

COMMISSIONERS MEETING – MONDAY, APRIL 14, 2003

Stephen D. Hambley called the meeting to order at 9:00 a.m. with Sharon A. Ray and Patricia G. Geissman present.

The meeting opened with the Pledge of Allegiance and a Prayer.

At the beginning of the meeting the oral reading of the March 24 and March 31 minutes was dispensed with. Each Commissioner has read them personally. Mrs. Geissman moved to approve the minutes. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Doug King, Administrative Assistant in the County Engineer's Office, presented a resolution creating a local support allocation fund to be used by local subdivisions to better provide a good and safe integrated transportation system in Medina County. Mrs. Geissman moved to approve the fund creation. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Commissioners reviewed the weekly permits list.

Chris Jakab, Finance Director, presented and reviewed 10 resolutions involving amending the annual appropriations, various fund transfers, revenue adjustments, purchasing fuel for the Engineering Center from Ports Petroleum and the Highway Garage from Weaver Oil, authorizing the execution of a participation agreement with the County Risk Sharing Authority Inc. (CORSA), selecting a \$250,000 limit for uninsured/underinsured motorist coverage, and the weekly bills in the amount of \$715,348.34. The appropriation amendments represent CORSA billing changes and invoice amounts as well as Job & Family Services (JFS) contract amount for a new software program. Some of the fund transfers reflect the local cash support for various grants. The revenue adjustment includes a credit back to the general fund from the RPTT proceeds that had been used for the jail bond. The CORSA agreement is for the general liability, police liability, public officials, crime and boiler & machinery through 2006. The \$250,000 limit for uninsured/underinsured motorist coverage is consistent with prior years. Mrs. Geissman moved to approve the 9 resolutions and payment of the bills. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary Berkowitz, Human Resources Director, presented and reviewed the personnel resolution. Mrs. Geissman moved to approve the personnel changes. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary presented a resolution approving salary increases for non-bargaining employees under the Commissioners' jurisdiction. This covers 247 employees in 19 departments. The majority of raises were for 3% and there were a few exceptions. Mrs. Geissman moved to approve the salary increases. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Gary presented a resolution approving and authorizing the termination of a full time Clerk at the First Stop in Brunswick. Mrs. Geissman moved to approve the termination. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker, County Administrator, presented a resolution amending the Table of Organization for First Stop. This changes a full time Clerk position in Brunswick to a part time position. Mrs. Geissman moved to approve the amendment. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John presented a resolution authorizing a change order for the K Company for HVAC upgrades at the Human Service Building. The total of the change order is \$50,900, which includes \$43,700 to add all computerization of the HVAC and the remaining cost covers 3 AVA boxes that were added. Mrs. Geissman moved to approve the change order. Seconded by Ms. Ray.

Through questioning, John stated that the remote access allows the Maintenance Superintendent to fine tune the HVAC from his home or from the office. This is being done with all new buildings and has worked very well at the JFS Building.

COMMISSIONERS MEETING – MONDAY, APRIL 14, 2003

There was no further discussion.

Roll Call on the motion and second to approve the HVAC upgrade change order showed all Commissioners voting AYE.

John presented a resolution authorizing a change order for the K Company for the Community Center and Historic Courthouse. This change order is in the amount of \$2,745 to replace the old electrical unit. Mrs. Geissman moved to approve the change order. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John presented a resolution authorizing a change order for USA Roofing for the County Home slate roof repairs. When the gutters were being replaced they discovered the fascia board underneath was rotting. Aluminum fascia board was put in at a cost of \$5,840. Mrs. Geissman moved to approve this change order. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Ken Hotz, Sanitary Engineer, presented a resolution authorizing the cancellation to purchase sheet flooring materials and installation for the Liverpool Wastewater Treatment Plant. They were not pleased with the contract with Dupont for the sheet flooring and cancelled the purchase. Mrs. Geissman moved to approve the cancellation. Seconded by Ms. Ray.

Through questioning, Ken stated that Dupont wouldn't guarantee the flooring due to the moisture at the plant. They are going with tile flooring that will hold up and will cost less.

There was no further discussion.

Roll Call on the motion and second to approve the cancellation to purchase sheet flooring showed all Commissioners voting AYE.

Ken presented a resolution accepting an easement for the Foskett Road waterline. Mrs. Geissman moved to accept the easement. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Debra Radecky, Office for Older Adults Director, noted that the office will be closing at noon on Good Friday and they will not be serving meals or having any programs. Programs for the end of April and into May include a presentation by the District Library regarding their building plans, a discussion by a drug representative, the History of Chippewa Lake, an all-day Bingo marathon, and the movie "My Big Fat Greek Wedding". They have over 70 exhibitors lined up for Senior Day and the entertainment portion is being finalized. They are delivering 214 home delivered meals, which represents a serious increase in the need for this program. They had 100% participation in a brown bag program in which they wrote messages on the bags that were then taken to the State House regarding cuts in funding for transportation and home-delivered meals. They are looking at expanding the Children of Aging Parents support group in Brunswick. The largest senior population is in Wadsworth, but the services are needed more in the Brunswick area. Through questioning, Debra stated that she's not sure of the number of responses regarding a proposed farmers market as the responses are going back to the Hands Foundation. The office has received several calls from seniors asking about the program.

Mrs. Geissman noted that there is \$5,000 available for the program, but the grant was not received. If the response is good finding additional funds will need to be looked into.

Debra noted that the WRAAA only renewed funding for farmers markets and did not issue funds for new ones.

Mead Wilkins, Job & Family Services (JFS) Director, presented a resolution authorizing a bridge agreement with Catholic Charities Services Corporation relative to adult protective services. Funding for this has been taken in and out of the budget. Their APS Worker, who was just voted the APS Worker for the Year by the State, is retiring. In terms of replacing her they would like to provide screening and administration internally, but they would like contract out the investigations. This contract would be done through an RFP and would not start until after June 30. This contract will allow for Catholic Charities to handle those investigations until the

COMMISSIONERS MEETING – MONDAY, APRIL 14, 2003

RFP's are received and awarded. Mrs. Geissman moved to approve this agreement. Seconded by Ms. Ray. There was no discussion.

Mr. Hambley presented a resolution accepting and awarding the bid for the disposition of 6 Transit vehicles through a sealed bidding process. Mrs. Geissman moved to accept and award the bid. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley presented a resolution appointing James Conrad to the Convention & Visitor's Bureau Board of Trustees. Mrs. Geissman moved to approve the appointment. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

The Clerk read the resolution to allow expenses of county officials. Mrs. Geissman moved to allow the expenses. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

John Stricker requested an Executive Session for pending litigation this afternoon. He did not see it listed on the agenda.

The Clerk noted that she added it to the Commissioners' copies but had missed getting it added to the others.

After a brief discussion, Commissioners agreed to hold the Executive Session for pending litigation this morning.

The meeting was opened for public comment and there was no one present wishing to comment.

Mrs. Geissman moved to recess into Executive Session to discuss pending litigation. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

Mr. Hambley noted that no action is expected from the Executive Session and that the discussion session will be held at 1:30 p.m., followed by an Executive Session for the purpose of discussion purchase of property.

The meeting reconvened at 1:30 p.m. for the discussion session.

Ms. Ray thanked Chris Jakab for the budget projections, and asked if the Recorder was planning to cover an additional person by using the fees collected.

Through discussion, Mrs. Geissman and Chris stated that were unaware that the Recorder was planning to hire an additional person. It was noted that she has requested additional space for scanning purposes and that another person would be needed. This would not come from the general fund but from her computer fund. The County Engineer has allowed use of some of the RPTT funds for the Recorder's Office, which has freed up money in the computer fund for this purpose.

Through questioning by Ms. Ray, Chris stated that the refund from the Law Library fluctuates every year. Under the law their unexpended balances come back to the general fund. They receive part of the fine distribution and if the fines increase, there is a larger refund. The refund usually comes in January.

Through questioning by Ms. Ray, Mrs. Geissman stated that the CCAO holds winter and summer conferences. They hold workshops and there is a lot of educational material received at those conferences. It also allows for networking with the other counties.

Ms. Ray noted that Dan Collantone, Greater Akron Chamber, has requested a meeting with Commissioners to discuss the Board's decision to cut their contribution this year. After a brief discussion, it was suggested that he talk with the Commissioners individually.

COMMISSIONERS MEETING – MONDAY, APRIL 14, 2003

It was noted that Team NEO, which the Akron Chamber is a member of, is preparing to hire a new Executive Director before expansion of their Board.

Bill Strazinsky, Solid Waste Coordinator, was present with Dave Kirk and Liz VonGunten from Sam's Club/WalMart.

Mr. Kirk stated that the Sam's Club Foundation gives a grant to those organizations that have programs that help the environment. Ms. VonGunten lives in Medina County and suggested the Central Processing Facility (CPF) as she has dealt with them for recycling. They did some research and found out about the operations and the amount of waste they go through every day, and felt the CPF is deserving of the grant. A check from the Sam's Club Foundation for \$500.00 was presented.

Mr. Hambley noted that filming for *Your Medina County* needs to be taken care of for May. After a brief discussion, Ms. Ray agreed to look into doing a program. Workforce Development and the West Niles Virus were suggested for programming.

Mr. Hambley noted that fact-finding needs to be done relative to the Greenhaven annexation (Sharon Township to the City of Wadsworth). The Commissioners reviewed the criteria under the old annexation laws and found that:

- 1) The petition does contain all of the items required in Section 709.02 of the Ohio Revised Code; essentially involving the freeholders/owners and that they've signed.
- 2) The Agent for Petitioners did publish the hearing in the newspaper as required; this was done for the original hearing.
- 3) Signers of the petition constitutes the majority of the property owners within the annexation territory; Mr. DeMund is the sole owner and he has signed.
- 4) The municipality has adopted the required statement specifying the services, if any, will be provided to the area proposed to be annexed; this was received from the City of Wadsworth.
- 5) The territory is not unreasonably large; agreed.
- 6) The map/plat is accurate; yes.
- 7) The general good of the territory sought to be annexed will be served if the petition is approved; the definition used is under the old criteria, which doesn't allow consideration beyond the property; if annexation provides some economic benefit to the owners, then it is deemed general good.

Bill Thorne, Assistant Prosecutor, agreed the criteria falls under the old annexation laws.

Commissioners agreed that the petition meets the above criteria. The Clerk was asked to prepare a resolution approving the annexation for next week's meeting.

Mr. Hambley stated that he had heard from Emil Bolas, Sharon Township Trustee, that they lost the appeal on this annexation.

Bill stated that he has not heard or received anything on that.

There was a brief discussion that Chris Hartman, Soil & Water Conservation District, had wanted to present some information regarding subdivision violations for Windy Hills Phase 2 in Wadsworth Township. It was determined that this is the same subdivision involved in a violation before. Chris will be contacted to see if he would like to reschedule with the Board.

Chris Jakab stated that he met with Fred Wolk, Drug Task Force (DTF), regarding office space in the Professional Building. Their current lease expires at the end of June and most of the second floor in the Professional Building is available.

John Stricker noted that he has received a call from the County Board of Education and they are interested in some of the space on the second floor as well.

There was a discussion about the space available, noting that the Family First Council has one suite on the floor and the rest is available. The discussion also involved statements that had

COMMISSIONERS MEETING – MONDAY, APRIL 14, 2003

been made in the past that the DTF needed to be away from the other county offices and public buildings. The operation of the DTF has changed and Fred is not as concerned about being in a public building now. Chris stated he will check this with Fred and let them know.

Ken Hotz stated that their office is preparing a report on the need for a new water tower in Brunswick Hills Township. The zoning has changed in the area between Marks and Substation Roads to allow a lot more homes per acre as part of their conservation development planning. The need for fire protection and flow has increased due to these zoning changes. He believes there should be a different tap-in fee collected to recoup the cost of constructing a new tower that would apply to new homes in the area. He anticipates that a new tower would be the same size as the other tower, which allows for 1 million gallons of storage. The estimated cost would be ½ million dollars. He will try to have the report ready by next week.

There was no further business before the Board for discussion.

Mrs. Geissman moved to recess into Executive Session to discuss purchasing property. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

After the Executive Session, Mrs. Geissman moved to adjourn the meeting. Seconded by Ms. Ray. There was no discussion. Roll Call showed all Commissioners voting AYE.

RESOLUTIONS PASSED:

- 03-0242 RESOLUTION TO ALLOW CLAIMS AND AUTHORIZE ISSUANCE UPON THE TREASURER IN PAYMENT OF SUCH LIST OF CLAIMS

- 03-0243 RESOLUTION CREATING A LOCAL SUPPORT ALLOCATION FUND TO BE USED BY LOCAL SUBDIVISIONS TO BETTER PROVIDE A GOOD AND SAFE INTEGRATED TRANSPORTATION SYSTEM IN MEDINA COUNTY

- 03-0244 RESOLUTION AMENDING THE ANNUAL APPROPRIATION RESOLUTION

- 03-0245 CASH TRANSFERS FOR VARIOUS FUNDS

- 03-0246 RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT FUND TO THE COUNTY GENERAL FUND FOR DOMESTIC RELATIONS COURT SERVICES

- 03-0247 RESOLUTION AUTHORIZING COUNTY AUDITOR TO TRANSFER FUNDS FROM THE CHILD SUPPORT ENFORCEMENT AGENCY FUND FOR INDIRECT COST ALLOCATION

- 03-0248 REVENUE ADJUSTMENTS FOR VARIOUS FUNDS

- 03-0249 RESOLUTION AUTHORIZING THE PURCHASE OF 3,700 GALLONS OF PREMIUM UNLEADED AND 4,300 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE ENGINEERING CENTER

- 03-0250 RESOLUTION AUTHORIZING THE PURCHASE OF 6,000 GALLONS OF DIESEL AND 1,500 GALLONS OF REGULAR UNLEADED GASOLINE FOR THE MEDINA COUNTY HIGHWAY GARAGE

- 03-0251 AUTHORIZING THE EXECUTION OF A PARTICIPATION AGREEMENT BETWEEN MEDINA COUNTY AND THE COUNTY RISK SHARIN AUTHORITY INC. (CORSA)

COMMISSIONERS MEETING – MONDAY, APRIL 14, 2003

- 03-0252 SELECTING A \$250,000 LIMIT FOR UNINSURED/UNDERINSURED MOTORIST COVERAGE
- 03-0253 RESOLUTION APPROVING PERSONNEL CHANGES FOR THE EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 03-0254 RESOLUTION APPROVING SALARY INCREASES FOR NON-BARGAINING EMPLOYEES UNDER THE JURISDICTION OF THE MEDINA COUNTY COMMISSIONERS
- 03-0255 RESOLUTION APPROVING AND AUTHORIZING THE TERMINATION OF EMPLOYMENT OF ANNETTE MINARDI, FULL TIME CLERK 1, FIRST STOP
- 03-0256 RESOLUTION AMENDING THE TABLE OF ORGANIZATION FOR FIRST STOP
- 03-0257 RESOLUTION AUTHORIZING A CHANGE ORDER FOR K COMPANY FOR HVAC UPGRADES AT THE MEDINA COUNTY HUMAN SERVICE BUILDING
- 03-0258 RESOLUTION AUTHORIZING A CHANGE ORDER FOR K COMPANY FOR MEDINA COUNTY COMMUNITY CENTER AND HISTORIC COURTHOUSE
- 03-0259 RESOLUTION AUTHORIZING A CHANGE ORDER FOR USA ROOFING FOR MEDINA COUNTY HOME SLATE ROOF REPAIRS
- 03-0260 RESOLUTION AUTHORIZING THE CANCELLATION TO PURCHASE SHEET FLOORING MATERIALS AND INSTALLATION THROUGH STATE PURCHASING FROM DUPONT FLOORING SYSTEMS FOR INSTALLATION AT THE LIVERPOOL WASTEWATER TREATMENT PLANT
- 03-0261 AUTHORIZING THE SANITARY ENGINEER TO OBTAIN EASEMENTS FOR VARIOUS SANITARY SEWER AND WATER IMPROVEMENT PROJECTS
- 03-0262 RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE DEPARTMENT OF JOB AND FAMILY SERVICES AND CATHOLIC CHARITIES SERVICES CORPORATION

COMMISSIONERS MEETING – MONDAY, APRIL 14, 2003

- 03-0263 RESOLUTION ACCEPTING AND AWARDING THE BIDS FOR THE DISPOSITION OF SIX (6)
TRANSIT DEPARTMENT VEHICLES THROUGH A SEALED BIDDING PROCESS
- 03-0264 RESOLUTION APPOINTING REPRESENTATIVE TO THE MEDINA COUNTY CONVENTION
AND VISITOR'S BUREAU BOARD OF TRUSTEES
- 03-0265 RESOLUTION TO ALLOW EXPENSES OF COUNTY OFFICIALS

MEDINA COUNTY COMMISSIONERS:

Stephen D. Hambley

Respectfully submitted,

Sharon A. Ray

Pamela J. Terrill, Clerk

Patricia G. Geissman