

## COMMISSIONERS MEETING – MONDAY, APRIL 5, 2004

Sharon A. Ray called the meeting to order at 9:30 a.m. with Patricia G. Geissman and Stephen D. Hambley present.

The meeting opened with the Pledge of Allegiance and a prayer.

At the beginning of the meeting the oral reading of the minutes of March 10<sup>th</sup> and March 29<sup>th</sup> were dispensed with. Each Commissioner has read them personally. Mrs. Geissman moved to approve the minutes and Mr. Hambley seconded the motion. There was no discussion. Roll Call showed all Commissioners voting AYE.

Andy Conrad, Highway Engineers Office, presented a resolution to authorize the Medina County Engineer to enter into an agreement with the Ohio Department of Transportation (ODOT) for the installation, repair, and replacement of guardrails at various locations. Mrs. Geissman moved to approve the resolution and Mr. Hambley seconded. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Chris Jakab, Finance Director, presented and reviewed five resolutions involving fund transfers, revenue and expenditure adjustments, authorizing expenditures related to the Office for Older Adults Appreciation Luncheon not to exceed \$700 from their donation fund, and payment of the weekly bills totaling \$631,392.23. Mrs. Geissman moved to approve the five Finance resolutions and payment the weekly bills, which was seconded by Mr. Hambley. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mrs. Geissman moved to approve the personnel changes. Mr. Hambley seconded. There was no discussion. Roll Call showed all Commissioners voting AYE.

The next resolution Gary presented was approving the non-bargaining unit salary increases for about 254 employees in 17 departments. The increase is approximately 3% and it is retroactive to December 21, 2003, which was the first pay period of this fiscal year. Mrs. Geissman moved to approve the salary increases and Mr. Hambley seconded the motion. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, and Ken Hotz, Sanitary Engineer, had no resolutions to present today.

Ms. Ray read the resolution authorizing the submission of an FY 2004 specialized transportation program application for capital assistance. Mrs. Geissman moved to approve the resolution and Mr. Hambley seconded. There was no discussion. Roll Call showed all Commissioners voting AYE.

The Assistant Clerk read the Expenses of County Officials resolution. Mrs. Geissman made a motion to approve the expenses. Mr. Hambley seconded. There was no discussion. Roll Call showed all Commissioners voting AYE.

The meeting was opened for public comment and there was no one present wishing to speak.

At 9:40 a.m. Mr. Hambley made a motion to go into Executive Session for the purpose of imminent litigation followed by an Executive Session for the purpose of personnel/interviews for appointments. Mrs. Geissman seconded the motion. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reconvened the meeting at 1:30 p.m. for the Discussion Session.

Mrs. Geissman was pleased to announce that the HANDS Foundation Board has accepted the Seniors' Farm Market as an annual project. They received donations last year and this year

## COMMISSIONERS MEETING – MONDAY, APRIL 5, 2004

from her share of the proceeds from the Commissioners Charity Ball. She said the paperwork for the program will be done the same as last year, and next year she will turn it all over to them. This successful project is a cooperative effort between the Commissioners, Office for Older Adults, Transit, and the HANDS Foundation. Mrs. Geissman said she has received several notes from grateful senior citizen participants.

Mr. Hambley pointed out the note about the executive order budget reductions showing 29% for the indigent defense reimbursement. He said it would be of some budget consequence and Chris Jakab, Finance Director, agreed.

Mr. Hambley said they needed to do a resolution supporting the application and supporting the Ohio Transportation Review Advisory Council (TRAC) Project that they received copies of. It is for the reconstruction and widening of U.S. 42 from Harding Street in Medina City to Fenn Road in Medina Township. He asked the other Commissioners if they would like him to have it ready for the next meeting and they said yes.

Mr. Hambley suggested a letter of support for the Northeastern Ohio Live Steamers that Mrs. Geissman had discussed. They have applied for a grant from the Medina County Fund. Commissioners agreed to send a joint letter of support.

Ms. Ray passed out the final version of the Customer Satisfaction Survey that the Building Department will be passing out. She complimented those that put it together. They had their first of three customer relations strategy training sessions last Wednesday morning at the Medina City Recreation Center, and it went very well. There were about 40 participants from the Medina County, Wadsworth City, and Medina City.

Ms. Ray asked the other Commissioners if they had a copy of the recent Workers' Compensation lawsuit and they had. She said she gave paperwork to the Human Resources Department to follow up on.

Ms. Ray said they received letters from the U. S. Department of Labor officially announcing the grant awards for Workforce Development in the amount of \$218,000 for the healthcare profession and \$447,000 for the building trades initiative.

Mr. Hambley asked if the grant was with the University Center or regardless of it and Ms. Ray said it was regardless of the University Center. There was another grant that went to the Medina County Career Center because the building trade industry program is going to be located there.

Chris Jakab said he and Ms. Ray went to the Animal Shelter and met with John Shultz and his staff. They discussed some capital improvement requests and needs. They are proposing increasing the dog license fee \$2 starting December 1, 2004. Also, they are considering extending the hours that the shelter is open to the public on Saturdays by two hours. John Shultz will get back with them on some scheduling ideas that would not increase personnel costs by using part-time employees on the weekends instead of overtime costs.

Ms. Ray said that parts of the shelter's floor are beginning to flake and show signs of wear in the area around the drains particularly, and that repair is a priority.

Although the floor coating is not very old, John Stricker said it requires maintenance to keep the top layer updated, and Tom Maupin, Maintenance Superintendent had it in his capital improvements program for this year.

Ms. Ray added that the Shelter's outdoor camera is in worse shape than she anticipated, and it needs replaced. The clarity is bad and it is difficult to see the situation when animals are dropped off in the middle of the night.

Chris Jakab said they just need to better explain their rationale that it would help the operation should they need to prosecute and to make sure the animals are safe.

## COMMISSIONERS MEETING – MONDAY, APRIL 5, 2004

Ms. Ray said they would bring it back for further discussion after they get some more information and prices.

Mr. Hambley instructed the Assistant Clerk to notify the press and make a public notice for the Housing Network meeting this Thursday, April 8<sup>th</sup> at 1:00 p.m. She agreed.

Mr. Hambley said that the County Home Advisory Council met last week and they are recommending that the Commissioners adopt one allowance rate of \$40 per month. There were two levels - \$40 per month for those that smoke and \$25 per month for those that do not smoke.

John Stricker added that Emily Muscatello, who is on the Council and works in the nursing home industry, indicated that \$40 is the industry standard.

Mrs. Geissman commented that two levels were not fair, and Mr. Hambley said the Administrator's main concern was the money. He said the Finance Director assured her that it would be all right.

Chris Jakab asked if any unused allowance would roll over into the next month.

Mr. Hambley said the Home would accumulate up to \$150. The policy is to encourage the family to put the money towards burial costs. This is an area that needs to be addressed with some policies and procedures. Commissioners agreed to the \$40 personal allowance.

Mr. Hambley made a motion to approve the new County Home residents' allowance rate of \$40 per month effective May 1, 2004. Mrs. Geissman seconded the motion. There was no discussion. Roll Call showed all Commissioners voting AYE.

There were no further items for discussion.

Mr. Hambley said he was already operating a motion to go into Executive Session for personnel interviews, and they needed to go into another Executive Session for personnel/labor negotiations also. At 1:50 Mr. Hambley made a motion to go into Executive Session to discuss personnel/labor negotiation. Mrs. Geissman seconded the motion. There was no discussion. Roll Call showed all Commissioners voting AYE. The Commissioners went into Executive Session for the purpose of discussing personnel/interviews for appointments immediately following.

At 3:25 p.m. Mr. Hambley made a motion to adjourn the meeting and Mrs. Geissman seconded the motion. There was no discussion. Roll Call showed all Commissioners voting AYE.

### RESOLUTIONS PASSED:

- 04-0270 RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN SETTLEMENT OF SUCH LIST OF CLAIMS
- 04-0271 RESOLUTION AUTHORIZING THE MEDINA COUNTY ENGINEER TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE INSTALLATION/REPAIR/REPLACEMENT OF GUARDRAIL AT IDENTIFIED LOCATIONS
- 04-0272 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE GASOLINE ROTARY FUND
- 04-0273 RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO TRANSFER FUNDS FROM VARIOUS COUNTY DEPARTMENT ACCOUNTS TO THE MEDINA COUNTY PRINT SHOP REVENUE LINE ITEM

**COMMISSIONERS MEETING – MONDAY, APRIL 5, 2004**

- 04-0274 REVENUE ADJUSTMENTS FOR VARIOUS FUNDS
- 04-0275 EXPENDITURE ADJUSTMENTS FOR VARIOUS FUNDS
- 04-0276 A RESOLUTION AUTHORIZING THE EXPENDITURES RELATED TO AN OFFICE FOR OLDER ADULTS VOLUNTEER APPRECIATION LUNCHEON
- 04-0277 RESOLUTION APPROVING THE PERSONNEL CHANGES FOR EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 04-0277 RESOLUTION APPROVING THE PERSONNEL CHANGES FOR EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 04-0278 RESOLUTION APPROVING SALARY INCREASES FOR NON-BARGAINING EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 04-0279 AUTHORIZING THE SUBMISSION OF AN FY 2004 SPECIALIZED TRANSPORTATION PROGRAM APPLICATION FOR CAPITAL ASSISTANCE
- 04-0280 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

MEDINA COUNTY COMMISSIONERS:

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Sharon A. Ray

Respectfully submitted,

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Patricia G. Geissman

Pamela M. Vereb, Asst. Clerk

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Stephen D. Hambley