

## COMMISSIONERS MEETING – MONDAY, AUGUST 8, 2005

Patricia G. Geissman called the meeting to order at 9:30 a.m. with Stephen D. Hambley and Sharon A. Ray present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the August 1 minutes was dispensed with. Each Commissioner has read them personally. Mr. Hambley moved to approve the minutes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented resolutions approving the final plat for Bramblewood Farm Subdivision Phase I, approving the use of Subdivision Drainage Maintenance Funds for repair work in Grafton Hills Subdivision Phase I, Boston Commons Subdivision Phase III, Grafton Hills Subdivision Phase IV, and Canyon Creek Subdivision Phase I, and closing a section of Branch Road. Mr. Hambley moved to approve the 6 resolutions; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Bev Valentine, Finance Department, presented and reviewed resolutions amending the annual appropriation, various fund transfers, revenue adjustment for the Transportation Department, creating the Workforce-Building Trades Fund, the Workforce-Healthcare Fund, authorizing an amendment to an agreement for WIA Adult and Dislocated Worker Services for Workforce Development with Goodwill Industries, approving the submission of a proposal for Home Energy Assistance Program (HEAP) in the amount of \$3,546 for the Office for Older Adults, purchasing fuel for the Engineering Center from Ports Petroleum, adopting a revised travel reimbursement policy for departments under the Commissioners and participating elected officials & agencies, and the bills in the amount of \$482,780.13.

Mr. Hambley moved to amend the resolution adopting a travel reimbursement policy with the removal of the last paragraph relative to the policy being consistently applied regardless of funding sources, noting that it the recommendation of Bill Thorne, Assistant Prosecutor, not to include the paragraph. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE to amend the travel policy.

Mr. Hambley moved to approve the 10 resolutions and payment of the weekly bills; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mr. Hambley moved to approve the personnel changes; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary presented a resolution amending the Table of Organization for the Animal Shelter. A temporary Dog Warden position was created and is no longer needed due to the promotion of an individual to head Dog Warden. The amendment removes the temporary position. Mr. Hambley moved to approve the amendment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Dianne Ranftl, Administrative Assistant, presented a resolution authorizing the sale of property to the City of Medina. This involves 2 parcels, 4-WDV-1 and 4-WDV-2, on South Court Street. The parcels are located at the corners of Liberty Street and Washington Street. Mr. Hambley moved to authorize the sale; Seconded by Ms. Ray.

Mr. Hambley noted that the transfer of property is necessary for the City's signalization project as ODOT requires ownership of the property. The City and County have a 99-year lease for the property (public square park), but ODOT would not accept that.

## COMMISSIONERS MEETING – MONDAY, AUGUST 8, 2005

There was no further discussion.

Roll Call on the motion and second to authorize the sale of 2 parcels to the City of Medina showed all Commissioners voting AYE.

Dianne presented a resolution to enter into a contract with Kevin W. Dunn to provide tenant/landlord legal services. This contract was negotiated after the award was made to the RFP for legal counseling for tenants with low income. Mr. Hambley moved to approve the contract; Seconded by Ms. Ray.

Mr. Hambley noted that the awards were for competitive proposals and these are paid for through the New Horizons Block Grant program.

There was no further discussion.

Roll Call on the motion and second to approve the contract for tenant/landlord legal services showed all Commissioners voting AYE.

Ken Hotz, Sanitary Engineer, presented a resolution authorizing the investment of the retainer of G.E. Baker Construction for the Brookdale sanitary pump station replacement. They have 50% of the project completed. Mr. Hambley moved to authorize the investment; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken presented a resolution authorizing a final change order for the Medina Reservoir sanitary sewer replacement 2004 project with Underground Utilities. He noted that quantities are estimated at the time of bidding and that the cost went up by \$1,600. Mr. Hambley moved to approve the change order; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken presented an emergency resolution authorizing a waterline replacement in S.R. 162 at the intersection construction site. At 4 a.m. last Thursday the waterline collapsed and drained the Fox Meadows water tank. The contractor working on the State's intersection project was authorized to perform the work and started the replacement at 10 a.m. using material from another job site. They worked through the night and the work was done by 8 a.m. the next morning. Mr. Hambley moved to approve the emergency resolution; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Debra Radecky, Office for Older Adults Director, stated that the August activities at the Center will include an OSU "Shaking the Salt Habit" today, Samaritan bingo on Wednesday, discussion on travel opportunities for seniors on Friday, a craft project and nursing home day on the 17<sup>th</sup>, United Way discussing 211 on 19<sup>th</sup>, the Park District's history review on the 26<sup>th</sup>, and the day trip is to the Hartville Flea Market on the 29<sup>th</sup>. In July services provided include 4 health units, 35 Alzheimer's units, 7 supported units, 1734 transit trips, 1220 congregate meals, and 4465 home-delivered meals. She thanked Dianne Ranftl on receiving their new stove from block grants.

Mrs. Geissman presented and reviewed a resolution commending Thomas C. Vasel, Jr. on earning the Eagle Scout Award. Mr. Hambley moved to approve the commendation; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

The Clerk read the resolution to allow expenses of county officials. Mr. Hambley moved to allow the expenses; Seconded by Ms. Ray.

Ms. Ray questioned a request for travel for the prior Drug Task Force Director, and it was noted that the meeting was held in May, prior to his resignation.

**COMMISSIONERS MEETING – MONDAY, AUGUST 8, 2005**

There was no further discussion.

Roll Call on the motion and second to allow expenses showed all Commissioners voting AYE.

The meeting was opened for public comment and there was no one present wishing to comment.

Mrs. Geissman noted that the discussion session would be followed by an Executive Session.

Mr. Hambley moved to recess into Executive Session following the discussion session for the purpose of discussing personnel/labor negotiations and to add imminent litigation; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners recessed the meeting to move to their conference room for their discussion session.

Ms. Ray asked if anyone was planning to attend the CCAO Courts and Corrections meeting on Friday. If not, she would like to attend. They will be discussing the Law Library, which was part of House Bill 66, the inmate medical cost liability, community corrections funding, and indigence application fee. No one was planning to attend and agreed to Ms. Ray's attendance.

Ken Hotz presented a draft letter to Ms. Cheri Harney who had written in about a flooding problem on her property and in her basement. The letter reviews the research that was done and it has been determined that the cause of the flooding was not a leaking waterline. Commissioners approved the draft letter.

John Burke, Treasurer, stated that he has not heard from John Stricker, County Administrator, regarding space requirements. It was noted that John is on vacation this week.

Commissioners recessed into Executive Session to discuss the imminent litigation at 9:55 a.m. and recessed the meeting at 10:10 a.m.

At 10:30 a.m. Commissioners reconvened the meeting for the Executive Session to discuss personnel/labor negotiations.

At 11:10 a.m. Mr. Hambley moved to adjourn the meeting; Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

**RESOLUTIONS PASSED:**

- 05-0751            RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
  
- 05-0752            RESOLUTION COMMENDING THOMAS C. VASEL, JR. ON EARNING THE EAGLE SCOUT AWARD
  
- 05-0753            RESOLUTION APPROVING THE FINAL PLAT FOR BRAMBLEWOOD FARM SUBDIVISION PHASE I LOCATED IN TRACT 1, LOT 11 OF BRUNSWICK HILLS TOWNSHIP
  
- 05-0754            RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR REPAIR WORK IN GRAFTON HILLS SUBDIVISION PHASE 1 IN BRUNSWICK HILLS TOWNSHIP, MEDINA COUNTY, OHIO

**COMMISSIONERS MEETING – MONDAY, AUGUST 8, 2005**

- 05-0755 RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR WORK IN BOSTON COMMONS SUBDIVISION PHASE III IN HINCKLEY TOWNSHIP, MEDINA COUNTY, OHIO
- 05-0756 RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR REPAIR WORK IN GRAFTON HILLS SUBDIVISION PHASE IV IN BRUNSWICK HILLS TOWNSHIP, MEDINA COUNTY, OHIO
- 05-0757 RESOLUTION APPROVING USE OF SUBDIVISION DRAINAGE MAINTENANCE FUND FOR CANYON CREEK SUBDIVISION PHASE I IN HINCKLEY TOWNSHIP, MEDINA COUNTY, OHIO
- 05-0758 RESOLUTION DETERMINING THE NECESSITY TO CLOSE BRANCH ROAD (C.H. 33) BETWEEN COLUMBIA ROAD (C.H. 24) AND COMMERCE DRIVE (MEDINA CITY)
- 05-0759 RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION
- 05-0760 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND
- 05-0761 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE MEDINA COUNTY PRINT SHOP REVENUE LINE ITEM
- 05-0762 REVENUE ADJUSTMENT FOR THE TRANSPORTATION DEPARTMENT
- 05-0763 CREATION OF THE WORKFORCE-BUILDING TRADES FUND AND AUTHORIZING APPROPRIATIONS
- 05-0764 CREATION OF THE WORKFORCE-HEALTHCARE FUND AND AUTHORIZING APPROPRIATIONS
- 05-0765 AUTHORIZING AN AMENDMENT TO AN AGREEMENT FOR WIA ADULT AND DISLOCATED WORKER SERVICES FOR THE MEDINA COUNTY WORKFORCE DEVELOPMENT OFFICE
- 05-0766 APPROVING THE SUBMISSION OF A PROPOSAL FOR HOME ENERGY ASSISTANCE PROGRAM GRANT FUNDING FOR THE OFFICE FOR OLDER ADULTS
- 05-0767 RESOLUTION AUTHORIZING THE PURCHASE OF 3,600 GALLONS OF PREMIUM UNLEADED AND 3,400 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE ENGINEERING CENTER
- 05-0768 ADOPTION OF A REVISED POLICY FOR TRAVEL-RELATED REIMBURSEMENT

**COMMISSIONERS MEETING – MONDAY, AUGUST 8, 2005**

- 05-0769            RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 05-0770            RESOLUTION AMENDING THE TABLE OF ORGANIZATION FOR MEDINA COUNTY ANIMAL SHELTER
- 05-0771            RESOLUTION AUTHORIZING THE SALE OF PROPERTY TO THE CITY OF MEDINA
- 05-0772            RESOLUTION ENTERING INTO A CONTRACT WITH KEVIN W. DUNN CO., LPA INC. TO PROVIDE TENANT/LANDLORD LEGAL SERVICES
- 05-0773            RESOLUTION AUTHORIZING THE SANITARY ENGINEER TO INVEST THE RETAINER OF G.E.BAKER CONSTRUCTION INC. FOR THE BROOKDALE SANITARY PUMP STATION REPLACEMENT IN AN ESCROW ACCOUNT MCSE#SR-500/200-20.1
- 05-0774            RESOLUTION AUTHORIZING FINAL ADJUSTING CHANGE ORDER NO. 2 FOR THE MEDINA RESERVOIR SANITARY SEWER REPLACEMENT 2004 PROJECT UNDERGROUND UTILITIES INC. MCSE #SR-500/10-1.2
- 05-0775            AUTHORIZING THE SANITARY ENGINEER TO INSTALL A WATERLINE ALONG STATE ROUTE 162 AND DECLARING AN EMERGENCY
- 05-0776            RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

**MEDINA COUNTY COMMISSIONERS:**

\_\_\_\_\_

Patricia G. Geissman

Respectfully submitted,

\_\_\_\_\_

Stephen D. Hambley

Pamela J. Terrill, Clerk

\_\_\_\_\_

Sharon A. Ray