Beginning Access. Mrs. Geissman moved to approve the agreements; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE

Mr. Hambley reviewed a resolution reappointing Diana Clarke, Monica Edwards, Vincent DeGeorge, Donald Sutter and Thomas Whelan to the Workforce Policy Board with their terms expiring December 31, 2006. Mrs. Geissman moved to approve the reappointments; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley read the resolution to allow expenses of county officials. Mrs. Geissman moved to allow the expenses; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed a liquor permit transfer notice for Moondoggies Hang Out to 803 Inc. dba Club Lafayette in Lafayette Township. No comments or concerns have been received by the office.

The meeting was opened for public comment and there was no one present wishing to comment.

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Mr. Hambley noted that there is an Investment Advisory Council meeting at 10:15 a.m. and that the discussion session will be held at 1:30 p.m.

Commissioners recessed the meeting at 10:06 a.m.

The meeting was reconvened for the discussion session at 1:30 p.m.

Sheriff Neil Hassinger was present to discuss a request to proceed with the replacement of 10 vehicles. In review of vehicles, some in the road division will drive over 800,000 miles in 2003. They have already traveled over 730,000. This is an average of 67,000 per month. The transportation division has traveled over 81,000 miles and flown over 33,000 miles. The number of trips out of state is down to 17 for 2003. There are 15 cars with an excess of 100,000 miles on them and 5 with over 70,000 miles. If these aren't replaced there will be costs involved in repairs. One of his biggest concerns is if something goes wrong with one of these vehicles while on the road and the county is held liable. Through questioning, he stated that 2 of the cars used for Home Arrest will not work as patrol cars as they also have high mileage. He has a local car dealer that is able to match the State Purchasing prices for unmarked cars and he is still checking about the availability of marked cars through a local dealer.

Commissioners agreed to review the information presented further.

John Burke, Treasurer, and Tina Banks of the Treasurer's Office, were present for a discussion regarding the homestead checks that were sent out by the Auditor's Office to property owners that were delinquent in their taxes.

Bill Thorne, Assistant Prosecutor, stated that they are correcting the problem based on the statute that was provided to them. The Auditor's Office had checked with a consultant about sending those checks out; not legal counsel. He is not sure of the details on how they will handle those as far as notifying the Treasurer's Office.

John stated that there needs to be a procedure so his office is aware of this. He suggested that they follow the procedure of using the existing *add or delete* form, and asked that Bill talk to them about this. John stated that he does not get cooperation when he talks with the office.

Mrs. Geissman suggested that the Commissioner do a letter to the Auditor requesting that they use the suggested form to notify the Treasurer's Office.

Ms. Ray noted that she and Chris Jakab will be meeting on Wednesday with the Northeast Regional Board of Auditing and on Thursday with Chris Hartman and Jim Kamp of the Soil & Water Conservation District regarding problems dealing with a new inspector.

Mr. Hambley noted that there will be a meeting at Soil & Water Conservation with the Health Department regarding illicit discharges and the need for an agreement.

Through questioning, Chris stated that the Cleveland Poison Control Center is scheduled to make a presentation to Commissioners at a budget hearing.

Mr. Hambley noted that correspondence has been received between the City of Brunswick and the Auditor's Office regarding the lack of detachments. Brunswick passed an ordinance in July, but language corrections were needed for Commissioners to take action. If this is not done before the end of the year all of those residents will be placed on the tax rolls and voting rolls of the township as well as being on the city's rolls. He noted that there had been a meeting with the City's Law Director and City Manager in August about this.

Bill added that he talked with the new Law Director and has documentation that the information on correcting this was forwarded to him in October. He found out last week that the fax number he had been given for the Law Director was not city hall's but his private law office.

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After further discussion it was agreed that a letter should go to Brunswick explaining that the corrections are needed and they need to re-adopt the detachment ordinance. It was also noted that the City of Medina filed their detachment ordinance last week and that the City of Wadsworth has not filed theirs. Ms. Ray stated she would contact Wadsworth.

Mr. Hambley noted that the proposal for a Memorandum of Understanding for representation on the Planning Commission was approved by Brunswick City Administration and Planning; however, Council has tabled this. They provided their nominations last week for a representative and alternate member. He has talked with Sid Welch and suggested a letter of interest that they would be willing to have their plans reviewed and consider recommendations by the County Planning Commission. Sid didn't feel Council will pass this voluntary approach either. Commissioners need to determine if the proposed representation will be mandatory or option for staying on the Planning Commission. He also noted that letters approving the proposed representation has been approved by 3 townships and that the Township Association will be discussing this at their annual meeting.

It was agreed to have Brunswick's nominations placed on next week's agenda. Also, Ms. Ray and Mrs. Geissman felt the representation issue should be mandatory.

Mrs. Geissman suggested that interviews for the Public Defender Commission should be held later this week or next Monday. She also suggested that there is no need to interview those individuals that the 3 Commissioners know.

It was noted that there are 7-8 applications. The Clerk will work on scheduling the interviews.

Mr. Hambley noted that a letter was received from the Rustic Hills Homeowners Association. Dave Miller, County Engineer, met with Jack Holland and some association members last week. They want the County to fix the flooding problem and were not happy with Dave's answers. He will talk to Dave for a response to the letter.

Chris presented a proposed budget hearing schedule for all day on January 6 and 7 and the morning of January 8. If approved he will send the schedule out today. All Commissioners agreed to the schedule.

Ken Hotz stated that the plans for the University streets has been redlined and is back at the engineer's. Once the engineer has these drawn in and the detailed plans prepared the advertising can start and bids should be able to be taken by the end of next month.

Ken also noted that an agreement is being completed with Lodi for the emergency connection for the waterline in Chatham. They couldn't get it where they first wanted it, so they now have another location on Vandemark they would like to use.

Mr. Hambley stated that NOACA unanimously approved the Route 18 third lane south of Route 18. Some additional language was added regarding water quality.

Mr. Hambley also noted that Medina and Wadsworth Cities have nominated the same representatives to the NOACA Board, which are Chris Easton and Jane Leaver. Brunswick has nominated Bob Zienkowski. Due to the lack of agreement, he is trying to work with the cities and has suggested that the city that doesn't have a seat could be appointed to the NOACA TAC. He feels Chris Easton is the likely nominee as he has had very good attendance and participation on the NOACA Board.

There were no other items for discussion.

Mrs. Geissman moved to adjourn the meeting at 1:58 p.m.; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

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**RESOLUTIONS PASSED:**

- 03-1037            RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
  
- 03-1038            RESOLUTION COMMENDING DORIS KOPP FOR HER YEARS OF SERVICE WITH MEDINA COUNTY JOB & FAMILY SERVICES
  
- 03-1039            RESOLUTION TO REDUCE WEIGHT LIMITS ON IMPROVED COUNTY AND TOWNSHIP HIGHWAYS AS AUTHORIZED BY THE OHIO REVISED CODE, SECTION 5577.07
  
- 03-1040            RESOLUTION AMENDING THE 2003 ANNUAL APPROPRIATIONS RESOLUTION BY TRANSFERRING APPROPRIATIONS
  
- 03-1041            EXPENDITURE ADJUSTMENTS FOR VARIOUS COUNTY DEPARTMENTS
  
- 03-1042            REVENUE ADJUSTMENT FOR WORKFORCE DEVELOPMENT FUND
  
- 03-1043            CASH TRANSFER TO THE CRIPPLED CHILDREN'S HEALTH FUND
  
- 03-1044            AUTHORIZING A CASH TRANSFER FOR THE TRANSPORTATION IMPROVEMENT DISTRICT FUND
  
- 03-1045            RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM THE COUNTY GENERAL FUND (0010) TO THE CHILDREN SERVICES FUND (0050) FOR THE RESPITE OF FOSTER PARENTS
  
- 03-1046            RESOLUTION AMENDING AN AGREEMENT BETWEEN MEDINA COUNTY OFFICE FOR OLDER ADULTS AND MEDINA COUNTY JOB AND FAMILY SERVICES
  
- 03-1047            APPROVAL OF AN INDEPENDENT CONTRACTOR AGREEMENT FOR WORKFORCE CAREER COUNSELOR SERVICES
  
- 03-1048            RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
  
- 03-1049            RESOLUTIONC REATING THE MEDINA COUNTY HOUSING NETWORK PROVIDING FOR THE ORGANIZATION THEREOF AND APPOINTING MEMBERS TO THE NETWORK

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- 03-1050 RESOLUTION APPROVING THE ACQUISITION OF PROPERTY IN THE VILLAGE OF GLORIA GLENS
- 03-1051 RESOLUTION ACCEPTING AND AWARING BID FOR THE STATE ROUTE 18 TANK REHABILITATION 2003
- 03-1052 AUTHORIZING THE SANITARY ENGINEER TO OBTAIN EASEMENTS FOR VARIOUS SANITARY SEWER IMPROVEMENT PROJECTS
- 03-1053 RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY SANITARY ENGINEER AND GREENHAEN DEVELOPMENT INC. FOR THE SHARING OF COSTS FOR THE IMPROVEMENT OF THE BROOKDALE SANITARY LIFT STATION MCSE #500/200-155.1
- 03-1054 RESOLUTION AUTHORIZING THE RENEWAL OF THE CONTRACT FOR THE COLLECTION, TRANSPORTATION, RECYCLING AND/OR DISPOSAL OF UNWANTED/UNUSABLE PAINT PRODUCTS AND OTHER MISCELLANEOUS HOUSEHOLD HAZARDOUS WASTE
- 03-1055 RESOLUTION ACCEPTING PROPOSALS AND AWARING BIDS FOR SUPPLEMENTAL TRANSPORTATION SERVICES FOR THE MEDINA COUNTY TRANSPORTATION DEPARTMENT
- 03-1056 RESOLUTION APPROVING AN AGREEMENT FOR COMPUTER TRAINING WITH THE MEDINA COUNTY CAREER CENTER
- 03-1057 RESOLUTION REAPPOINTING MEMBERS TO THE WORKFORCE POLICY BOARD
- 03-1058 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

**MEDINA COUNTY COMMISSIONERS:**

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Stephen D. Hambley

Respectfully submitted,

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Sharon A. Ray

Pamela J. Terrill, Clerk

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Patricia G. Geissman