

## COMMISSIONERS MEETING – MONDAY, APRIL 8, 2002

Patricia G. Geissman called the meeting to order at 9:30 a.m. with Thomas R. Bahr and Stephen D. Hambley present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the minutes of April 1 was dispensed with. Each Commissioner has read them personally. Mr. Bahr moved to approve the minutes. Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

The County Engineer's Office had no resolutions and was not present.

Chris Jakab, Finance Director, presented and reviewed 8 resolutions involving amending the annual appropriations, various funds transfers, revenue adjustment for the Transportation Department, authorizing an agreement with Vincent DeGeorge and amending an agreement with Chris Ruf for independent contractor services for the Family First Council, purchasing fuel for the Engineering Center from Medina Landmark, and the weekly bills in the amount of \$592,234.04. The agreements for Family First Council are renewals and represent a 2-1/2% increase in their contracts. Mr. Bahr moved to approve the 8 Finance resolutions. Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Roger Harris, Human Resources Director, presented and reviewed the personnel changes resolution. Mr. Bahr moved to approve the personnel changes. Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Roger presented a resolution adopting a new 3-year contract with the SEIU, Local 47, representing employees in the Maintenance Department. Mr. Bahr moved to approve the contract. Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Roger presented a resolution revising the Commissioners' personnel manual. This involves language changes as recommended by CORSA involving sexual harassment section and an update to the weather emergency section. Mr. Bahr moved to approve the revisions. Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, had no resolutions for today's meeting.

Jim Troike, Assistant Sanitary Engineer, presented a resolution accepting and awarding the bid for the collection and final disposal of waste tires to Central Ohio Contractors Inc. Mr. Bahr moved to accept and award the bid. Seconded by Mr. Hambley.

Through questioning, Jim stated that the car tire cost is standard and he believes the cost for the truck tires is also standard.

There was no further discussion.

Roll Call on the motion and second to accept and award the tire disposal bid showed all Commissioners voting AYE.

Jim presented a resolution authorizing a change order for the Spieth Road pump station with Lake Erie Electric Inc. There were various additional electrical work required at a cost of \$5901. Mr. Bahr moved to approve the change order. Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Debra Radecky, Office for Older Adults Director, stated that they have an opening for a Nutrition Aide. They are holding a volunteer appreciation this Wednesday for the over 100 volunteers they have working with the agency. Plans are proceeding for Senior Day on May 21. Seniors need to register so they can be sure they have enough meals that day. Transit will provide transportation for those that need it. This Friday is the Center's Indian's opening celebration and they have 2 free tickets to give away. They will have health programming on April 19 and 26 and on May 3 the program will be about identity theft. This month's trip is to

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the Cleveland Art Museum to see the Jewel Art of India. The Needs Assessment Steering Committee will be meeting at Wayne College on the 23<sup>rd</sup>.

The Clerk read the resolution to allow expenses of county officials. Mr. Bahr moved to allow the expenses. Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

The meeting was opened for public comment and there was no one present wishing to comment.

Commissioners recessed the meeting at 9:41 a.m. and reconvened in the Conference Room at 9:43 a.m. for the discussion session.

There was a discussion regarding a report in the Beacon Journal that the new annexation law is now in affect. If this is correct, we need to start applying the new law. Bill Thorne, Assistant Prosecutor, agreed to review the status of the law and advise Commissioners for the next meeting. In the meantime, the resolutions required under the new law should be ready for next week's meeting.

There was a discussion regarding a notice that Commissioners have more responsibility for tuberculosis treatments. The Health Department is aware of the changes and questioned whether Commissioners were aware of their increased responsibilities. Commissioners are no longer just responsible for medications, but are also responsible in cases of confinements and investigations. Bill noted that the new immigration laws allow people to enter the country if they have tuberculosis, which could increase costs for counties. It was agreed that the Finance Department needs to research this new law to determine the financial responsibility of the county.

There was a discussion regarding a request from Tom Miller, Sheriff's Office, regarding funding for software that could be used for unpaid court fees. With the old software only one notice is sent and no further reminder notices are sent. The new software, at a cost of \$5,600, would keep track of payments and non-payments and automatically send out reminder notices. Tom had said that the Prosecutor may have money in his FOJ account for this. However, Dean Holman, Prosecutor, has said he's not really interested in using that funding. The software upgrade would be made to the Clerk of Courts system, and it is felt they will generate an additional \$10,000 in court fees collected with the new software. John Stricker agreed to get more information including when the software could be installed and used, and he will bring this back next week.

There was a discussion about driving incidences of Fred Wolk, Director of the Drug Task Force. He is not a county employee but he does drive a county vehicle. The Operating Board had a committee review the incidences, of which 3 were serious, and they found that they had no policy in place and felt they could not formally reprimand him. There have been county employees dismissed for less serious offenses, but their Board argues that they have no policy. The Board passed a motion that a letter be placed in the Director's personnel file, that a policy be created, and that the Director attend a driving course certified by the National Safety Council, which he attended in December. Any future accidents will result in a reprimand. CORSA has responded with concern, noting that the expenses for the last accident are not known at this time. CORSA stated that since the county is aware of the accidents, the county's liability is greatly increased. The COG (Council of Governments) feels they have done what was necessary, but now Commissioners need to decide what to do. There was a suggestion that the Director be removed from the county's insurance and that the COG get their own. At the COG meeting, Dean Holman didn't have a high level of concern about the letter. His argument basically was that action was taken by requiring him to go to driver's school and that the letter being placed in the personnel file is in a sense a written reprimand. Although he didn't report the accidents to a supervisor, he did follow the policies in place to report to the Finance Department and Loss Control. Concern was expressed about the accidents being attributed to the Director being an "inattentive driver". If a county employee had this type of record they would be no question action would have been taken and the employee wouldn't be driving a county vehicle. There was a brief discussion about what information CORSA received in regards to the accidents. If a motion is made to remove the Director from the insurance, the information regarding the

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accidents should be part of the record. There were 7 accidents over 3 years, and 3 have been acknowledged to be serious. Citations to the Director were not part of all 7 accidents.

Mr. Hambley stated that he is disappointed with the Director's action and with what happened. The Operating Board met with the Director and talked with him and a memo shows what was discussed with him and what actions would be taken. They made recommendations to the COG and the COG took appropriate actions to deal with him given the lack of policies and procedures dealing with who he should have reported to. He is hesitant to take the Director off the insurance policy without looking further into this, such as the nature of the accidents, action taken on county employees, etc.

At this time Commissioners recessed the discussion session to move back to the Hearing Room for a scheduled annexation hearing.

At 10:15 a.m. the meeting was opened for the public hearing on the petition for annexation of 2.3625 acres from Brunswick Township to the City of Brunswick.

Gilbert and Rebecca Britting, owners, were present. Mr. Britting is acting as the agent.

Mrs. Geissman swore in those wishing to make testimony during the hearing.

Mrs. Geissman asked the Clerk if the required copies of notices to the Township and City Clerks, legal advertisement, City ordinance relative to services, and the Tax Maps letter were received.

The Clerk stated that all required documents were received and Tax Maps reported that the plat and legal description were okay for filing.

Mr. Britting stated that they have a hair salon at this location and for business purposes need the water service. Through questioning, he stated that it is contiguous and they believe it is in the best interest of the property to be annexed.

Mr. Bahr noted that there have been issues involving the centerline along S.R. 42.

Bill Thorne stated that there are some areas along Route 42 the property owners don't own to the centerline of the road.

Mr. Bahr noted that according to the plat they do own to the centerline of the road.

Bill stated that it would not be an issue with this annexation.

Mr. Hambley stated that there was a meeting between Brunswick Hills and Brunswick City and this annexation was discussed. The City is determining whether they will detach the land from the Township when they take their final action. Typically in the southern part of the county the land doesn't detach and property taxes still go to the townships.

Mr. Bahr moved to adjourn the hearing on the petition for annexation of 2.3625 acres from Brunswick Township to the City of Brunswick. Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners moved back to the Conference Room to continue the discussion session at 10:22 a.m.

After further discussion relative to the accidents involving the Director of the Drug Task Force, Commissioners agreed to have John Stricker contact Dave Brooks, CORSA, to request the information that was used to make the recommendation to remove Fred from the county's insurance as well as a listing of any county employee with this type of driving record, including Sheriff deputies. John will also find out the time frame for renewal of the insurance. Commissioners requested this information by next week's meeting.

Bill noted that he will review the annexation law and get any updates. He noted that the law may be retroactive.

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There was no further business before the Board for discussion.

Mr. Bahr moved to recess into Executive Session to discuss legal/pending litigation, personnel/compensation, and personnel/discipline. Seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

At 12 noon, Mr. Bahr moved to adjourn the meeting. Seconded by Mrs. Geissman. There was no discussion. Roll Call showed all Commissioners voting AYE.

The Clerk received RFP's for the Workforce Development Youth Services from Cornerstone Wellness Center and Tri-County Jobs for Ohio's Graduates. The RFP's were turned over to the Workforce Development Office for review and recommendation.

**RESOLUTIONS PASSED:**

02-0268 RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS

02-0269 RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION

02-0270 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE MEDINA COUNTY PRINT SHOP REVENUE LINE ITEM

02-0271 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND

02-0272 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE FIRST STOP FUND

02-0273 REVENUE ADJUSTMENT FOR THE TRANSPORTATION DEPARTMENT

02-0274 AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH VINCENT DEGEORGE, PH.D, AND AMENDING AN AGREEMENT WITH CHRIS RUF FOR INDEPENDENT CONTRACTOR SERVICES FOR THE FAMILY FIRST COUNCIL

02-0275 RESOLUTION AUTHORIZING THE PURCHASE OF 2,900 GALLONS OF PREMIUM UNLEADED AND 4,300 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE ENGINEERING CENTER

02-0276 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS

02-0277 RESOLUTION ADOPTING A NEW 3-YEAR CONTRACT WITH SEIU, LOCAL 47, REPRESENTING OPERATORS IN THE MAINTENANCE DEPARTMENT

02-0278 RESOLUTION REVISING THE COMMISSIONERS' PERSONNEL MANUAL ADOPTED ON 7/2/01

02-0279 RESOLUTION ACCEPTING BIDS FOR THE COLLECTION AND FINAL DISPOSAL OF WASTE TIRES AND ACCEPTING THE PROPOSAL OF CENTRAL OHIO CONTRACTORS INC.

02-0280 RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR THE SPIETH ROAD PUMP STATION LAKE ERIE ELECTRIC INC. MCSE #W-500/00-5.1.53A

02-0281 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

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02-0282 RESOLUTION ADJOURNING THE PUBLIC HEARING ON THE PETITION FOR ANNEXATION OF 2.3625 ACRES OF LAND KNOWN AS BEING PART OF ORIGINAL BRUNSWICK TOWNSHIP LOT 5, TRACT 1 TO THE CITY OF BRUNSWICK, MEDINA COUNTY, OHIO

MEDINA COUNTY COMMISSIONERS:

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Patricia G. Geissman

Respectfully submitted,

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Thomas R. Bahr

Pamela J. Terrill, Clerk

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Stephen D. Hambley